

**DELTRAN TOWNSHIP FIRE DISTRICT #1**  
**BOARD OF FIRE COMMISSIONERS**  
**REGULAR MEETING**  
**February 27, 2024**

The meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening February 27, 2024 at the Fire District Office.

President Joseph Parento, commencing with the flag salute, called the meeting to order at 7:30 pm.

The President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings and was advertised in the Courier Post on January 30, 2024.

Other members of the Board and appointed persons present were Commissioners James Bauer, Anthony Quaciari, James Turcich, and Joseph Seybert. Also present were: Chief Joseph Cunningham, Sr., Deputy Chief Kevin Peak, Bat. Chief/ Fire Marshall Joseph Cunningham, Jr., 231 Bat. Chief Scott Seybert, 231 LT Ralph Bensel, Insurance agent; Ryan Jones, and Clerk Elizabeth Briggs.

A motion was made by Commissioner Quaciari, which was seconded by Commissioner Bauer, to approve the February 13 meeting minutes. The Board was polled, all AYES. The motion was approved.

**COMMUNICATIONS:**

The bid notification for hose, pump, and ladder testing was in the paper on Sunday.

**SECRETARY:** Nothing to report.

**CHIEF:** The report is attached as well as quotes for the electrical work for the washers and dryers.

**DEPUTY CHIEF:** Report is attached.

**STATION 231 BATTALION CHIEF:** Nothing to report.

**STATION 232 BATTALION CHIEF:** Josh Abbott requested 3 training classes. The board approved this training. Report is attached.

**STATION PRESIDENTS:** Not in attendance.

**OTHER LINE OFFICER'S REPORTS:** 231 LT Ralph Bensel- nothing to report.

**SOLICITOR'S REPORT (Carmen Saginario Jr.):** Not in attendance.

**INSURANCE (Ryan):** Report is attached.

**TRUSTEES:** Nothing to report.

**FIRE POLICE:** The next meeting is Wednesday at 391. Our FP unit will be going to the St. Patrick's Day Parade in Mt. Holly.

**FIRE OFFICIAL/ FIRE PREVENTION:** Will be in Atlantic City for training the next few days.  
We've also been working on getting things ready for when the Ipad's are installed.  
The keys for the alarm pull stations are generally in with the alarm panel in the building.

**DEPUTY FIRE OFFICIAL:** Not in attendance.

**OEM-** Nothing to report.

**PUBLIC RELATIONS:** We still have the Riverside Sports teams at each station.  
We are looking at getting the manpower to do the Easter Bunny Drive.  
The Fire Marshall did an extinguisher training at Simon and Schuster.

**OFFICE SPACE & EQUIPMENT:** Nothing to report.

**FIRE EQUIPMENT:** The hose we ordered to replace the ones from the asphalt fire have come in.  
We would like to look into getting more of the flash lights the fire police have.  
We also need to look into how many box lights we need for the department.  
We need new traffic vests and gloves.  
Some of the radio batteries are going bad and we need more to replace them.

**MASTER PLANNING:** The next meeting will be March 3 at 11am.

**APPARATUS:** Fire and Safety found the switch on the panel on 2312 is possibly going bad so they ordered a new one.  
2319's door was fixed.  
2329 was back but there was a leak in the steering box so that is back at Campbell's  
2324 will have the arial filter's done this week. Someone will also be out to look at the pump for the interment pump issue.  
2321 is having a PM done on the CAF's system and looking into why there is air leaking into the hoses.

**UNIFORMS:** A few member's went to A2Z to get class B's.

**WEBSITE:** Nothing to report

**SAFETY:** Nothing to report.

**BUILDING & GROUNDS:** We have a meeting with Tustin on Friday about the heater over the ladder truck at the Bridgeboro Station. They know exactly what they need they just haven't ordered it yet. We are working this out with them.

There was a spill from the radiator (antifreeze) on the floor at the Chester Ave station. It caused the floor to turn a milky white color. We now know where those stains were coming from which will help when we are ordering the new floor when the time comes.

