

DELTRAN TOWNSHIP FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
October 22, 2024

The meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening October 22, 2024 at the Fire District Office.

President Josep Parento III, commencing with the flag salute, called the meeting to order at 7:30 pm.

The President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings and was advertised in the Courier Post on January 30, 2024.

Other members of the Board and appointed persons present were Commissioners James Bauer, James Turcich, Anthony Quaciari and Joseph Seybert. Also present were: Chief Joseph Cunningham, Sr., Deputy Chief Kevin Peak, 231 Batt. Chief Scott Seybert, 232 Batt. Chief/FM Joseph Cunningham, Jr., Deputy Fire Marshal Aidan Friddell, 231 President Greg Boehmke, 232 Lt. Burak Dugme, 232 Lt. Hugh Pierce, Clerk Elizabeth Briggs, Solicitor Carmen Saginario, Jr., and Insurance Broker Ryan Jones.

A motion was made by Commissioner Turcich, which was seconded by Commissioner Bauer, to approve the October 8, 2024 meeting minutes. The Board was polled, all AYES. The motion was approved.

COMMUNICATIONS: Nothing to report.

SECRETARY: The December 3rd meeting will be changed to December 10th. This will be posted in the paper this week.

CHIEF: 2328 is at O&J and needs a few repairs that will be about \$2,100. The board has chosen to hold off on those repairs at the moment. Report is attached.

DEPUTY CHIEF: Report is attached

STATION 231 BATTALION CHIEF: Nothing to report.

STATION 232 BATTALION CHIEF: Report is attached.

OTHER LINE OFFICER'S REPORTS:

232 Lt. Dugme- has a uniform request

232 Lt. Pierce- the boat will be coming out of the water in the next few weeks.

STATION PRESIDENTS:

231 President Boehmke- the seniors were at our station for homecoming. The budget was put on the website.

Both stations met and discussed the Policy and Procedures Manual. We are now ready to bring our questions to the board. However, the recommendation is to have the board create 2 separate documents before we meet. This would be 1 for employees and 1 for volunteers. Doing this first will most likely clear up most of the questions the stations have.

Commissioner Parento- had previously mentioned for both stations to send the list to the President of the Board for him to go over with the Solicitor.

Solicitor Saginario – explained why he did not suggest having 2 separate documents. The stations can email their list and the solicitor will look over it.

FIRE OFFICIAL/ FIRE PREVENTION: We have finished just about all the schools. We have 2 more preschools tomorrow.

We have had a lot of problems with ProPhoenix and are exploring new software options. The Township is trying to produce a solar panel farm on 3 buildings in town. We received a vague letter from the solar company asking the Chief to sign to allow them to disregard the fire code to allow them to do what they want with this project. The Fire Marshal and the Chief do not think this is a good idea and will send an official letter to the company saying they will not allow this. The board is in agreement with this. Report is on file.

DEPUTY FIRE OFFICIAL: Report was read and is on file.

SOLICITOR'S REPORT (Carmen Saginario Jr.): Report included why he did not suggest separating the Policy and Procedures Manual into 2 documents. There is no other department that he knows of that has done this. This could cause a lot of confusion with the employees and volunteers. We could also look into updating SOP to be sure they are the same as the manual for certain parts that are in both.

INSURANCE (Ryan): Report is attached.

TRUSTEES: The Chester Ave station was starting to look into the gym wall but an engineer needs to draw it up so they will be working on that. Imperial floor will be coming to look at the floor at the Chester Ave station and give a quote. We will be joining a co-op out of Camden County.

FIRE POLICE: An email was sent out by the county about a train the trainer course they are hosting. Greg Boehmke would like to participate in this if he qualifies. November 21 meeting is at Station 232.

OEM- Nothing to report.

PUBLIC RELATIONS: We have been busy with fire prevention in schools and fire safety days at local stores. We were dispatched to cover Medford during a fire which also happen to be their fire prevention night. Our crews assisted with this event while covering.

FIRE EQUIPMENT: The Bridgeboro station needs 6 new LED hand lights for their trucks. The station will pay for them and get reimbursed later.

OFFICE SPACE & EQUIPMENT: 2 new computers were ordered. The Chief's computer crashed and he now has a new 1. The other computer was given to the Bridgeboro station for 1 of the computers they requested.

MASTER PLANNING: A meeting is scheduled for November 6 at 7:00 PM.

APPARATUS: 2321 is having an issue with leaking air in 1 of the hoses.
2324 had to get a new tire.
Please make sure all the trucks are full or at least over $\frac{3}{4}$ tank fuel.

UNIFORMS: We have a uniform request from Burak.

WEBSITE: It is being updated.

SAFETY: Nothing to report.

