

**DELTRAN TOWNSHIP FIRE DISTRICT #1**  
**BOARD OF FIRE COMMISSIONERS**  
**REGULAR MEETING**  
**November 26, 2024**

The meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening November 26, 2024 at the Fire District Office.

President Joseph Parento III, commencing with the flag salute, called the meeting to order at 7:30 pm.

The President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings and was advertised in the Courier Post on January 30, 2024.

Other members of the Board and appointed persons present were Commissioners James Bauer, James Turcich, Anthony Quaciari and Joseph Seybert. Also present were: Chief Joseph Cunningham, Sr., Deputy Chief Kevin Peak, 231 Batt. Chief Scott Seybert, 232 Batt. Chief/FM Joseph Cunningham, Jr., 231 President Greg Boehmke, 231 Lt. Ralph Bense, 232 Lt. Burak Dugme, 232 Lt. Hugh Pierce, Clerk Elizabeth Briggs, Solicitor Carmen Saginario, Jr., and Insurance Broker Ryan Jones.

A motion was made by Commissioner Turcich, which was seconded by Commissioner Bauer, to approve the November 12, 2024 meeting minutes. The Board was polled, all AYES. The motion was approved.

**COMMUNICATIONS:** Nothing to report.

**SECRETARY:** Nothing to report.

**CHIEF:** Report is attached. Would like to request an executive session for personnel matter.

**DEPUTY CHIEF:** Report is attached.

**STATION 231 BATTALION CHIEF:** Nothing to report.

**STATION 232 BATTALION CHIEF:** We have a lot of Christmas events coming up that we will begin to prep for. We are still waiting to have a meeting with the township about the Tree Lighting. The sign-ups will be posted tomorrow.

**STATION PRESIDENTS:**

231 President Boehmke- We received violations from FM23. The lights have been fixed and the signage will be posted by the fuel tanks.

The heater in the meeting room is not working. The Chief will call to get this looked at.

Riverside's White Team will be using our station in Feb. and March.

**OTHER LINE OFFICER'S REPORTS:**

Nothing to report.

**FIRE OFFICIAL/ FIRE PREVENTION:**

State monitoring started today. Everything we have is good. We were told to make sure we have everything printed out as well as on the computer system.

The fuel signs are being made. We registered the fuel tank with the state.

**DEPUTY FIRE OFFICIAL:** Report was read and is on file.

**SOLICITOR'S REPORT (Carmen Saginario Jr.):** We are working on revising the employee manual. I should have that next month.

**INSURANCE (Ryan):** Report is attached.

**TRUSTEES:** Nothing to report.

**FIRE POLICE:** The last county meeting was at the Chester Ave station. The next meeting is January 22 and Station 281.

The next state meeting is January 17 at the Bridgeboro station. Greg Boehmke is now certified to teach fire police classes. We are looking into seeing if a class can be taught for our department.

Our department will be going to 3 out of town fire police assignments in December.

**OEM-** Nothing to report.

**PUBLIC RELATIONS:** We have helped multiple towns in the past month on wildland fires.

BC Cunningham would like to invite Tim King from Lowes to the dinner in Dec. The Board approved.

**FIRE EQUIPMENT:** The lights we ordered came in.

**OFFICE SPACE & EQUIPMENT:** Nothing to report.

**MASTER PLANNING:** We had a meeting but are waiting for companies to get back to us on a few things.

**APPARATUS:** 2315 is out of service due to ladder issues.

**UNIFORMS:** BC Cunningham will get some fire police patches to put on the vests.

A 2 Z has some of our fire police patches and is currently looking for them.

Commissioner Turcich brought in the crossing guard vest. It is a very good vest for our Fire Police. We will look into pricing.

**WEBSITE:** Nothing to report.

**SAFETY:** Nothing to report.

**BUILDING & GROUNDS:** We need to work on getting the bid together for the heating system at the Chester Ave station. The information we have right now does not include the new heating issue at the Bridgeboro Station. We need to get that information completed as well. The same company that did the first one will be asked to do this as well.

**GRANT:** It should be submitted in the next few weeks. We were told not to get involved in any firefighter physical grant.

**OLD BUSINESS:** Nothing to report.

**TREASURER'S REPORT:** The incentive checks are almost complete and ready to be printed. We should have them done by Monday.

**BILLS FOR PAYMENT:** The bills for this meeting were \$57,380.

A motion was made by Commissioner Turcich and seconded by Commissioner Bauer to pay all bills present. The Board was polled. All AYES. The motion was carried.

