

DELTRAN TOWNSHIP FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
CAUCUS MEETING
January 13, 2026

The meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening January 13, 2026 at the Fire District Office.

Vice President Anthony Quaciari, commencing with the flag salute, called the meeting to order at 7:30 pm.

The Vice President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings and was advertised in the Courier Post on February 6, 2025.

Other members of the Board and appointed persons present were Commissioners James Bauer, James Turcich, and Joseph Seybert. Commissioner Joseph Parento absent in person due to training but he was on the phone via conference call. Also present were: Deputy Chief Kevin Peak, BC/FM Joseph Cunningham, Jr., 232 LT Hugh Pierce, 231 LT Ralph Bense, 231 Vice President Forman Shemeley, and Clerk Elizabeth Briggs. Chief Joseph Cunningham, Sr., Maggie Suter, and Shane Garland were also present via conference call while in training in Arizona.

The Vice President deferred from normal business at 7:32 PM to conduct the special meeting for the adoption of the budget. After conclusion of the budget adoption the meeting resumed with the regular agenda at 7:35 PM.

A motion was made by Commissioner Bauer, which was seconded by Commissioner Turcich, to approve the December 9, 2025 meeting minutes. The Board was polled, all AYES. The motion was approved.

COMMUNICATIONS:

We received a letter from an attorney requesting all medical records for their client from a fire in Maple Shade. Attached to the request was a form to fill out if we did not have those records. We sent that form back stating we do not handle medical treatment.

MEL, through JIF, sent risk management manuals called "How to Avoid Being Sued".

The January Local Finance Notice was received yesterday. It states that as of March 1, 2026 we are now able to publish our legal notices on our website in a "conspicuous place" and no longer have to publish in the paper.

We received a phone call from the U-12 Baseball team that will be heading to Cooperstown asking if we would sponsor them or make a donation. As a district we can not sponsor teams. We have also received OPRA requests for an accident in December and for all information on an industrial building. We are working on getting all that together and it will be sent out in the next day or 2.

SECRETARY: We need to pass a resolution to make Joseph Cunningham, Jr. fire official per Civil Service. We had done this 2 years ago to be compliant with the Division of Fire and Safety but Civil Service said he needed to be a Supervising Fire Prevention Specialist for 2 years before he could be Fire Official in their records.

A motion was made by Commissioner Bauer, which was seconded by Commissioner Turcich, to adopt resolution 2026-2 to appoint Joseph Cunningham, Jr. as Fire Official. The Board was polled, all AYES. The motion was approved. Joseph Parento via phone.

CHIEF: Not in attendance due to training in Arizona. Report is attached.

DEPUTY CHIEF: Report is attached.

STATION 231 BATTALION CHIEF: Not in attendance.

STATION 232 BATTALION CHIEF:

The APC unit at Station 2 is not providing battery back up and needs to be replaced. This was discussed with Atlantic. That will cost about \$2000 and will be done soon. The board approved. Atlantic also reminded of the quote they had given to get a new server which we desperately need. It was \$34,610.

Received a quote for Long Sleeve T-shirts- \$3,200.

We have been looking for a new class B uniform spec. A First tactical uniform will cost \$364 for 2 uniforms. They also make a women's cut as well.

The Board agreed to get our members fitted and move forward with this uniform. Joey will get a list of the number of uniforms we will need and they will work on having someone come to us, possibly from McDonald's.

Full report is attached.

OTHER LINE OFFICER'S REPORTS:

231 Lt Ralph Bensel- 2317 got a new battery. Our 2 new members are doing very well learning.

232 Lt Hugh Pierce- has been looking into a replacement winch for 2329. Right now we have a Warren 15,000 lb winch. To replace with the similar winch it is between \$3000-\$4000. If you get a higher capacity then we currently have, we will need to look into a pump for it instead of electrical. We will get 3 quotes and bring it back next meeting.

STATION PRESIDENTS: Not in attendance.

