

**DELRAN BOARD OF FIRE COMMISSIONERS
CAUCUS MEETING
November 8, 2022**

The meeting of the Board of Fire Commissioners of the Delran Township Fire District #1 was held on Tuesday evening, November 8, 2022 at the fire district office.

President Joseph Parento, commencing with the flag salute called the meeting to order at 7:30 pm.

The President announced that this meeting is being conducted within the provisions of N.J.S. 10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Building, and was advertised in the Burlington County Times on February 10, 2022.

Other members of the Board of Fire Commissioners and appointed persons present were Commissioners; James Bauer, James Turcich, and Anthony Quaciari. Also, Officers present were: Chief Kevin Peak, Deputy Chief Joseph Cunningham Sr., Battalion Chief Scott Seybert, Captain Joseph Cunningham, Jr., Lieutenant Ralph Bensel Jr., Clerk Maggie Suter, and Clerk Elizabeth Briggs.

The minutes from last month will be approved at the next meeting.

COMMUNICATIONS- Two bids were received for the kitchen appliances. All other communications that have been received by the Clerk were distributed.

CHIEF- Chief Peak submitted his written report. (See attached)
Cinnaminson Fire department is having an Emergency Vehicles class via zoom. An email was sent for the free class.

DEPUTY CHIEF: Nothing to report.

BATTALION CHIEF #231: Nothing to report. All the commissioners are invited to the station Christmas party on December 10.

CAPTAIN: Upcoming events: November 20th-craft fair and hoagie sale, December 2nd-Township Winterfest, December 3rd-breakfast with Santa, December 17th-Santa Run and station Christmas party.

The junior members have wanted to use the gym. The current form we have says they can with permission of a parent. The Board will talk with insurance to look into this more and return with answer next month.

LEIUTENANTS: No report.

OLD BUSINESS- A PM was completed on both stations floor cleaners by Tomar. The brush had been ordered for the floor cleaner. The floor cleaner at the Chester Avenue Station was using the wrong type of cleaner and was causing problems on the floor. The machine was flushed out and can only use that proper cleaner from now on. Ram and Shopmaster are the recommended cleaners

NEW BUSINESS- There is a wedding being held at the Chester Avenue Station this weekend. They want permission to have alcohol at the station. Which has been approved by the Board. The Fire Chief's dinner at Lenola will be attended by Battalion Chief Seybert and his wife and Lieutenant Lutz.

Battalion Chief Seybert has asked permission to have alcohol at the station Christmas Party in December. The Board approved this.

BID PROPOSAL:

The bid proposals for the kitchen appliances and installation were opened and read by Secretary Bauer.

Castle Carpentry- \$23,450

Castle Carpentry-\$24,818.06 (Tax included)

Commissioner Bauer made a motion, which was seconded by Commissioner Quaciari to accept the bid from Castle Carpentry of \$23,450 as long as the committee okay's the model listed. The Board was polled. All AYES. The motion was carried.

The hose bid was posted.

BOARD COMMENTS:

President Parento asked for any additional comments from the Board. Hearing none he asked for an executive session.

Commissioner Parento made a motion, which was seconded by Commissioner Bauer to begin a closed executive session at 8:30 pm. The Board was polled. All AYES. The motion was carried.

As there was no further business to discuss a motion was made by Commissioner Bauer and seconded by CommissionerTurcich to adjourn the meeting at 9:30 pm. The Board was polled. All AYES. The motion was carried.

Respectfully submitted,

Maggie Suter

Maggie Suter, Clerk

Elizabeth S. Briggs

Elizabeth S. Briggs, Clerk



DELTRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

Office: 856-461-5474 Fax: 856-461-9005 *Emergencies Dial 9-1-1*

Delran Fire Department Department Chiefs Report

November 8, 2022

Currently we are at 540 calls for the year.

10/30 – S2324 was dispatched to Moorestown for a report of a house fire. Crews were recalled due to minor nature.

10/31 – Cascade 2319 was dispatched to Beverly for a house fire to assist with fire ground needs.

11/3 – RIT 232 was dispatched to Cinnaminson on the initial alarm for a building fire on Wynwood Drive. Crews staged for manpower and were later released.

11/5 – Department was dispatched to Hunter Glenn Apartment 89E for an odor of smoke. Once arriving initial reports indicated to upgrade the incident to a structure box. Once on location, S2334 forced entry into the unit and deemed that it was a pot on a stove in the apartment with hoarding conditions also. Crews vented and turned the apartment back over to the owners who returned back home during the incident.

On 10/29 Delran Fire participated in the trunk or treat events at Home Depot and also Community Park.

I have been working on Workbooks for the new RMS system FirstDue. This includes personnel, apparatus, stations, and units along with other information to go along with the mentioned areas.

On the 19th members will be attending the Burlington County Chiefs Leadership Conference at the BCESTC.

Last night we had great training again at Chester Woods apartments; this time in the 36-unit buildings. We were able to amend our previous tactical ideas and narrow them down into confident tactics.

