

**DELTRAN BOARD OF FIRE COMMISSIONERS  
CAUCUS MEETING  
November 14th, 2023**

The meeting of the Board of Fire Commissioners of the Delran Township Fire District #1 was held on Tuesday evening, November 14, 2023 at the fire district office.

President Joseph Parento, commencing with the flag salute, called the meeting to order at 7:30 pm.

The President announced that this meeting is being conducted within the provisions of N.J.S. 10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Building, and was advertised in the Burlington County Times and Courier Post on March 5, 2023.

Other members of the Board of Fire Commissioners and appointed persons present were Commissioners; Anthony Quaciari; James Bauer and James Turcich. Also present were: Chief Joseph Cunningham, Sr.; Deputy Chief Kevin Peak, 232 Battalion Chief/Fire Marshal Joseph Cunningham, Jr.; 232 President Christopher Harvey; 231 Battalion Chief Scott Seybert; 231 Lieutenant Ralph Bensei; 231 Treasurer Joseph Seybert and Clerk Maggie Suter.

Commissioner Quaciari made a motion, seconded by Commissioner Turcich, to approve the October 24th, 2023 Commissioner meeting minutes. The Board was polled. ALL AYES. The motion was approved.

President Parento diverted the meeting, the board Swore in the new Fire Commissioner Joseph Seybert to the open position.

**COMMUNICATIONS:**

Nothing to report

**SECRETARY:**

Election is finished and complete. Congratulations to the new Fire Commissioner Joseph Seybert and for the reelection of James Bauer.

**CHIEF:**

Dival dropped off the 5in Storz connections  
We received the Motorola batteries for the portables.

**DEPUTY CHIEF:**

See report attached

**STATION 231 BATTALION CHIEF:**

Nothing to report

**STATION 232 BATTALION CHIEF:**

See report attached

Overhead Door came out 2 additional times since the last meeting. They have ordered new parts for the door

South Jersey elevators came out and fixed Chester Ave's elevator

**OTHER LINE OFFICERS:**

**231 Captain Parento-**

**231 LT Bensele-** nothing to report

**232 Captain Francis-**

**232 LT Dugme-**

**232 LT Pierce-**

**STATION PRESIDENTS:**

Nothing to report

**TRUSTEES:**

Nothing to report

**FIRE OFFICIAL/OEM:**

See report attached

Open House had approximately 80 visitors between the two stations. FM will be discussing with the line officers next year to see if we continue at each station or do a joint event.

**FIRE POLICE:**

Meeting will be at 231 in January

Audubon Parade November 25th still looking for 1-2 trucks

**BUILDING & GROUNDS:**

Tustin was at both stations Monday and Tuesday

Commissioner Bauer arranged for portable heaters for station 2 while heat is being worked on J&L General Contracting was out at Chester Ave station and found 4 leaks on the roof. The quote for repairs is \$2640. If additional tape is needed it would be an additional \$650. Motion made by Commissioner Quaciari, Seconded by Commissioner Seybert to go forward with J&L to complete the repairs. The board was polled. All Ayes. The motion was carried

The Bridgeboro Station has completed the carpet install.

**PUBLIC RELATION:**

The Fire Company escorted the Marching band after they won State and Nationals.

The Golden Regiment gave a donation of \$100 (2 checks) thanking us for the escorts. A Motion was made by Commissioner Turcich, seconded by Commissioner Quaciari to donate \$100 to the Burn foundation.

**APPARATUS/ E.V.T.:**

2315's engine light came on

**OFFICE SPACE & EQUIPMENT:**

Nothing to report

**FIRE EQUIPMENT:**

Nothing to report

**MASTER PLANNING:**

Nothing to report

**UNIFORMS:**

Commissioner Seybert will need 2 polo's from A2Z and a class a from McDonalds

We have to order some business cards

Commissioner Quaciari would like to look into ordering some navy blue polo's. Will look into prices and circle back.

**WEBSITE:**

Running

**GRANT/BID:**

We received 2 bids for the Gear washer and dryer grant:

Continental Fire & Safety \$43,990

Divals Safety & Supplies \$41,432.78

A Plumber and Electrician will be needed for the install

A Motion was made by Commissioner Turcic, Seconded by Commissioner Seybert to defer accepting the bid until the next meeting, the board was polled, ALL AYES, the motion was carried.

**BILLS FOR PAYMENT:**

The total bills: \$44,957.27

A motion was made by Commissioner Turcich and seconded by Commissioner Quaciari to pay all bills present. The Board was polled. All AYES. The motion was carried.

