

**DELRAN TOWNSHIP FIRE DISTRICT #1**  
**BOARD OF FIRE COMMISSIONERS**  
**REGULAR MONTHLY MEETING**  
**JANUARY 23, 2024**

The regular meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening January 23, 2024 at the Fire District Office.

President Joseph Parento, commencing with the flag salute, called the meeting to order at 7:35 pm.

The President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings and was advertised in the Burlington County Times and Courier Post on March 5, 2023.

Other members of the Board and appointed persons present were Commissioners James Turcich, Commissioner Anthony Quaciari and Commissioner Joseph Seybert. Commissioner James Bauer was absent. Also present were: 232 President Chris Harvey, 231 Vice President Forman Shemeley, Solicitor Carmen Saginario Jr and Clerk Maggie Suter.

A motion was made by Commissioner Quaciari, which was seconded by Commissioner Seybert , to approve the January 9, 2024 and January 16, 2024 meeting minutes. President Parento was absent last meeting so he abstained from voting, all other board members are Ayes. The motion was approved.

**The president diverted from the regular meeting agenda to hold the Reorganization meeting**

**Reorganization**

Anthony Quaciari nominated Joe Prarento for President, He accepted, Motion made by Commissioner Quaciari second Commissioner Turcich. Motion was carried

Joe Parento nominated Anthony Quaciari as Vice President

Anthony Quaciari nominated James Bauer as Secretary

Joe Parento nominated James Turcich as Treasure

Joe Parento nominated Joe Seybert as assistant treasurer

A motion was made by Commissioner Turcich seconded by Commissioner Seybert to approve all nominated positions. All Ayes. Motion was carried

**After conclusion of the Reorganization Meeting the president then returned to the regular meeting agenda**

**COMMUNICATIONS:** No Communications

**SECRETARY:** Not in attendance

**CHIEF:** Report is attached.

**DEPUTY CHIEF:** Report is attached.

**STATION 231 BATTALION CHIEF:** Not in attendance

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Report turned in

**OTHER LINE OFFICER'S REPORTS:** Nothing to report

**SOLICITOR'S REPORT (Carmen Saginario Jr.):**

Has sent the board the employee manual

There were two things inserted at the beginning of the manual, Admin Supervisor and the Chief 2024-08 will be a resolution for the manual, everyone that receives the manual will sign off

**INSURANCE (Ryan Jones):** Not in attendance

**TRUSTEES:** Nothing to report

**FIRE POLICE:** Nothing to report

**STATION PRESIDENTS:**

232 President Harvey advised that J&L Roofing came out Sunday. There are 3 areas that have leaking issues coming from one wall. We can fix the areas of concern under maintenance, if the cost is under \$2600 the commissioners will approve the repair, if over \$2600 get two more quotes.

**FIRE OFFICIAL/ FIRE PREVENTION:** Not in Attendance

**DEPUTY FIRE OFFICIAL:** N/A

**OEM:** N/A

**PUBLIC RELATION:** Nothing to report

**OFFICE SPACE & EQUIPMENT:**

2 new computers at the District Office which should be installed tomorrow

4 new computers for Station 1 and 6 or 8 new computers for Station 2 at a later date.

**FIRE EQUIPMENT:**

2315 and 2324 are both out at Campbell

2329 is going to the body shop in Newark

Waiting on gear we ordered

Riverside wanted gear from us now doesn't want to buy it from us

**MASTER PLANNING:** Nothing to Report

**BUILDING & GROUNDS:**

Leaks happening at station 2 are being worked on

**UNIFORMS:**

No orders

**WEBSITE:**

Up and Running

**GRANT:**

N/A

**BILLS FOR PAYMENT:**

The total bills for January are \$145,064.94

A motion was made by Commissioner Quaciari and seconded by Commissioner Turcich to pay all bills present except for the squad check. The Board was polled. All AYES. The motion was carried.

**TREASURER'S REPORT:**

Report is attached

The Emergency Squad turned in the 2023 agreement at the beginning of this year.

Carmen recommends us pay the squad for last year but going forward look at what exactly we want them to do and don't do

check for the squad is being held

**OLD BUSINESS:**

N/A

**NEW BUSINESS:**

N/A

**PUBLIC COMMENTS:**

N/A

**COMMISSIONERS COMMENTS:**

The Commissioners all congratulated the two Fire 1 graduates

There was no further business to discuss so a motion was made by Commissioner Seybert and seconded by Commissioner Turcich to adjourn the meeting at 8:36pm. The Board was polled. All AYES. The motion was carried.

Respectfully submitted,

*Maggie Suter*

Maggie Suter

# **TREASURER'S REPORT**

**01/23/2024**

1. Completed and filed the 2024 Budget with the DCA.
2. Having on going contacts with the Dept. of Labor in regards to charges of \$2,171.29 for NJ Unemployment.
3. The 2023 1099-NEC forms must be electronically filed if you have more than 10 reports to file. Working on getting electronic access codes for the District.
4. Have a quote form Midlantic Sprinkler for the annual required maintenance. \$549.00 for Sta 231 and \$674.00 for Sta 232.
5. Bills for January totaled \$145,064.94
6. Have not heard anything new from PMH Assoc. on Sta 232 kitchen.
7. I understand that the new refrigerator is to be delivered on Friday.
8. The new treadmills and stair-stepper have been ordered and should be delivered in about a month.

James Turcich

**DELRAN TWP. FIRE DISTRICT #1**  
**INSURANCE REPORT**  
December 19, 2023 – January 23, 2024

January 3<sup>rd</sup>:

- Attended the FIRST reorganization meeting

January 18<sup>th</sup>:

- COI for the Burlington Bridge Commission was issued

No other claims were reported in this period and no other COI's were issued.