

**DELTRAN TOWNSHIP FIRE DISTRICT #1**  
**BOARD OF FIRE COMMISSIONERS**  
**REGULAR MEETING**  
**April 23, 2024**

The meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening April 23, 2024 at the Fire District Office.

President Joseph Parento, commencing with the flag salute, called the meeting to order at 7:30 pm.

The President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings and was advertised in the Courier Post on January 30, 2024.

Other members of the Board and appointed persons present were Commissioners James Bauer, Anthony Quaciari, James Turcich, and Joseph Seybert. Also present were: Chief Joseph Cunningham, Sr., 232 LT Hugh Pierce, 231 LT Ralph Bense, 232 Trustee John Matzer, Solicitor Carmen Saginario, Insurance agent, Ryan Jones, and Clerk Elizabeth Briggs.

A motion was made by Commissioner Quaciari, which was seconded by Commissioner Bauer, to approve the April 9, 2024 meeting minutes. The Board was polled, all AYES. The motion was approved.

**COMMUNICATIONS:**

We received 1 bid that will be discussed in buildings and grounds.

**SECRETARY:** Nothing to report.

**CHIEF:** Report is attached.

**DEPUTY CHIEF:** Not in attendance.

**STATION 231 BATTALION CHIEF:** Not in attendance.

**STATION 232 BATTALION CHIEF:** Not in attendance.

**STATION PRESIDENTS:** Not in attendance.

**OTHER LINE OFFICER'S REPORTS:** 232 LT Hugh Pierce- the boat is in the water. We will be having the annual vessel safety check done. The registration needs to be updated.

**SOLICITOR'S REPORT (Carmen Saginario Jr.):** Report will be given in the executive session.

**INSURANCE (Ryan):** Report is attached.

**TRUSTEES:** Not in attendance.

**FIRE POLICE:** Next meeting will be the memorial dinner at the Bridgeboro Station tomorrow.

**FIRE OFFICIAL/ FIRE PREVENTION:** Not in attendance.

**DEPUTY FIRE OFFICIAL:** Not in attendance.

**OEM-** Not in attendance.

**PUBLIC RELATIONS:** Nothing to report.

**OFFICE SPACE & EQUIPMENT:** We still have people that have not done their D2 security. That will be sent out again.

**FIRE EQUIPMENT:** Nothing to report.

**MASTER PLANNING:** Nothing to report.

**APPARATUS:** Fire and Safety was out for maintenance on 2312 CAF's system and an air leak.

**UNIFORMS:** Melissa Pierce is still waiting to receive her order.

**WEBSITE:** Nothing to report

**SAFETY:** Nothing to report.

**BUILDING & GROUNDS:** There was a discussion about getting rid of the dumpster at the district office and have the district pay for the dumpster at the Chester Ave. station.

We received 1 bid for landscaping maintenance from Green Hill Maintenance Services for \$18,900.

There was a discussion about the bid and the amount that were given out but only 1 bid was received. A possible reasoning for this was the short amount of time.

A motion was made by James Turcich, seconded by Joseph Seybert to reject the landscaping maintenance bid for price and other factors and put it out to bid again as soon as possible. The Board was polled, all AYES. The motion was approved.

**GRANT:** We are getting stuff together for upcoming grant.

**OLD BUSINESS:** The SOP's that were presented last meeting will be held off until next meeting.

**TREASURER'S REPORT:**

We have gotten some information from Dr. Jonathan Wiseman in Riverside about possibly getting physicals for our new membership. There is also a program that does a full work up for first responders and their families. The board will get more information on this.

The Bridgeboro Station's audit has been completed. The Chester Ave Station's audit has been started.

**BILLS FOR PAYMENT:**

The bills for this meeting were \$26,378.07.

A motion was made by Commissioner Turcich and seconded by Commissioner Seybert to pay all bills present. The Board was polled. All AYES. The motion was carried.