**NEW BUSINESS:** Commissioner Parento- all the new fire police need to make sure they get in contact with Jamie in the township to be sworn in.

**PUBLIC COMMENTS:** The President opened the meeting to public comment for the normal business meeting as well as the public comments on the Capital Items  
G. Haliloglu- would like to hear an update on the investigation going on.

Solicitor-There was no update and this should not be discussed in a public meeting.

Commissioner Parento made a motion, seconded by Commissioner Quaciari to close the comments to the public for both the regular meeting the special meeting for capital appropriations. The Board was polled. All AYES. The motion was carried.

**COMMISSIONERS COMMENTS:**

Commissioner Bauer- also had questions regarding the investigation.

The solicitor advised that this can be discussed in the executive session.

A motion was made by Commissioner Parento and seconded by Commissioner Bauer to go in to an executive session to discuss personnel matters with the Solicitor, and Chiefs, at 8:03. The Board was polled. All AYES. The motion was carried.

The executive session ended at 8:19 with the normal business agenda resuming.

Solicitor- The investigation has been completed and a report is being written and will be submitted.

Commissioner Quaciari made a motion, seconded by Commissioner Seybert to adopt Resolution 2024-16 to accept the capital appropriations as posted and discussed. The Board was polled. All AYES. The motion was carried.

There was no further business to discuss so a motion was made by Commissioner Seybert and seconded by Commissioner Quaciari to adjourn the meeting at 8:32 pm. The Board was polled. All AYES. The motion was carried.

Respectfully submitted,

*Elizabeth S. Briggs*

Elizabeth S. Briggs

**DELRAN TWP. FIRE DISTRICT #1**  
**INSURANCE REPORT**  
October 22, 2024 – November 25, 2024

November 13<sup>th</sup>:

- Attended JIF Insurance Fund – quarterly meeting

November 22<sup>nd</sup>:

- Issued a COI for a training exercise

November 22<sup>nd</sup>:

- Received the premium assessments for 2025 from the JIF

No other COIs were issued or Claims were reported

Free resources available at <https://melsafetyinstitute.org/fire-service/>



# DELRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

856-461-5474 Fax 856-461-9005

*Emergencies Dial 9-1-1*

## Chief's Report Nov 2024:

1. The department answered 733 calls as of Nov 26<sup>th</sup>, 2024.
2. Sqr 2324 had the LF Steer tire replaced on Thursday Nov 21<sup>st</sup>. It needs to get a front-end alignment.
3. The Burlington County Fire police held their meeting at 232 on Nov 21<sup>st</sup> and the Burlington County Fire Chiefs will be meeting at 232 on Wednesday Dec 4<sup>th</sup>, 2024.
4. The Chief department will be meeting in Dec to set up the first 6 months of the training schedule.
5. The department will be taking part in the Delran Township Winter Festival on Friday Evening Dec 6<sup>th</sup> at 6:00PM.
6. The AFG Grant will be submitted shortly.
7. Happy Thanksgiving to you and your Families.

Respectfully Submitted

A handwritten signature in cursive script, reading 'Joseph M Cunningham Sr.'

Joseph M Cunningham Sr.

Chief of the Department



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P.O. Box 1007

Delran, New Jersey 08075

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### Delran Fire Department Deputy Chiefs Report

November 25, 2024

We are currently at 733 Calls for service to date.

Some notable incidents over the last month:

November 15<sup>th</sup> – DFD responded to the area of Route 130SB just past Home Depot for an MVC. First arriving units had one that went off the road about 15 feet into the wooded area with one utility pole broken in half. Crews along with fire police from 23 and 20 secured three lanes of south bound travel and the number one lane of the north bound lanes due to low hanging wires. Crews remained on scene for about 3 hours.

November 18<sup>th</sup> – Brush 2316 was again dispatched on another WUI assignment into Hainesport Township for a wildland fire. Crews remained on scene for about 2 hours helping to assist structural protection and were later released.

November 19<sup>th</sup> – Brush 2316 responded to Willingboro for a brush fire to assist with on scene duties.

December 6<sup>th</sup> is the Delran Winter Festival. Delran Fire will be supporting the event as in years past with providing manpower for the event in regards to brush truck support for the bon fire and fire police assisting foot traffic across Chester Avenue.

Delran crews have an acquired structure to train in over the course of the next month in Delanco township. We will be working in coordination with Delanco fire to train on the house as much as possible.

Kevin F. Peak  
Deputy Chief; Fire Operations  
Delran Fire Department; Delran Fire District #1