The wall between the gym and closet that we planned on taking down actually has some lines running through it. We need to have someone come in to look at it and tell us the best way to move forward.

The leak in the bathroom still needs to be fixed and will be worked on soon.

We need to have an electrician to take care of adding a dehumidifier in the smoke house. It's very humid in there.

The quotes for the electrical work for the washers and dryers are attached.

Bill Foster was the lowest quote. The board agreed to contact him to complete the project.

**GRANT:** Nothing to report.

**TREASURER'S REPORT:**

The state passed a law that certain class B foam cannot be used anywhere in the state of NJ. We have 2 years to dispose of it properly.

We are discussing some investments with TD bank.

Jame Turcich made a motion to move forward with the audit for 2023, Joseph Parento seconded.

**BILLS FOR PAYMENT:**

The bills for February were approximately \$157,882.50.

A motion was made by Commissioner Seybert and seconded by Commissioner Bauer to pay all bills present. The Board was polled. All AYES. The motion was carried.

**OLD BUSINESS:** There was a discussion about the sign for Conrow Road property. We can't really move forward with that until we talk to PSE&G about getting electric out there.

**NEW BUSINESS:** The Fire Marshall received the 2023 Fire Prevention Officer of the Year Award from the county last week.

**PUBLIC COMMENTS:** Nothing to report.

**COMMISSIONERS COMMENTS:**

James Bauer- The Mayor and Town Council will be giving the Fire Marshal and G. Haliloglu a proclamation for the awards they both received.

The truck committee is looking into the new foam law. We need to look into the disposal of the foam. We are doing research on different options now for the truck replacement.

There was no further business to discuss so a motion was made by Commissioner Turcich and seconded by Commissioner Quaciari to adjourn the meeting at 8:27 pm. The Board was polled. All AYES. The motion was carried.

Respectfully submitted,

*Elizabeth S. Briggs*

Elizabeth S. Briggs



## DELTRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

Office: 856-461-5474

Fax: 856-461-9005

*Emergencies Dial 9-1-1*

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### Delran Fire Department Deputy Chiefs Report

February 27, 2024

We are currently at 129 Calls for service to date.

Some notable incidents since the last meeting:

Feb 15<sup>th</sup> – DFD responded to Bridgeboro and Mulberry Streets for an MVC with entrapment. E2312 arrived and went into service with extrication equipment. E2321 arrived and provided additional assistance with debris removal from the scene.

Feb 18<sup>th</sup> – DFD responded to Route 130 and Fairview Blvd. for an accident involving a semi tractor. The accident ruptured the saddle tank of the truck and spread diesel up 130 for about 500'. Crews secured the area with traffic assistance and awaited clean up.

Feb 20<sup>th</sup> – S2324, Chief 2300 and myself responded to the 100 block of Oak Ave in Moorestown for a structure assignment. Same was deemed to be not a fire and units were released after being staged on scene.

Feb 22<sup>nd</sup> – E2312 with a staffed crew responded to Station 272 for a cover assignment while they operated on a fire in Mt. Holly.

Fit testing has been completed for the department for this year. This includes current certified, those currently in fire school and those attending next semester.

We received CRG Maps of Holy Cross Preparatory Academy from the regional implementation manager of the Critical Response Group who works in conjunction with HCPA. These maps have been uploaded into First Due to where any one who has first due no matter in our department or not can see these maps and have access to these in the event of an emergency.