**NEW BUSINESS:** Nothing to report.

**PUBLIC COMMENTS:** Nothing to report.

**COMMISSIONERS COMMENTS:**

A motion was made by Commissioner Bauer and seconded by Commissioner Quaciari to go in to an executive session to discuss litigation matters, contracts, and personnel matters at 8:02. The Board was polled. All AYES. The motion was carried.

There was no further business to discuss so a motion was made by Commissioner Seybert and seconded by Commissioner Quaciari to adjourn the meeting at 10:23 pm. The Board was polled. All AYES. The motion was carried.

Respectfully submitted,

*Elizabeth S. Briggs*

Elizabeth S. Briggs

Range of Checking Accts: CHECKING to CHECKING Range of Check Ids: 33623 to 33667  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
33623	04/09/24	ABAE005 Angela Bauer	833.94	272
33624	04/09/24	AZEMB005 A-2-Z Emblems	228.00	272
33625	04/09/24	CAPEH005 Capehart & Scatchard P.A.	3,300.00	272
33626	04/09/24	COMAS005 Comcast	1,552.67	272
33627	04/09/24	DIVAL005 Dival Safety Equipment, Inc	954.00	272
33628	04/09/24	DONOV005 Donovan's Automotive	54.00	272
33629	04/09/24	EDIAF010 EDIAFC-Conference	225.00	272
33630	04/09/24	ELIZA005 Elizabeth Briggs	660.75	272
33631	04/09/24	FIREA005 Fire & Safety Services	1,792.95	272
33632	04/09/24	HERCR005 HercRentals	2,008.09	272
33633	04/09/24	JAMES010 James T. Turcich	766.60	272
33634	04/09/24	JOIEB005 Joie Budget Printing	125.00	272
33635	04/09/24	NEWJE005 NJAWC	987.38	272
33636	04/09/24	NJAWC005 NJAWC - Hydrants	18,259.00	272
33637	04/09/24	PRIME005 Primepoint - DelVal Payroll	122.50	272
33638	04/09/24	PSEG0005 PSE&G	4,762.38	272
33639	04/09/24	READY005 ReadyRefresh by Nestle	254.22	272
33640	04/09/24	REPUB005 REPUBLIC SERVICES #628	157.02	272
33641	04/09/24	RIGGI005 Riggins Oil	563.90	272
33642	04/09/24	SAMSC005 Sam's Club	290.00	272
33643	04/09/24	SCOTT010 Scott R. Seybert	125.00	272
33644	04/09/24	TREAS005 Treasurer, State of NJ	91.00	272
33645	04/09/24	VERIZ005 Verizon	546.66	272
33646	04/23/24	ATTMO005 AT&T Mobility	1,135.56	273
33647	04/23/24	AZEMB005 A-2-Z Emblems	64.00	273
33648	04/23/24	BILLF005 Power to the People LLC	6,950.00	273
33649	04/23/24	BURLI010 Burlington Co. ESTC-BCIT	190.00	273
33650	04/23/24	CLCLO005 CLC Locks	21.00	273
33651	04/23/24	COMAS005 Comcast	973.04	273
33652	04/23/24	CURRY005 Curry Office Supplies	316.22	273
33653	04/23/24	DELAG005 DeLage Landen Financial	1,676.17	273
33654	04/23/24	DITMA005 Ditmars Perazza & Co.	1,700.00	273
33655	04/23/24	EASTC010 EAST COAST EMERGENCY LIGHTING	1,346.80	273
33656	04/23/24	FLAGG005 FLAGG'S PEST CONTROL	265.00	273
33657	04/23/24	GREGB005 Greg Boehmke	50.00	273
33658	04/23/24	JONES005 Jones & Bartlett	1,649.25	273
33659	04/23/24	JOSEP005 Joseph M. Cunningham, Sr.	256.83	273
33660	04/23/24	JOSEP015 Joseph M. Cunningham, Jr.	70.29	273
33661	04/23/24	MAGGI005 Maggie Suter	220.20	273
33662	04/23/24	NAPAA005 NAPA Auto Parts	225.01	273
33663	04/23/24	NASAS005 NASASP.ORG	39.00	273
33664	04/23/24	PENNP005 Penn Power Group	2,046.34	273
33665	04/23/24	PRAXI005 Atlantic Tomorrow's Office	2,193.46	273
33666	04/23/24	TUSTI005 Tustin Mechanical Services	3,739.02	273
33667	04/23/24	WALTE005 Walter A. Bauer	1,250.88	273