TRUSTEES:

231 VP Forman Shemeley- the trustees have been working hard on the items that need to be completed at the station.

The Bunk room walls have been painted at 232.

The contractors seem to be about 85% done the HVAC project. On Monday they will have a crane there to put the room unit on. While they are working no one is allowed in the building. A message will be sent to the members. They have also agreed on a new hood system that is a better fit than what they originally had gotten.

FIRE POLICE: The NJ State FP meeting is at the Bridgeboro Station this Friday.
The County FP meeting is at Lenola on Jan 28.

FIRE OFFICIAL/ FIRE PREVENTION: 2025's annual report was submitted to the state and has been approved. FM is looking into having some speakers come in to the high school for seniors. The FM is requesting a quick executive session at the end of the meeting.

OEM- The township should be reappointing Joseph Cunningham, Jr. again tonight.

PUBLIC RELATIONS: The Girl Scout cookie drop was last week at the Chester Ave Station.

OFFICE SPACE & EQUIPMENT: Maggie and Liz would like to continue their classes to become a QPA. The next 2 are in March and April. The 2 classes total \$1,765 for each of them.

The Board approved this request.

The closet in the office has been completed cleaned out and organized. There are a few things on the back table for the commissioners to look at a decide what to do with.

As BC Cunningham stated we are looking into upgrading the server.

There was also a question about the Microsoft Programs that we use. We have been having issues with some people not having access to Microsoft because of product keys.

We will be in touch with Atlantic regarding this issue.

There was a discussion about using the old ID machine for accountability tags. We will look into this.

FIRE EQUIPMENT: Nothing to report.

MASTER PLANNING: Nothing to report.

APPARATUS: 2315's cylinder has been fixed and the nesting issue seems to be fixed. They have a few other things to work on before it can come back but it should be done soon.

2319 a line blew and has been repaired.

2316 will be out of service soon to have the piping replaced for corrosion.

2321 should be back in service tomorrow.

2312 is having a foam issue. Fire and Safety will get back to us when they can work on that.

UNIFORMS: Nothing to report.

SAFETY: Nothing to report.

WEBSITE: We will have to add a "Current Legal Notices" section to the homepage of our website.

GRANT: Nothing to report.

BUILDING & GROUNDS: Nothing to report

TREASURER'S REPORT: The budget has been finished and now adopted.
The 1099's will be sent out this week to the members from the incentive program.
We need to order more checks this week.

BILLS FOR PAYMENT:

The bills to be paid since last meeting are \$290,293.46.
A motion was made by Commissioner Turcich and seconded by Commissioner Seybert to pay all bills present. The Board was polled. All AYES. The motion was carried.

OLD BUSINESS: Joseph Cunningham, Jr. working on getting quotes from 3 companies for the alarm system.

NEW BUSINESS: Nothing to report.

PUBLIC COMMENTS: Nothing to report.

COMMISSIONERS COMMENTS:

A motion was made by Commissioner Bauer and seconded by Commissioner Quaciari to go in to an executive session to discuss personnel matter with the Fire Official at 8:23 PM. The Board was polled. All AYES. The motion was carried.

The executive session ended at 8:29 PM and the regular meeting resumed at this time.

There was no further business to discuss so a motion was made by Commissioner Turcich and seconded by Commissioner Seybert to adjourn the meeting at 8:30 PM. The Board was polled. All AYES. The motion was carried.

Respectfully submitted,

Elizabeth S. Briggs

Elizabeth S. Briggs

January 13, 2026

Chief's Report

The department answered 755 calls for service in 2025. And are already at 30 for 2026.

I need to order 5 sets of fire police gear for new members who took the fire police course.

I sent 2 nozzles out for repair off the brush truck. They need new bail handles on them.

I sent Shane Garland's Turnout gear to get the reflective stripping replaced. I was told that it would be cover under warranty by Globe.

Ladder 2315 racking issue seems to be fixed Campbells is working on the High Idle issues with the bucket.