Kevin F. Peak

Deputy Chief; Fire Operations

Delran Fire Department; Delran Fire District #1

Range of Checking Accts: CHECKING to CHECKING Range of Check Dates: 02/01/24 to 12/31/24  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CHECKING		DISBURSEMENT CHECKING ACCOUNT		
33516	02/13/24	ABAUE005 Angela Bauer	416.97	266
33517	02/13/24	BATTE005 Batteries Plus Bulbs	214.08	266
33518	02/13/24	BEVAN005 BSafe	300.00	266
33519	02/13/24	BILLO005 Billow's Electric Supply Co.	376.82	266
33520	02/13/24	BURLI010 Burlington Co. ESTC-BCIT	110.00	266
33521	02/13/24	CAMPB005 CAMPBELL SUPPLY CO.	3,763.59	266
33522	02/13/24	CURRY005 Curry Office Supplies	1,100.88	266
33523	02/13/24	DELAG005 DeLage Landen Financial	2,007.29	266
33524	02/13/24	DIVAL005 DiVal Safety Equipment, Inc	954.00	266
33525	02/13/24	EMERG010 I Am Responding	735.00	266
33526	02/13/24	FIREA005 Fire & Safety Services	2,504.55	266
33527	02/13/24	FITNE005 Fitness Machine Technicians	792.00	266
33528	02/13/24	JAMES010 James T. Turcich	2,220.52	266
33529	02/13/24	JAMES010 James T. Turcich	1,081.31	266
33530	02/13/24	JOHNS005 John's Lawn Service	631.50	266
33531	02/13/24	JOSEP005 Joseph M. Cunningham, Sr.	2,160.70	266
33532	02/13/24	JOSEP010 Joseph Parento III	2,846.84	266
33533	02/13/24	MCDON005 McDonald's Uniform Co.	812.90	266
33534	02/13/24	MES00005 MES	1,450.98	266
33535	02/13/24	NAPAA005 NAPA Auto Parts	1,414.53	266
33536	02/13/24	NEWJE005 NJAWC	28.10	266
33537	02/13/24	NJAWC005 NJAWC - Hydrants	18,259.00	266
33538	02/13/24	PRAXI005 Atlantic Tomorrow's Office	5,312.94	266
33539	02/13/24	PRIME005 Primepoint - DeVal Payroll	431.30	266
33540	02/13/24	PSEG0005 PSE&G	6,746.45	266
33541	02/13/24	READY005 ReadyRefresh by Nestle	225.02	266
33542	02/13/24	REPUB005 REPUBLIC SERVICES #628	155.29	266
33543	02/13/24	RIGGI005 Riggins Oil	866.20	266
33544	02/13/24	THEFI005 Witmer PSG	3,416.00	266
33545	02/13/24	TUSTI005 Tustin Mechanical Services	1,348.50	266
33546	02/13/24	VERIZ005 Verizon	547.41	266
33547	02/13/24	WALTE005 Walter A. Bauer	416.97	266
33548	02/27/24	ADVAN010 Advantage Sport & Fitness	16,821.00	267
33549	02/27/24	AMERI005 Americall Communications	360.90	267
33550	02/27/24	ATTMO005 AT&T Mobility	1,875.35	267
33551	02/27/24	AZEMB005 A-2-Z Emblems	443.00	267
33552	02/27/24	BURLI010 Burlington Co. ESTC-BCIT	205.00	267
33553	02/27/24	BURLI025 Burlington Co Overhead Door	290.00	267
33554	02/27/24	BUSIN005 HR Specialist	199.00	267
33555	02/27/24	CAMPB005 CAMPBELL SUPPLY CO.	12,052.05	267
33556	02/27/24	CAPEH005 Capehart & Scatchard P.A.	5,160.00	267
33557	02/27/24	COMAS005 Comcast	1,465.14	267
33558	02/27/24	CONTI005 Continental Fire & Safety	39,731.00	267
33559	02/27/24	CURRY005 Curry Office Supplies	280.92	267
33560	02/27/24	DONOV005 Donovan's Automotive	294.75	267
33561	02/27/24	FLAGG005 FLAGG'S PEST CONTROL	265.00	267
33562	02/27/24	HERCR005 HercRentals	4,016.18	267
33563	02/27/24	JOEYS005 Joey's Lawn Care	292.90	267
33564	02/27/24	LOCAL005 LOCALIQ	221.58	267