Respectfully,

Kevin F. Peak
Department Chief
Delran Fire Department; Delran Fire District #1

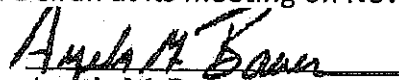
BOARD OF FIRE COMMISSIONERS OF DELRAN
TOWNSHIP FIRE DISTRICT NO. 1
RESOLUTION 2022- 09

"WHEREAS, N.J.S.A. 40A:14-88 provides that members of the Board of Fire Commissioners shall receive compensation for their services in such amount as the Board shall fix subject to review by the Township governing body;

NOW, THEREFORE, BE IT RESOLVED that the following compensation schedule be and is hereby established within the Delran Township Fire District No. 1 for fiscal year **2023**;

1. The members of the Board of Fire Commissioners shall receive compensation of \$7,500.00 per annum, payable semi-annually or as otherwise provided by the Board.
2. The Treasurer of the Board of Fire Commissioners, who shall also be a Commissioner, shall receive an additional compensation of \$18,000.00 per annum, payable semi-annually or as otherwise provided for.
3. The Secretary of the Board of Fire Commissioners, who shall also be a Commissioner, shall receive an additional compensation of \$5,000.00 per annum, payable semi-annually or as otherwise provided for.
4. This Resolution shall take effect immediately.

The above is a true copy of the Resolution adopted by the Commissioners of the Fire District No. 1 in the Township of Delran at its meeting on November 8, 2022