BUILDING & GROUNDS: We had a heating and air guy look at the HVAC blueprints that we received. The Board and chief officers need to get together and look over and possibly approve it. This meeting will be held November 10 and will be posted in the paper.
231 is still having issues with the hose reels that Aqua was supposed to replace. A Phone call will be made.

GRANT: Nothing to report.

OLD BUSINESS: Nothing to report.

TREASURER'S REPORT: The JIF is meeting November 13 at 9:30AM.

BILLS FOR PAYMENT: The bills for this meeting were \$173,609.67. The big bill was the new firefighters gear.

A motion was made by Commissioner Turcich and seconded by Commissioner Seybert to pay all bills present. The Board was polled. All AYES. The motion was carried.

NEW BUSINESS: Commissioner Bauer- Would like to add LT. Pierce to train in the drivers training program and committee. The board agreed to this.

PUBLIC COMMENTS: No public comments.

COMMISSIONERS COMMENTS: No commissioner comments.

A motion was made by Commissioner Bauer and seconded by Commissioner Seybert to go in to an executive session to discuss personnel matters with the Solicitor, Chief, Fire Official, Deputy Fire Official, LT Dugme, Lt Pierce at 8:19. The Board was polled. All AYES. The motion was carried.

The executive session ended at 9:01 with the normal business agenda resuming.

There was no further business to discuss so a motion was made by Commissioner Seybert and seconded by Commissioner Quaciari to adjourn the meeting at 9:02 pm. The Board was polled. All AYES. The motion was carried.

Respectfully submitted,

Elizabeth S. Briggs

Elizabeth S. Briggs



DELRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

Office: 856-461-5474 Fax: 856-461-9005 *Emergencies Dial 9-1-1*

October Commissioners Meeting
Battalion Chiefs Report
October 22nd, 2024

Home coming finished up at the firehouse this past weekend. To my knowledge there were no issues with anything.

The Company attended both Lowe's and Home Depot's Fire Safety events along with members of station 1.

On Sunday FF Friddell assisted the Green team at Lake Lonnie.

This Saturday is the Open House, We will be cleaning the building and trucks Friday Night.

This Sunday is the Township Trunk or Treat at Community Park. The Gates open at 2PM and the Event Starts at 230pm. We will be sending a truck as we have done in the past.

Riverton Pool and Garden has requested we escort Santa to their open house on Saturday November 9th at 11am.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joseph Cunningham Jr.'.

Joseph Cunningham Jr.
Battalion Chief



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October Commissioners Meeting Fire Marshal Report October 22nd, 2024

To date, The Fire Prevention Bureau conducted the following:

- 419 Periodic Inspections
- 99 Re-inspections
- 96 Permits Issued
- 179 House Smoke Detector Inspections
- 124 Apartment Smoke Detector Inspections
- 10 Fire Investigations

The Department spent the last two weeks doing Fire Prevention Education at the Millbridge School, Intermediate School, Montessori School and Preschools in town. We have to finish 2 this week, Tomorrow morning we will be going to Kiddie Academy and the Goddard School.

This Saturday is the Fire Prevention Open House. The Open House is from 11am to 3pm. We have received donations from Lowes, Shoprite, Dietz and Watson, Philly Pretzel & the Boost Factory. We will have food and drinks for those in attendance. We will have trucks on display, a fire house station, the digital fire board station, Delanco's fire safety trailer, a gear station, a coloring station and will be cutting a car. In addition to this the DPD will be offering car seat checks and a drug drop box.

NJDFS Has rolled out some updated fire codes, The first update was to the NJ Uniform Fire Code and was effective in April, This update added a few Life Hazard Uses, a new permit for mobile food vendors, and a new emblem requirement for solar on buildings.

The second update was getting the International Fire Code updated from the 2015 to the 2018 NJ Edition. This edition went into effect on Tuesday October 15th. I purchased hard copies for the office and have a digital copy to be shared. I have contacted Propheonix asking when they expect to have the code uploaded into the system and have not received a reply.

On October 10th, we received an email from Solar Landscape asking Chief Cunningham to sign a prewritten letter stating that we would not utilize the roof of the public storage building in the event there was a fire. I was unaware at that point that this was part of a bigger project. Fast forward



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to last night I attended the meeting for the Delran Community Solar project that's being run by Solar Landscape. They already have a site up and running on the roof of 601 Delran Parkway. Last night's meeting was to introduce three new sites. They are proposing to add projects on the roofs of 600 Delran Parkway, 701 Delran Parkway & 4001 Route 130. After the meeting I questioned how they can come a potentially sell these "blocks" before receiving approval to build these. I asked about the letter and how the way its worded is insinuating that they want to get rid of the required 6-foot perimeter walkway and the interior pathway breaks every 150 feet. They didn't have an answer and said they'd have someone call us. I think Chief Cunningham is in agreeance, but I do not feel we should grant this request as 1 the code requires those spacings for firefighter safety and 2 it opens us up to requests for other buildings in the future.