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CHECKING DISBURSEMENT CHECKING ACCOUNT Continued					
33565	02/27/24	MAGGI005 Maggie Suter	115.68		267
33566	02/27/24	MIDLA005 Midlantic Fire LLC	1,223.00		267
33567	02/27/24	PROPH005 ProPhoenix Corporation	6,414.49		267
33568	02/27/24	REPU005 REPUBLIC SERVICES #628	157.02		267
33569	02/27/24	SOUTH010 South Jersey Elevator	1,213.00		267
33570	02/27/24	TUSTI005 Tustin Mechanical Services	838.00		267
33571	02/27/24	WINNE010 Winner Ford - Auto	299.90		267
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	56	0	157,882.50	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	56	0	157,882.50	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	56	0	157,882.50	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	56	0	157,882.50	0.00



## DELTRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

Office: 856-461-5474 Fax: 856-461-9005 *Emergencies Dial 9-1-1*

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Kevin F. Peak  
Deputy Chief; Fire Operations  
Delran Fire Department; Delran Fire District #1



# DELRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

856-461-5474 Fax 856-461-9005

*Emergencies Dial 9-1-1*

## Chief's Report February, 2024:

1. The department handle 76 Calls for the month of January.
2. The residents along with Mayor Catrambone and Town Council commends everyone for the response all we did for them during the flooding in Riverside Park section of town.
3. The sport night teams will be wrapping up on Wednesday March 6<sup>th</sup>, 2024. And should be out of both stations by Sunday Mar 10<sup>th</sup>.
4. Rescue 2329 is back at Campbell supply for repairs to the steering boxes and lights.
5. The apparatus committee for 232 held meetings with E-One on Thursday Feb 15<sup>th</sup> and looked at Mt Ephraim's new engine. Rosenbauer was here on Wednesday Feb 21<sup>st</sup>. Station 232 will be meeting with Pierce on Tuesday Mar 5<sup>th</sup> at 7:30PM
6. I spoke with A2Z Emblems about the Jackets that were ordered. The jackets should be done next week.
7. The department's finished up their SCBA fit testing for the year.
8. The department received the replacement hose that was damaged on the asphalt machine fire.

Fraternally,

Chief Joseph M Cunningham Sr.

Department Chief

## Sign and Approve

 Print

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## Finance Your Home Project

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**\$255/month**



**Get Started**

*Checking rates won't affect credit score*



### ABOUT HIGHTOWER POWER LLC

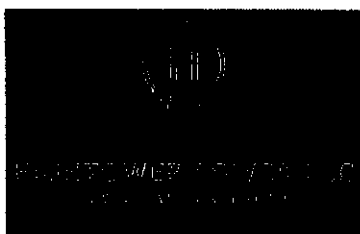
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 **Insurance**  (<https://s3.amazonaws.com/joist-uploads-document-attachments/cc84e4fd-df1a-46a9-afd4-a237e2027262/N9BP023462-ACORDAPP25-C.PDF>)



(<https://www.facebook.com/hightowerpowerllc>)

## ESTIMATE



Estimate #

166

Date

01/23/2024

Hightower Power Electric (609) 334-0523

PO #

[hightowerpowerelectric@gmail.com](mailto:hightowerpowerelectric@gmail.com) (<mailto:hightowerpowerelectric@gmail.com>)

(856) 461-5474

DFD1

Description	Quantity	Total
<b>200A Sub Panel</b>		<b>\$6,738.43</b>
Labor	1	\$5,180.81
Install new 200 amp main lug 3 phase panel in electrical utility room for new circuits.		
Reroute circuits to make room for feeders into new panel.		
Materials	1	\$1,557.62
New Cutler Hammer 3 phase panel 200 amp breaker 4/0 feeder cables XHHW A/L x 4 FMC conduit Miscellaneous straps connectors and screws		
<b>Gear Dryer and Washer</b>		<b>\$14,506.27</b>
Labor	1	\$12,952.03
Build raceway from utility room down 50' hallway and up through concrete floor into gear room.		
Add 40 amp breaker into panel with disconnect (If necessary)		
Run #6AWG in raceway for gear dryer		
Run #12AWG in raceway for washer		
Install fused time delay disconnect for washer		
Run second raceway to gear room entrance for 4 receptacles for general use		
Run circuit for general use receptacles from panel		
Add receptacle over shelf next to washer		
Move thermostat from one side of wall to the other if possible.		