The Department had a complex MVC in Shoprite parking lot last week with extrication a patient. The department used the winch off 2329 to winch the vehicle in order to extricate the patient from her car.

Chief Joseph Cunningham, Sr.

DELRAN FIRE COMPANY NO.1

Vice President's / Trustee's report

For: 2026 01 13

At the open house a total of 5 possible interest new members were identified and applications handed out. Since then I have been in contacted with the parties and they have decided on not joining at this time.

Trustee's met on January 7th and provided updates on current action items. Several new ones where added and assigned.

As of today's date we have identified Thirty five (35) action Items. Of those Twenty six (26) are from 2025 and nine (9) are new in 2026. Of those Thirty five Items we have closed nine (9) and the rest are in progress or waiting on other actions

Noted action item updates:

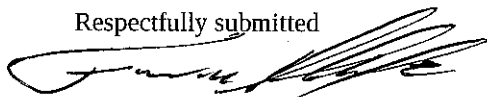
- 2025 10 17 003 Repair of HVAC in Meeting Room
- 2025 10 17 007 Replace caps on back fence
- 2025 10 17 006 A new commercial dishwasher was acquired and is in the engineers room waiting on installation
- 2025 10 17 008 Protection poles by fuel pumps have been filled with concrete, waiting on covers.
- 025 10 17 010 Reattach wire mold to wall near report desk
- 2025 10 17 011 Wire mold has been purchased for speaker wires, installation to be completed after State Fire Police meeting
- 2025 10 17 013 New batteries have been installed in the floor scrubber and cleaning has started.
- 2025 10 17 014 Completed draft of building lease agreement, be taking to department solicitor for review
- 2025 10 17 015 Grounds clean up, bulk of same completed rest should be out of here this week
- 2025 10 17 016 Roof instection and skupper cleanouts
- 2025 10 17 021 Joe Parento make contact with township about the no parking area across from the apron and they will line it in the spring
- 2025 10 17 024 Administration office cleaned up and papers filed.
- 2025 11 12 001 Smoke and Co detectors replaced in bunk area
- 2025 12 24 001 Fuel pump covers, Joe Parento contacted the company that supplies the fuel to have them replaced

New action items:

- 2026 01 07 001 When installing the residential dish washer it was identified that the water shut off valve leaks by.
- 2026 01 02 003 Replacement of isolation valve for residential dishwasher
- 2026 01 12 002 Pick up towels and supplies from Sam's
- 2026 01 12 003 Front door jam not latching
- 2026 01 12 004 "NO PARKING SIGNS" for back gate
- 2026 01 12 005 Secure file cabinet in trustees office
- 2026 01 12 006 Hang dry erase and cork boards in trustees office

Members are currently preping the station for a State Fire Police meeting this Friday the 16th 19:00 hours

Respectfully submitted



Forman SHEMELEY
Vice President

TRUSTEE ACTION ITEM LIST
Station 231

(P) Progress
(X) Closed

Action Item Number	Action Item	Responsible person	Completed
2025 10 17 001	Spec. for replacing outside metal doors	Rossner	
2025 10 17 002	Quotes for replacing window treatments in TV, Meet, and Office	Rossner / Boehmke	
2025 10 17 003	HVAC in meeting room	Rossner	X
2025 10 17 004	Hose reel by 19's bay	Rossner	
2025 10 17 005	Hose reel by by 18's bay	Rossner	
2025 10 17 006	Replacement of Commercial Dishwasher	Rossner	P
2025 10 17 007	Caps on back fence	Leusner	X
2025 10 17 008	Fix or replace poles by fuel pumps	Leusner	P
2025 10 17 009	Remote or chain actuators for hose reels in engine bays	Rossner	
2025 10 17 010	Fix wire mold near report desk	Shemeley	X
2025 10 17 011	Run speaker wires in wire mold	Shemeley	P
2025 10 17 012	Replace engine room ceiling fans	Rossner	
2025 10 17 013	Engine room floor deep cleaning	Shemeley	
2025 10 17 014	Building lease agreement	M. Parento	P
2025 10 17 015	Grounds clean up	Leusner	X
2025 10 17 016	Roof inspection and drainage cleanout	Rossner	X
2025 10 17 017	Fix or replace engine room exhaust vents	Rossner	
2025 10 17 018	Fix or replace engine room windows	Rossner	
2025 10 17 019	Fix or replace retractable charging cord for 2312	Leusner	P
2025 10 17 020	Install retractable cord for Marine 231	Leusner	P
2025 10 17 021	Contact township about repainting "no parking" strips across from front apron	J. Parento / G Lambert	P
2025 10 17 022	Capital budge items	All Trustees	
2025 10 17 023	Professional Cleaning Company like Station 2 has	Leusner	
2025 10 17 024	Clean up of Administration officers room	Rossner / Shemeley	X
2025 11 12 001	Smoke detectors in Bunk Rooms	Dave, Sonny, Ed Boehmke	X
2025 12 24 001	Fuel Pump Covers	Parento	P



DELTRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

Office: 856-461-5474 Fax: 856-461-9005 *Emergencies Dial 9-1-1*

January Commissioner Meeting
Fire Marshals Report
January 13th, 2026

The 2025 Annual report was submitted to the state and accepted on January 7th.

The FM's Office has already begun conducting inspections for this year.

The annual permits have been invoiced and mailed out to businesses.

Respectfully Submitted,

Joseph Cunningham Jr
Fire Marshal



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Delran Fire Department Deputy Chiefs Report

January 13, 2026

The department ended the year 2025 with 755 calls for service. This is down from 819 in 2024.

Currently we are at 30 calls for service to date

Some notable incidents since the last meeting:

December 9th – S2324 covered Station 301 while they operated on a fire scene.

December 10th – S2324 responded to Cinnaminson for a structure fire.

December 11th – DFD along with mutual aid responded to the 400 block of Chestnut Street for a report of a house fire. First arriving units has a smoldering deck fire against the house. Crews wet down and checked the area for extension.

December 13th – S2324 covered station 301 while they operated on a fire scene.

December 14th – Chester ave station responded to Moorestown for a structure fire but was recalled due to the minor nature of the call.

December 15th – R2329 responded to Cinnaminson for a Train Accident. Crews were recalled enroute due to no rescue needed on scene.

December 18th – Bridgeboro road station responded to Willingboro for a structure fire.

December 23rd – S2324 along with other mutual aid companies were special called for a cover assignment in Bucks County Pennsylvania while their area units operated on a nursing home MCI/fire/explosion.

December 26th – S2324 covered station 301 while they operated on a fire scene.

December 26th – S2324 covered station 101 while they operated on a fire scene.

December 31st – R2329 responded to a wires incident on Route 130SB and Haines Mill Road jug handle. While on scene and redirecting traffic, a tractor trailer came by heeding direction and ripped down a multitude of wires. After that was under control a brush fire less than a foot from the building was found and a structure box was filled out for the assignment. With no extension to the building it was narrowed down to Delran units.



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January 1, 2026 – DFD along with mutual aid responded to Congressional Court for a house fire. Home owner extinguished the fire and the assignment was narrowed down to just Delran units to assist the homeowner.

January 4th – Fire police strike team responded out to Southampton on the Tender Taskforce assignment. U2328 and U2317 responded to this incident to assist where needed.

January 9th – DFD responded to Shoprite for an MVC with Entrapment. Upon arrival FD and EMS crews worked together with R2329 to free a patient who had become trapped between two vehicles. Crews worked on pulling the vehicle away from the other and then were able to get the patient back boarded and then transferred to EMS care.

