

**DELTRAN TOWNSHIP FIRE DISTRICT #1**  
**BOARD OF FIRE COMMISSIONERS**  
**REGULAR MEETING**  
**September 24, 2024**

The meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening September 24, 2024 at the Fire District Office.

Vice President Anthony Quaciari, commencing with the flag salute, called the meeting to order at 7:30 pm.

The Vice President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings and was advertised in the Courier Post on January 30, 2024.

Other members of the Board and appointed persons present were Commissioners James Bauer, James Turcich, and Joseph Seybert. Commissioner Joseph Parento was absent. Also present were: Chief Joseph Cunningham, Sr., Deputy Chief Kevin Peak, 232 Batt. Chief/FM Joseph Cunningham, Jr., 231 President Greg Boehmke, 232 Christopher Harvey, 231 Lt. Ralph Bensel, 232 Lt. Burak Dugme, 232 Lt. Hugh Pierce, Trustee Richard Rossner, Clerk Elizabeth Briggs and Insurance Broker Ryan Jones.

A motion was made by Commissioner Turcich, which was seconded by Commissioner Seybert, to approve the September 10, 2024 meeting minutes. The Board was polled, all AYES. The motion was approved.

**COMMUNICATIONS:** There was a discussion about a mailer that was sent out from the Delran Democratic Committee against the Republican Mayoral Candidate. Our fire truck was in the background of the picture on it, which does not look good for the department. The secretary will be sending a letter to the Delran Democratic Committee sharing our concerns of picture with our truck in it.

**SECRETARY:** There was a discussion about the email sent to the commissioners from the attorney. Commissioner Bauer said he will not release himself as a commissioner on that item until he receives an answer from the attorney.

At 7:40 a motion was made by Commissioner James Bauer seconded by Commissioner Anthony Quaciari to go into a closed session for a short time to discuss a question regarding the previously stated personnel matter. The Board was polled, all AYES. The motion was approved.

The regular meeting continued at 8:02

A motion was made by Anthony Quaciari seconded by James Bauer to hire, attorney, Jeffrey Caccese to conduct an inquiry on an outstanding personnel issue. The Board was polled, all AYES. The motion was approved.

**CHIEF:** We have 3 members interested in a Rescue Tech. class for \$300 each.

The board approved them to go to this class.

The Chiefs met with the County Fire Coordinator to have him help update our grids and consolidate into only 3. These will be a school grid, residential grid, and high hazard/ apartment grid. We are hoping to complete this by the end of the month.

The county Chiefs will be sending out a sign up for leadership training that will be \$25.

**DEPUTY CHIEF:** Report is attached

**STATION 231 BATTALION CHIEF:** Not in attendance.

**STATION 232 BATTALION CHIEF:** We attended a rally day at the United Methodist Church last week.

The FM's office was set up for the township Seniors event last week.

The craft fair and hoagie sale are this weekend.

**STATION PRESIDENTS:** 232 President Harvey- nothing to report.

231 President Boehmke- we had some electrical work done at the station. We have also submitted the Capital Items list to the Board of Commissioner.

The stations will meet October 6<sup>th</sup> to discuss the questions of the employee manual.

**FIRE OFFICIAL/ FIRE PREVENTION:** The bags for fire prevention in the schools have been completed. Thank you to the members that came to help with that.

The open house will be the end of October.

Lowes Safety event is October 12.

Stark Lane fire has multiple companies investigating that report.

**DEPUTY FIRE OFFICIAL:** Not in attendance.

**OTHER LINE OFFICER'S REPORTS:**

232 Lt. Dugme- the new pagers are in and will be programmed.

I will be attending the training Chief mentioned and would like to request hotel accommodations for those members attending. The training is in Deal, NJ.

231 LT Ralph Bensel- would like to replace the trash line on 2315. The board agree to this.

The front pad was replaced on 2315.