Materials	1	\$1,554.24
1" conduit		
3/4" conduit		
Connectors		
Bushings receptacles		
Fused time delay disconnect		
Receptacles		
GFCI receptacle		
Junction boxes		
#6 AWG THHN		
#12AWG THHN		

**Troubleshoot Kitchen** **\$4,144.65**

Labor	1	\$3,108.49
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Troubleshoot kitchen circuits and see if spare breaker is available in area to split receptacle loads.

If not run a new line to kitchen and split receptacles to accommodate loads.

Materials	1	\$1,036.16
12AWG THHN		
3/4" conduit		
Junction boxes		
12AWG MC cable		
Miscellaneous straps, screws, and connectors		

<b>Subtotal</b>	<b>\$25,389.35</b>
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Tax	\$93.46
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<b>Total</b>	<b>\$25,482.81</b>
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By signing this document, the customer agrees to the services and conditions outlined in this document.

# Power to the People

Prepared For  
Joe Cunningham  
Delran Fire Department - Department  
Chief

Proposal Date  
02/16/2024

Proposal Number  
000789

## Scope of Work

### Bridgeboro Ave

- Install conduit above door
- Penetrate cinderblock and fireblock
- Install conduit out of a junction box to locations
- 40A 208V 3phase receptacle
- 20A 120V 1phase receptacle (GFCI)

### Chester Ave

- Re-Identify existing circuits for the proposed installation
- Install conduit above to hall cinderblock
- Penetrate cinderblock and fireblock
- Install conduit above suspended ceiling roughly 50'
- Penetrate concrete floor <8" and seal
- Finish conduit install to receptacle boxes
- 40A 208V 3phase receptacle
- 20A 120V 1phase receptacle (GFCI)

## Pricing

Description	Rate	Qty	Line Total
Proposed Cost Bridgeboro	\$1,700.00	1	\$1,700.00
Proposed Cost Chester	\$2,500.00	1	\$2,500.00
Subtotal			4,200.00

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Proposal Total (USD)

\$4,200.00

## Terms

### Payment Schedule:

50% due deposit prior to start

75% due after rough or 75% work completed

100% due upon receipt after completion

### Terms

-This proposal describes the work to be done and is only what is listed above. Additional Work, including materials, requested and/or completed is considered an "extra" or "additional work" and is billable.

-Extras are to be paid 50% at time of extra and final at completion.

-This proposal is good for 30 days

-This Proposal does not include any corrections of pre-existing violations that require repairs from the Authority Having Jurisdiction or Code Official. Nor does this estimate include any permit, drawings/blueprints, inspection or administrative fees.

-The proposal is based on code compliant, common and standard building practices. In the event after the start of the project that there is *more than usual difficulty* in completing tasks due to non-code compliant, hazardous, unsafe and/or unethical building practices *this proposal is subject to change and reserves the right to stop work until the issue is resolved.*

*Final Invoice due at completion. Past 30 days results in a 5% late fee of outstanding balance.*

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Joe Cunningham, Delran Fire Department - Department  
Chief

**Wysocki Electric, Inc.**

NJ# 14683-A  
 DE# T-5298  
 51 W Mill St  
 Pedricktown NJ 08067

## Estimate

Date	Estimate #
1/10/2024	15755

**Name/Address**

Delran Fire Dept.  
 Joseph Cunningham  
 Post Office Box 1007  
 Delran, NJ 08075