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Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
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33667		Walter A. Bauer				
			Continued			
Report Totals			<u>Paid</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
			Checks: 45	65,038.13	0.00	
			Direct Deposit: 0	0.00	0.00	
			Total: 45	65,038.13	0.00	

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## DELTRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

Office: 856-461-5474 Fax: 856-461-9005 *Emergencies Dial 9-1-1*

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### Delran Fire Department Deputy Chiefs Report

April 23, 2024

We are currently at 232 Calls for service to date for 2024.

Some notable incidents since the last meeting:

April 11<sup>th</sup> – S2324 went to Moorestown Twp twice for building fires.

April 13<sup>th</sup> – DFD along with Mutual Aid responded to Hawthorn Way for a structure fire. Homeowner had a small fire in an electrical outlet with no extension. Fire was out on arrival and crews vented and secured the socket.

April 15<sup>th</sup> – DFD along with mutual aid responded to 175 Antietam Drive in town for a structure fire. I arrived to a TV box on fire outside of the garage with smoke coming from the same. Crews check for extension and vented the house.

A reminder to the members will be made with those that have IAR on their devices; The information that is in the reports that we see on our devices are for our eyes only and for official use only. This information is not to be used to notify others of particulars of an incident. Doing this can cause further issues on a scene and complicate a non-complicated scene.

We had over 30 members with over 20 certified for the burn on Monday April 22<sup>nd</sup>.

The department is registered to take part in the STEM fair again at the DHS. We will attend again and set up equipment for the event attendees to look and use! The date of this is May 20<sup>th</sup>.

Kevin F. Peak  
Deputy Chief; Fire Operations  
Delran Fire Department; Delran Fire District #1

**DELRAN TWP. FIRE DISTRICT #1**  
**INSURANCE REPORT**  
March 26, 2024 – April 23, 2024

**March 27<sup>th</sup>:**

- Follow up on adjuster communication for depositions
- Provided COI for the Burlington County Fire Academy

**April 1<sup>st</sup>:**

- Provided information for insurance requirements from vendors

**April 12<sup>th</sup>:**

- Provided feedback and information on topic of drivers

**April 17<sup>th</sup>:**

- Provided COI for Burlington Bridge Commission

No other claims were reported in this period and no other COI's were issued.

Chief's Report April 2024:

1. The Department Ran 57 calls from March 26<sup>th</sup>,2024 – April 23<sup>rd</sup>, 2024.
2. OSHA is revamping the Emergency Response. This is a 600-page document. Commissioner Turcich printed a copy, and it is in a binder on the front desk. I'm asking that the binder stays in the district office. We can email you a copy to read if you like.
3. I will be sending the Red Hawk Thermal scanner out to get repaired.
4. I am in the process of gathering info to start the grant process. We will be putting for SCBA.
5. The FF 2 Class will be starting May 22nd, 2024. We currently have 22 members attending.
6. I am asking for approval to purchase 3 plaques for the district office to recognize the Department Chief's Deputy Chief's, Fire Official's.
7. The Fire Gloves that were ordered came in.
8. I sent one length of 1.75 hose to get repaired / Warranty for a tear in the outer jacket.
9. The Nozzle that was sent out for repair is back.
10. I ordered 10 Smart Pads II for our AED's.
11. I would like to get the new SOP's /SOG's approved tonight in Resolution form.
12. The installation work for the Gear Washers and Dryer will be starting on Wednesday April 24<sup>th</sup> 2024.

Fraternally,

Joseph M Cunningham Sr.

Chief of the Department