**SOLICITOR'S REPORT (Carmen Saginario Jr.):** Not in attendance.

**INSURANCE (Ryan):** Report is attached.

**TRUSTEES:** 231 Trustee Rossner- the lights over the bays were replaced.

232 Trustees- need to spend up to \$6,000 to get portable heaters for the upcoming cold weather. The board agreed to this as it is necessary for winter without a working heater.

**FIRE POLICE:** The meeting is tomorrow at 172.

**OEM-** nothing to report.

**PUBLIC RELATIONS:** We filled the dunk tanks for the Education Foundation event and stayed with the trucks.

**OFFICE SPACE & EQUIPMENT:** The mail slots in the office space are currently not really being used. We would like to get rid of it. No one was opposed since no one uses it.

**FIRE EQUIPMENT:** The equipment for the brush truck was ordered. We are working on the thermal imaging cameras as well.

**MASTER PLANNING:** We will schedule a meeting.

**APPARATUS:** Nothing to report.

**UNIFORMS:** Lt. Dugme has a t-shirt request.

We have extra breast cancer shirts that were given to our members for October. There have been multiple people asking to purchase additional shirts. The board agreed to allow people to purchase the shirts for \$20 with all proceeds to be donated to a breast cancer fund.

**WEBSITE:** Nothing to report

**SAFETY:** Nothing to report.

**BUILDING & GROUNDS:** Commissioner Bauer was told by Tustin that the heating unit above the ladder at the Bridgeboro Station was repaired. The members of the station seem to think this was not completed and will be checking on this.

Tustin is recommending to fix the heating unit at the Bridgeboro station roof unit for the meeting room which is \$1,850.

We have a quote for some work to be done at the Chester Ave Station for about \$1,700. The board agreed to both these repairs.

We are working on getting a spec together for the heating and AC units that need to be replaced.

**GRANT:** A grant was submitted through the Firefighter Charitable Foundation of NY.

**OLD BUSINESS:** Deputy Chief Peak will be providing the board with the contact information for PSE&G marketing manager to help start the sign project.

There were sign ups placed in each station to see what events our members would like to attend most.

**TREASURER'S REPORT:**

A motion was made by Commissioner Turcich and seconded by Commissioner Seybert to accept Resolution 2024-13 to renew our contract with JIF for another 3 years. The Board was polled. All AYES. The motion was carried.

A motion was made by Commissioner Turcich and seconded by Commissioner Seybert to accept Resolution 2024-14 approving the use of the amended OPRA Request form from JIF. The Board was polled. All AYES. The motion was carried.

**BILLS FOR PAYMENT:**

The bills for the month totaled \$110,627.20.

A motion was made by Commissioner Turcich and seconded by Commissioner Seybert to pay all bills present. The Board was polled. All AYES. The motion was carried.

**NEW BUSINESS:** Nothing to report.

**PUBLIC COMMENTS:** Nothing to report.

**COMMISSIONERS COMMENTS:**

No commissioner comments.

A motion was made by Commissioner Bauer and seconded by Commissioner Seybert to go in to an executive session to discuss personnel matters with the Chief and Battalion Chief of 232 at 8:37. The Board was polled. All AYES. The motion was carried.

There was no further business to discuss so a motion was made by Commissioner Seybert and seconded by Commissioner Quaciari to adjourn the meeting at 8:52 pm. The Board was polled. All AYES. The motion was carried.

Respectfully submitted,

*Elizabeth S. Briggs*

Elizabeth S. Briggs

**DELRAN TWP. FIRE DISTRICT #1  
INSURANCE REPORT**

August 27, 2024 – September 24, 2024

Sept 30<sup>th</sup>:

- Finished processing exposure updates and applications in Origami

September 3<sup>rd</sup>:

- Resolution and Renewal documents sent out

September 9<sup>th</sup>:

- Correspondence on exposures with the JIF

September 17<sup>th</sup>:

- Rue sent request to VFIS/Glatfelter for a premium credit on the Accident policy, which was mailed to Delran Fire

September 18<sup>th</sup>:

- Attended quarterly JIF Commissioners meeting

No other COIs were issued or Claims were reported

Free resources available at <https://melsafetyinstitute.org/fire-service/>



## DELTRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

Office: 856-461-5474 Fax: 856-461-9005 *Emergencies Dial 9-1-1*

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September Business Meeting  
Fire Marshal Report  
September 24<sup>th</sup>, 2024

To date, The Fire Prevention Bureau conducted the following:

401 Periodic Inspections  
82 Re-inspections  
88 Permits Issued  
160 House Smoke Detector Inspections  
113 Apartment Smoke Detector Inspections  
10 Fire Investigations

Fire Prevention Week is around the corner. We will begin in the Millbridge School from October 7<sup>th</sup> to the 11<sup>th</sup> then the following week will be the Preschools and Intermediate school. All the bags for this have been packaged.

We will be ending Fire Prevention with an Open House at the Chester Ave Station on Saturday October 26<sup>th</sup> from 11 - 3.

Lowes has asked us to participate in their annual Fire Safety Event on Saturday October 12<sup>th</sup> from 10 - 1.

The Fire Marshals Office Currently has 1 fire investigation in progress. The fire has been upgraded to a multi-jurisdictional fire.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joseph Cunningham Jr.'.

Joseph Cunningham Jr  
Fire Marshal



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September Commissioners Meeting  
Battalion Chiefs Report  
September 24<sup>th</sup>, 2024

On Sunday September 8<sup>th</sup> Chief Engineer Bauer, FF Haliloglu, FF Lopez and I attended the United Methodist Churches Rally Day.

On September 16<sup>th</sup> we had a table set up at the Delran Senior Expo. I had interest forms out for seniors that need their detectors checked. The Duty Crews from Chester Ave will be assigned a few detectors checks during the week.

This week coming up is the Craft Fair and Hoagie sale at 232.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joseph Cunningham Jr.' with a stylized flourish at the end.

Joseph Cunningham Jr.  
Battalion Chief



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### Delran Fire Department Deputy Chiefs Report

September 23, 2024

We are currently at 600 Calls for service to date.

Some notable incidents over the last month:

September 6<sup>th</sup> – E231 was dispatched to Willingboro for a structure fire. First arriving units deemed it to be a gas grill under normal operations. Mutual aid was recalled.

September 13<sup>th</sup> – DFD was dispatched to the 200 block of Lippincott Ave in Riverside for a structure fire. S2324 arrived second due and staged while Riverside units investigated. Units were released soon after.

September 14<sup>th</sup> – S2324 responded to Moorestown for a structure fire. Crews were recalled due to the minor nature of the call being just a light switch that malfunctioned.

September 15<sup>th</sup> – DFD along with mutual aid responded to 193 Tenby Chase Drive for an apartment fire. I arrived first with very light smoke in the area of the apartment. PD reported to have found it to be cooking that was unattended. Crews went in and confirmed it to be cooking and removed the pot and vented the residence.

September 19<sup>th</sup> – DFF responded to the rear of Dooneys Pub for a dumpster fire. Crews arrived to find remainders smoldering. Crews overhauled the remains and were released.

September 21<sup>st</sup> – S2324 responded to Cinnaminson Public Library for a reported fire. Crews arrived and staged while first arriving units investigated. Call was deemed to be minor in nature and released mutual aid.

E2321 and S2324 assisted the Delran Education Foundations back to school block party at community park filling dunk tanks. Afterwards the truck and crew stayed around and showed off the trucks to the kids that were at the event.



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September 18<sup>th</sup>, the chief's department met with County Coordinator Chief Tim Pearson and Dave Klotz of the IT division of Central Communications in regards to our grids. We originally started with 15 grids all throughout the town and we have narrowed down to 3 grids. One for the School, day cares, and such establishments, one for residential units, and one for high hazard occupancies; such as the commercial on Route 130, the apartment complexes and churches. This will better establish and utilize the units that we have coming in to the township.

Kevin F. Peak  
Deputy Chief; Fire Operations  
Delran Fire Department; Delran Fire District #1