Due Date	Rep	Project
1/10/2024		Turn out gear dryer

Description	Qty	Cost	Total
Install 100 amp 3 phase subpanel next to existing service panels in Firehouse. Relocate septic control panel to allow for the new subpanel to fit.	1	2,800.00	2,800.00
Install new 40 amp 3phase feed from new panel, through drop ceiling, through to first floor, to new receptacle in dryer room. Relocate Thermostat on wall	1	3,300.00	3,300.00
Add 2 new quad outlets in dryer room, fed from new panel	2	450.00	900.00
Add 2 new 20 amp kitchen homeruns to feed microwave and countertop (keeps tripping)	2	450.00	900.00
Sales Tax		6.625%	0.00

	<b>Total</b>	<b>\$7,900.00</b>
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Phone #	Fax #
(856)678-4300	(866)837-0941

Signature \_\_\_\_\_

**Wysocki Electric, Inc.**

NJ# 14683-A  
 DE# T-5298  
 51 W Mill St  
 Pedricktown NJ 08067

**Estimate**

Date	Estimate #
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**Name/Address**

Delran Fire Dept.  
 Joseph Cunningham  
 Post Office Box 1007  
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Phone #	Fax #
(856)678-4300	(866)837-0941

Signature \_\_\_\_\_

JJL Electric LLC NJ License #14866  
31 HARPER BLVD  
Delran, NJ 08075 US  
856 498 0383  
leusner87@comcast.net



## Estimate

**ADDRESS**

Joseph Cunningham  
Delran Fire Department  
PO Box 1007  
Delran, NJ 08075

**SHIP TO**

Joseph Cunningham  
Delran Fire Department  
PO Box 1007  
Delran, NJ 08075

**ESTIMATE #** 2508 10 Stow Rd.  
**DATE** 02/05/2024

**P.O. NUMBER**

Addition receptacles

**SALES REP**

232 laundry room.

DATE	ACTIVITY	QTY	RATE	AMOUNT
02/05/2024	<b>Labor &amp; Materials</b> Provide the labor and materials to install 1 addition duplex receptacle and 1 double duplex receptacle in the laundry area (station 232). This additional power would share 1 20amp circuit.	1	425.00	425.00

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SUBTOTAL	425.00
TAX	0.00
<b>TOTAL</b>	<b>\$425.00</b>

Accepted By

Accepted Date

JJL Electric LLC NJ License #14866  
 31 HARPER BLVD  
 Delran, NJ 08075 US  
 856 498 0383  
 leusner87@comcast.net



# Estimate

**ADDRESS**

Joseph Cunningham  
 Delran Fire Department  
 PO Box 1007  
 Delran, NJ 08075

**SHIP TO**

Joseph Cunningham  
 Delran Fire Department  
 PO Box 1007  
 Delran, NJ 08075

**ESTIMATE #** 2051 sta. 231  
**DATE** 01/11/2024

**P.O. NUMBER**

gear washer/dryer

**SALES REP**

station 231

DATE	ACTIVITY	QTY	RATE	AMOUNT
01/11/2024	<b>Labor &amp; Materials</b> provide the labor and materials to install a 40amp 3 phase 208v power feed with safety disconnect switch for the gear dryer. Provide a flexible power whip from disconnect switch to the equipment. Install all wiring in conduit, install a dedicated 3 pole circuit breaker. Approx. wiring distance from main electrical room- 40'	1	0.00	0.00
01/11/2024	<b>Labor - Mechanic</b> Total man hours for the above listed project. 2 men x 8 hours	16	95.00	1,520.00
01/11/2024	<b>materials</b> materials used for the above listed project conduit, wire, breaker, disconnect switch, misc hardware	1	720.00	720.00

-----  
 SUBTOTAL 2,240.00  
 TAX 0.00  
**TOTAL \$2,240.00**

Accepted By

Accepted Date

JJL Electric LLC NJ License #14866  
 31 HARPER BLVD  
 Delran, NJ 08075 US  
 856 498 0383  
 leusner87@comcast.net