Angela M. Bauer
Clerk of the Board

Range of Checking Accts: CHECKING to CHECKING Range of Check Ids: 32506 to 32527
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
32506	11/08/22	ALLEN010 Allen's Camera					204
22-00474	1	Tough TG-6 Digital Cameras	898.00	01-503-96	Expenditure		25 1
				Suppression Professional Services			
22-00474	2	Canon EOS Rebel T7 18-55 II Ki	479.00	01-503-96	Expenditure		26 1
				Suppression Professional Services			
22-00474	3	Promaster 64 GB SD Card	74.85	01-503-96	Expenditure		27 1
				Suppression Professional Services			
22-00474	4	Promaster Cityscape 3.0	65.00	01-503-96	Expenditure		28 1
				Suppression Professional Services			
22-00474	5	M200R RGB Light	139.95	01-503-96	Expenditure		29 1
				Suppression Professional Services			
22-00474	6	VING V86011C TTL Li-on flash	179.00	01-503-96	Expenditure		30 1
				Suppression Professional Services			
22-00474	7	MeFOTO Road Trip Alu Tripod	189.95	01-503-96	Expenditure		31 1
				Suppression Professional Services			
			2,025.75				
32507	11/08/22	AMERI005 AmeriCall Communications					204
22-00439	1	Telephone line repairs	292.00	01-503-01	Expenditure		5 1
				Supplies - Station 231			
22-00473	1	Service Call Sta 232 Fax line	150.00	01-503-95	Expenditure		24 1
				Utilities			
			442.00				
32508	11/08/22	BURLC005 Burl. Co. Fire Chief's Assoc					204
22-00487	1	Co Chiefs Leadership Seminar	150.00	01-503-01	Expenditure		32 1
				Supplies - Station 231			
32509	11/08/22	CAMPB005 CAMPBELL SUPPLY CO.					204
22-00488	1	Repair rear doors on 2393	292.12	01-503-56	Expenditure		38 1
				M&R - Station 239 Vehicle			
22-00489	1	Road service on 2329	904.16	01-503-52	Expenditure		39 1
				M&R - Station 232 Vehicles			
			1,196.28				
32510	11/08/22	DONOV005 Donovan's Automotive					204
22-00472	1	BRAKE JOB 2328	481.77	01-503-52	Expenditure		23 1
				M&R - Station 232 Vehicles			
32511	11/08/22	ESAFE005 eSafety Supplies, Inc					204
22-00158	1	Rechargeable LED Baton	1,215.04	01-503-03	Expenditure		1 1
				Supplies - Chief/Administration			
22-00158	2	Shipping	86.27	01-503-03	Expenditure		2 1
				Supplies - Chief/Administration			
			1,301.31				
32512	11/08/22	FDSOA005 Fire Dept Safety Officer Assoc					204
22-00482	1	FD Incident Safety off manual	99.50	01-502-04	Expenditure		13 1
				Other Professional Services			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
32513	11/08/22	FIREA005 Fire & Safety Services					204
22-00457	1	Inv. #SI22-2323 for Eng 2321	12,998.51	01-503-51 M&R - Station 231 Vehicles	Expenditure		22 1
32514	11/08/22	FLAGG005 FLAGG'S PEST CONTROL					204
22-00107	4	November 8 Service	95.00	01-602-01 Office Operations	Expenditure		42 1
32515	11/08/22	HOLTM005 Holt McNally & Assoc.					204
22-00480	1	Audit Expense	3,000.00	01-502-01 Audit & Accounting Services	Expenditure		9 1
32516	11/08/22	JIMDU005 Jim Dunphy's Landscaping					204
22-00449	1	Winterize Lawn System @232	155.00	01-503-02 Supplies - Station 232	Expenditure		34 1
22-00449	2	Fuel Surcharge	4.50	01-503-02 Supplies - Station 232	Expenditure		35 1
			<u>159.50</u>				
32517	11/08/22	JOHNS005 John's Lawn Service					204
22-00441	1	Landscaping Services	285.00	01-503-03 Supplies - Chief/Administration	Expenditure		6 1
32518	11/08/22	JOSEP015 Joseph M. Cunningham, Jr.					204
22-00481	1	Camera Bag for LEA	31.54	01-503-01 Supplies - Station 231	Expenditure		43 1
22-00481	2	8GB of DRAM	55.98	01-502-20 Admin. Operating Supplies	Expenditure		44 1
22-00481	3	TAX	3.71	01-502-20 Admin. Operating Supplies	Expenditure		45 1
22-00481	4	Bridge & Hwy Tolls	18.85	01-503-01 Supplies - Station 231	Expenditure		46 1
22-00481	5	LOWES	59.02	01-503-52 M&R - Station 232 Vehicles	Expenditure		47 1
22-00481	6	HARBOR FREIGHT	21.99	01-503-52 M&R - Station 232 Vehicles	Expenditure		48 1
22-00481	7	AUTOZONE	9.30	01-503-52 M&R - Station 232 Vehicles	Expenditure		49 1
22-00481	8	Pizza Amore	62.87	01-502-52 Training	Expenditure		50 1
			<u>263.26</u>				
32519	11/08/22	NEWJE005 NJAWC					204
22-00484	1	Domestic water service 231	216.65	01-503-95 Utilities	Expenditure		15 1
22-00484	2	Domestic Water Service 232	439.02	01-503-95 Utilities	Expenditure		16 1
22-00484	3	Fire Sprinkler Service 231	98.37	01-503-95 Utilities	Expenditure		17 1
22-00484	4	Fire Sprinkler Service 232	393.51	01-503-95 Utilities	Expenditure		18 1
			<u>1,147.55</u>				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
32520	11/08/22	PRAXI005 Atlantic Tomorrow's Office							204
22-00427	1	Replacement Desktop Computers	2,384.50	01-504-07 Computer System Upgrades	Expenditure		33		1
22-00476	1	COMPUTER INSTALLATION SERVICES	780.00	01-504-07 Computer System Upgrades	Expenditure		41		1
			<u>3,164.50</u>						
32521	11/08/22	PSEG0005 PSE&G							204
22-00483	1	Gas & Electric Service for Oct	3,578.21	01-503-95 Utilities	Expenditure		14		1
32522	11/08/22	READY005 ReadyRefresh by Nestle							204
22-00490	1	Bottled Water Delivery	875.64	01-503-01 Supplies - Station 231	Expenditure		40		1
32523	11/08/22	REPUB005 REPUBLIC SERVICES #628							204
22-00485	1	Monthly Dumpster Service	130.37	01-502-20 Admin. Operating Supplies	Expenditure		19		1
32524	11/08/22	TOMAR005 Tomar Industries							204
22-00475	1	P/M - #158345	275.00	01-503-51 M&R - Station 231 Vehicles	Expenditure		36		1
22-00475	2	P/M - #158346	275.00	01-503-51 M&R - Station 231 Vehicles	Expenditure		37		1
			<u>550.00</u>						
32525	11/08/22	VEERA005 V.E. Ralph & Son, Inc							204
22-00252	1	#30-004 6" Emer Bandage	444.50	01-503-03 Supplies - Chief/Administration	Expenditure		51		1
22-00252	2	#10-003666 Dynarex Elastic Bnd	96.60	01-503-03 Supplies - Chief/Administration	Expenditure		52		1
22-00252	3	#12-123028 Naso Airways	225.96	01-503-03 Supplies - Chief/Administration	Expenditure		53		1
22-00252	4	#10-1250EA DynaTube	6.72	01-503-03 Supplies - Chief/Administration	Expenditure		54		1
22-00252	5	#18-000139 Paramed Scissors	20.28	01-503-03 Supplies - Chief/Administration	Expenditure		55		1
22-00252	6	#10-1000509 Ster Combine Pads	16.45	01-503-03 Supplies - Chief/Administration	Expenditure		56		1
22-00252	7	#30-004 6" Emer Bandage	88.90	01-503-03 Supplies - Chief/Administration	Expenditure		57		1
			<u>899.41</u>						
32526	11/08/22	VERIZ005 Verizon							204
22-00477	1	Monthly Telephone	509.18	01-503-95 Utilities	Expenditure		8		1
32527	11/08/22	WALTE005 Walter A. Bauer							204
22-00486	1	FPW Expenses	887.27	01-502-13 Office Expense	Expenditure		20		1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num Acct
32527		Walter A. Bauer						
	22-00486	2 PO #22-00420 Advance	500.00	01-502-13	Expenditure			
				Office Expense				
			<u>387.27</u>					21 1

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	22	0	33,740.01	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>22</u>	<u>0</u>	<u>33,740.01</u>	<u>0.00</u>