January 12th – This day yielded 6 calls for service. The first was a minor PED MVC where FD was not needed. The next was a DFD and mutual aid dispatch for a house fire on Westover drive. DC2010 was first to arrive and narrowed the assignment down to just Delran units. Crews found that oil had ignited on the stove and began to singe the cabinets above the stove. No extension was found and the residence was vented and returned back to the occupant. The following was a call for service to find out of date detectors in a unit on Foxglove Drive in Summer Hill. A little later in the evening, DFD along with EMS and ALS were dispatched to Planet Fitness for a vehicle into the building with one ejection. Upon arrival crews assisted with EMS care and provided traffic support while PD conducted their investigation. Shortly after, R2329 responded to but was returned from a Train Vs. Ped accident in Cinnaminson. Finally to cap off the night, DFD assisted PD with the retrieval of AirPods from a storm drain.

The department has successfully transferred over to NERIS for incident reporting to be in compliance to the state. This changes nothing to the way members will receive calls or receive incidents to the third-party application. This is solely for how reports are inputted into the system by the officers each month.

Kevin F. Peak

Deputy Chief; Fire Operations
Delran Fire Department; Delran Fire District #1



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January Fire Commissioner Meeting
232 Battalion Chiefs Report
January 27th, 2026

The township 4th of July event has been rescheduled to June 27th. The event will be from 3pm to 930pm. Fireworks will begin at 9. This is at DCP.

We have scheduled a short parade with the Delran AA Cheerleaders to on the 31st in celebration of their winning Nationals. This parade will begin at 1 pm.

Utility 2328 was in the shop on Wednesday the 21st to get its heater core replaced. They were unable to replace it, however, they were able to flush it so it currently has heat.

I have received a quote to purchase First Tactical Class B uniforms.

Two sets of gear have been sent out. 1 set got blood on it during an incident last week and the 2nd set went out for warranty work. In addition to these, continental also took 2 nozzle bales off of 2316 for repair.

The Blowhard fan on 2324 was sent out to DiVal to be repaired. They found the internal electronics board was faulty.

The replacement APC is in for 232, I will be installing that this week.

Harry re quoted us for the firewalls which are a priority and need to be completed.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joseph Cunningham Jr.', is written over a white background.

Joseph Cunningham Jr.
Battalion Chief



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January Commissioner Meeting
Fire Marshals Report
January 27th, 2026

The 2025 Annual report was submitted to the state and accepted on January 7th.

The FM's Office has already begun conducting inspections for this year.

The annual permits have been invoiced and mailed out to businesses.

We have had three fires already for the year.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joseph Cunningham Jr.' with a stylized, cursive script.

Joseph Cunningham Jr
Fire Marshal



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January Fire Commissioner Meeting
232 Battalion Chiefs Report
January 13th, 2026

The Fire Department began the year by assisting the Delran Green Team with their annual 1st day of the year hike.

Station 232 was utilized by the Girl Scouts last week for their troop cookie distribution.

Probationary Firefighter Oberg is graduating from Firefighter 1 this evening. Additionally, there are 5 members enrolled in the current FF1.

The township 4th of July event has been rescheduled to June 27th. The event will be from 3pm to 930pm. Fireworks will begin at 9. This is at DCP.

I am working with the Delran AA Cheerleaders to host a parade with them on the 31st in celebration of their winning Nationals. This parade will begin at 1 pm.

Utility 2328 is scheduled to go the shop on Wednesday the 21st to get its heater core replaced. Currently 2328 does not have heat.

I purchased a class B uniform from First Tactical back in December and have been wearing the uniform occasionally. I am happy with the way it wears.

Two sets of gear have been sent out. 1 set got blood on it during an incident last week and the 2nd set went out for warranty work. In addition to these, continental also took 2 nozzle bales off of 2316 for repair.

The Blowhard fan on 2324 was sent out to DiVal to be repaired. That has been intermittently not operating.

I have been working with Harry to upgrade some of our outdated Microsoft subscriptions. Angela Bauers subscription is effecting her email so they will be upgrading her to the current version.



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Harry also quoted me for a replacement APC for the server rack at 232 that went bad, I approved this to maintain the site security and internet.

Respectfully Submitted,

Joseph Cunningham Jr.
Battalion Chief