# Estimate

**ADDRESS**

Joseph Cunningham  
 Delran Fire Department  
 PO Box 1007  
 Delran, NJ 08075

**SHIP TO**

Joseph Cunningham  
 Delran Fire Department  
 PO Box 1007  
 Delran, NJ 08075

**ESTIMATE #** 2052 sta 232  
**DATE** 01/11/2024

**P.O. NUMBER**

gear dryer power feed

**SALES REP**

station 232

DATE	ACTIVITY	QTY	RATE	AMOUNT
01/11/2024	<b>Labor &amp; Materials</b> provide the labor and materials to install a 40amp 3 phase 208v power feed with safety disconnect switch for the gear dryer. Provide a flexible power whip from disconnect switch to the equipment. Install all wiring in conduit, install a dedicated 3 pole circuit breaker. Approx. wiring distance from main electrical room- 100' Additional labor required for this project due to the fact of the existing electrical system appears to be full and tight , also will require additional time to run the conduit and wiring.	1	0.00	0.00
01/11/2024	<b>Labor - Mechanic</b> total man hours for the above listed project 2 men x 2 days = 32 man hours	32	95.00	3,040.00
01/11/2024	<b>materials</b> materials used for the above listed project conduit, wire, disconnect switch, misc. hardware	1	1,075.00	1,075.00

SUBTOTAL	4,115.00
TAX	0.00
<b>TOTAL</b>	<b>\$4,115.00</b>

Accepted By

Accepted Date

**DELRAN TWP. FIRE DISTRICT #1**  
**INSURANCE REPORT**  
January 23, 2024 – February 27, 2024

February 13<sup>th</sup>:

- Underwriter communication on the Group Life renewal
  - o Sunitha will be reaching out shortly

Don't forget the MEL Safety Institute website for access to free trainings and resources including model policies, etc.

No other claims were reported in this period and no other COI's were issued.



February 5, 2024

DELRAN FIRE HALL  
1020 S. CHESTER AVENUE  
HVAC SYSTEMS FUTURE SCHEME

#### EXISTING SYSTEMS:

The basic heating and cooling is performed via multiple indoor variable refrigerant flow (VRF) units serviced by 2 outdoor heat pump units. These systems have branch controllers installed so simultaneous heating and cooling can occur.

Ventilation air is provided via a dedicated outdoor air system (DOAS). This has a 100% outdoor air rooftop unit with air-to-air energy recovery from an exhaust stream. This unit has gas-fired heat and direct expansion, electric cooling.

#### PROPOSED SYSTEMS:

The most significant change as proposed will be the elimination of the DOAS. Ventilation air will be provided directly to the indoor VRF units. This will necessitate adding duct penetrations to the building exterior at multiple locations. Additionally, the exhaust air will not be via the DOAS, so proposed are to have multiple localized exhaust systems rather than centralized. These would also need duct penetrations to the building exterior.

The basic heating and cooling will still be performed via a VRF system, but will be reconfigured. The existing system allowed for simultaneous heating and cooling so zoning was prioritized to join areas that could be opposite in their heating or cooling demands together. The new zoning (association of indoor units to outdoor units) should be done on similar rather than diverse demand bases. There can be more than two outdoor units to accommodate the load demand basis and the time schedule needs of the spaces. Also, more outdoor units limits the amount of area without HVAC should an outdoor unit fail.

The indoor units will be similar to the existing units in configuration and location. The new units will mostly be greater in capacity than the existing since the ventilation air load will be shifted from the DOAS to these indoor units.

As already designed, the kitchen exhaust will be replaced. The existing kitchen make-up air is provided via the DOAS. The new design will utilize a heated only make-up air unit dedicated to the kitchen hood.

Care in selecting the VRF equipment capacity for heating since the existing DOAS was to have been set up to contribute gas-fired heating to aid the VRF heat pump as the outdoor temperature became colder. This will not be part of the proposed system, so robust heating capacity selections and/or supplemental electric heating units should be applied.

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CC:

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