The Fire Marshals Office attended a joint fire investigation of the appliances at the Starke Lane fire. There were 3 insurance investigators that came and did their invests. They collected the Stove and Microwave. If they determine further investigation is needed there will be a forensic invest done at a lab.

Respectfully Submitted,

A handwritten signature in black ink that reads 'Joseph Cunningham Jr.' The signature is written in a cursive, flowing style.

Joseph Cunningham Jr
Fire Marshal

DELRAN TWP. FIRE DISTRICT #1
INSURANCE REPORT
September 24, 2024 – October 22, 2024

October 8th:

- Attended online Municipal Excess Liability Joint Insurance Fund - 2025 Pre-Renewal Presentation

October 17th:

- Carrier applied a premium credit on the Accident policy of \$1,298

No other COIs were issued or Claims were reported

Free resources available at <https://melsafetyinstitute.org/fire-service/>



DELTRAN FIRE DEPARTMENT
BUREAU OF FIRE PREVENTION
P.O. Box 1007
Delran, New Jersey 08075
Office: 856-461-5474 *Emergencies Dial 9-1-1*



DEPUTY FIRE MARSHAL REPORT

October 22nd, 2024

Good evening, presented in my report as Deputy Fire Marshal
I have **1** item to report on at tonight's meeting.

Fire Prevention Week at schools:

Fire prevention at the schools was a success, Thank you all that helped out and attended. We were given a lot of compliments not only to our dedication of service to the town but for educating the youth on fire safety. I also want to say thank you to those before us who started and continued the path of staying connected with the public and educating about fire safety.

Thank you.

A handwritten signature in black ink, reading 'A Friddell'.

Aidan W. Friddell
Deputy Fire Marshal
Delran Fire District #1

"An ounce of prevention is worth a pound of cure"
Benjamin Franklin



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Delran Fire Department Deputy Chiefs Report

October 20, 2024

We are currently at 659 Calls for service to date.

Some notable incidents over the last month:

October 10th – Brush 2316 was called out on a WUI assignment as a Brush Truck Strike Team for a fire in Medford Township. They were tasked to assist with structural protection and spot fire attack. For the same call, E2321 was dispatched on a Regional Cover Assignment to Station 251 for the duration of the incident to assist with other calls in the area. While at the cover, crews took part in assisting with the Fire Prevention night in allowing the truck to be displayed, all while maintaining a level of response if the need arose.

October 12th – Myself along with S2324 responded to the 200 block of Crescent Ave in Moorestown on the initial alarm for a report of a structure fire. Crews staged in staging as manpower incase it was needed on scene or for another assignment in the town. \

October 13th – DFD responded to 959 Bridgeboro Street for a brush fire. C2300 arrived to find an area approximately 100' X 100' burning. Crews stretched a 1 ¾" handline along with brush 2316 in knocking down the fire and overhauling the area.

October 14th – R2329 with myself on board, along with C2300 responded to the 300 block of Burlington Ave for a multi alarm structure fire. R2329 was on the initial alarm response. Crews arrived on scene and began assisting with handline operations on the front of the structure and other on scene needs. Crews were on scene for about 4 hours. Rehab 232 was also dispatched and set up near the scene to assist with needs of EMS and rehab.

October 15th – DFD along with EMS and ALS were dispatched to 31 St. Mihiel Drive to the automotive shop for a subject reportedly trapped under a vehicle that fell. Crews arrived and assisted removing the patient from under the vehicle and transferring to EMS crews.

October 15th – DFD along with mutual aid responded on a box alarm to 193 Tenby Chase drive for an apartment fire. First arriving units (C2300 and FM23) found a solar pot that was smoldering on the rear porch. E2321 arrived and brought back a water can for wet down. Assignment was held with 23 units and L7015.



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Update on the township Grid Project – As previously reported, the grids were submitted to central with approval of the Chief Fire Coordinator. These were sent to the GIS team at Central Communications to have them implemented into the CAD system early last week. After speaking with central on Thursday, they had some issues on their end with the GIS program and will be working through it to hopefully have the grids completed this week.

IAR was updated at my request to have a form of “Self-Dispatching” put in place to the IAR we currently use. This feature can be used in the event that central has a catastrophic incident and their dispatching is totally knocked out and we need to take calls into the EOC. This will allow us to “generate” our own calls and send them out to our devices as it would come from central still giving us the ability to notify all of the members of incidents in town. This will not affect our call number and we will still need to keep track of our calls during these times to send to central so that actual incident numbers can be assigned.

November 16th the department will be sending about 10 members made up of officers, senior members, and probationary members to the 10th annual Leadership in the Firehouse Seminar at the BCESTC. This seminar was first started by James “Libby” Liberatore and it’s the longest running seminar that has been started in BCFCFA.

PR events this month with fire prevention will be reported on at the meeting.

Kevin F. Peak
Deputy Chief; Fire Operations
Delran Fire Department; Delran Fire District #1

Briggs, Elizabeth

From: Cunningham Sr, Joseph
Sent: Monday, October 21, 2024 10:48 AM
To: James Turcich; Bauer, James; Parento III, Joseph; Quaciari, Tony; Seybert, Joe; Briggs, Elizabeth
Subject: Chiefs report.

Both stations hosted the Delran a class from the Delran Highschool for homecoming.
Department is currently at 660 calls for the year.
looked at and an estimate for the repair.
lays hose.

The
2328 will going to O&J's to get an oil leak
2321 has air leaking into one of the cross

Range of Checking Accts: CHECKING to CHECKING Range of Check Ids: 33938 to 33979
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
33938	10/09/24	BAILE010 Bailey Landscape Services	2,318.84		294
33939	10/09/24	BURLI010 Burlington Co. ESTC-BCIT	55.00		294
33940	10/09/24	BURLI025 Burlington Co Overhead Door	1,245.00		294
33941	10/09/24	CJC005 Central Jersey Compliance Comp	300.00		294
33942	10/09/24	CONTI005 Continental Fire & Safety	518.25		294
33943	10/09/24	DIVAL005 Dival Safety Equipment, Inc	130.00		294
33944	10/09/24	FDSOA005 Fire Dept Safety Officer Assoc	399.00		294
33945	10/09/24	JAMES010 James T. Turcich	827.68		294
33946	10/09/24	MGLPR005 MGL Printing Solutions	162.00		294
33947	10/09/24	NEWJE005 NJAWC	1,860.31		294
33948	10/09/24	NJAWC005 NJAWC - Hydrants	19,246.64		294
33949	10/09/24	PMHAS005 PMH Associates, Inc	20,438.53		294
33950	10/09/24	PRIME005 Primepoint - DelVal Payroll	123.90		294
33951	10/09/24	PSEG0005 PSE&G	3,678.27		294
33952	10/09/24	PUBLI005 Public Empl. Retirement Fund	52.15		294
33953	10/09/24	REPU005 REPUBLIC SERVICES #628	787.59		294
33954	10/09/24	SIMPL005 Simplify Chemical Solutions	895.59		294
33955	10/09/24	THEMA005 RIVERVIEW PROPERTIES	500.00		294
33956	10/09/24	TREAS005 Treasurer, State of NJ	91.00		294
33957	10/09/24	TUSTI005 Tustin Mechanical Services	723.00		294
33958	10/09/24	VERIZ005 Verizon	617.91		294
33959	10/23/24	ABAUE005 Angela Bauer	416.97		295
33960	10/23/24	AMERI005 Americall Communications	150.00		295
33961	10/23/24	ATLAN015 Atlantic Tomorrows Office	880.00		295
33962	10/23/24	ATTMO005 AT&T Mobility	3,407.33		295
33963	10/23/24	BURLC005 Burl. Co. Fire Chief's Assoc	250.00		295
33964	10/23/24	BURLI010 Burlington Co. ESTC-BCIT	55.00		295
33965	10/23/24	CAPEH005 Capehart & Scatchard P.A.	1,940.00		295
33966	10/23/24	COMAS005 Comcast	1,458.96		295
33967	10/23/24	CONTI005 Continental Fire & Safety	90,173.00		295
33968	10/23/24	DELAG005 DeLage Landen Financial	796.17		295
33969	10/23/24	GENER005 General Chemical/PJP	245.26		295
33970	10/23/24	JAMES010 James T. Turcich	599.68		295
33971	10/23/24	JIMDU005 Jim Dunphy's Landscaping	190.00		295
33972	10/23/24	JOSEP005 Joseph M. Cunningham, Sr.	244.83		295
33973	10/23/24	JOSEP015 Joseph M. Cunningham, Jr.	1,147.27		295
33974	10/23/24	LOCAL005 LOCALIQ	36.79		295
33975	10/23/24	MES00005 MES	14,703.73		295
33976	10/23/24	PRIME005 Primepoint - DelVal Payroll	146.90		295
33977	10/23/24	TGIOF005 TGI Office Automation	340.00		295
33978	10/23/24	TUSTI005 Tustin Mechanical Services	956.00		295
33979	10/23/24	WALTE005 Walter A. Bauer	499.72		295

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	42	0	173,608.27	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	42	0	173,608.27	0.00