**TREASURER:**

Report turned in

The 2022 audit has been completed and is in our hands for review and approval. Commissioner Turcich recommended that we schedule the approval and resolution for the next meeting on Nov 28th. The board was all in agreeance

The computer backup software and hardware has come to an end and cannot be renewed. Atlantic's office proposed software and hardware from DATTO for an estimated cost of \$10,500. A motion was made by Commissioner Turcich seconded by Commissioner Seybert, the board was polled, All Ayes, the motion was carried.

**OLD BUSINESS:**

Nothing to report

**NEW BUSINESS:**

J Conard asked for approval for his son to use the gym at the station. The board will get back to him after talking to the attorney

231 BC Scott Seybert asked for approval to have alcohol at the christmas party on 12/9 at the Bridgeboro Station. The board was all in agreement.

**PUBLIC COMMENTS:**

CONGRATULATIONS TO THE INCOMING COMMISSIONERS JOE SEYBERT AND JIMMY BAUER

**BOARD COMMENTS:**

President Parento asked for any additional comments from the Board. Hearing none he asked for an executive session. Commissioner Turcich made a motion, seconded by Commissioner Bauer to begin a closed executive session at 8:23. The Board was polled. All AYES. The motion was carried.

After the closed session there was no further business to discuss. A motion was made by Commissioner Bauer, seconded by Commissioner Turcich to adjourn the meeting at 9:30. The Board was polled. All AYES. The motion was carried.

Respectfully submitted,

*Maggie Suter*

Maggie Suter



## DELTRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

Office: 856-461-5474 Fax: 856-461-9005 *Emergencies Dial 9-1-1*

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### Delran Fire Department Deputy Chiefs Report

November 14, 2023

We are currently at 600 Calls for service to date for 2023.

Some notable incidents since the last meeting:

10/26: Rescue 2329 responded into Riverside for a MVC with Entrapment. Crews arrived on scene and went into service with stabilization and tools.

10/28: Sqrt 2324 responded into Willingboro for a structure fire and staged until they were released.

10/31: DFD responded to two separate PED MVC's in town all of which were minor in nature.

11/7: Rescue 2329 responded to Cinnaminson for an MVC into a house with entrapment. Arriving officers from Cinnaminson deemed no entrapment and recalled the rescue enroute.

11/8: E2312 and E2321 responded to Willingboro for a house fire. E2312 went to 161 for a cover and E2321 responded to the scene as an extra engine requested by command.

11/9: DFD responded to Sudsy Carwash for a rubbish fire. Arriving units found an article pulled out of a vehicle and was lit on fire. After meeting with the one owner, he accessed the recordings of property surveillance and found it to be set by subjects that were at the car wash. Scene was turned over to FM division and PD.

11/11: DFD was dispatched to Riverside Township for a structure fire. Crews arrived and deemed it to be only a heater backfire and were released.

11/13: RIT 2329 responded to Moorestown Township on the first alarm for an apartment fire. Crews arrived and staged and were later released.

11/13: DFD responded to Creek and Stoneham for an overturned MVC. Crews arrived on scene and performed needed duties.



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On November 4<sup>th</sup> DFD paraded around the Delran Golden Regiment in their National Championship. We had three trucks assist in the celebration along with PD.

We are keeping tabs on the roadway construction on Hartford Road so that we can be ready to have detours and routes of travel in placed to get around any shutdowns. As of right now the roadway is fully open but we know that the project is not done yet.

Chester Ave station went out to the county fire grounds on an invite from Hainesport Fire Company to do live burns in the training tower. A crew was sent out and took part in the burns and were released by 2130hrs.

Kevin F. Peak  
Deputy Chief; Fire Operations  
Delran Fire Department; Delran Fire District #1



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November Commissioners Meeting  
Battalion Chiefs Report  
November 14<sup>th</sup>, 2023

The Emergency light problem with the Rescue has been corrected.

We have had to have Overhead Door come out an additional two times since the last meeting. They have ordered new parts for the door.

Tustin has been out to check on the floor heat being out.

South Jersey elevator was out today to look at the elevator, The problem was fixed with the elevator.

I picked up two commercial heaters for 232. 1 has been hooked up and is ready to go the other one should be operational tomorrow. I'm waiting for a 480V plug to come in.

We have received the Motorola batteries for portables. I will get with Chief Cunningham and see where they need to go.

The 5inch stortz connections have come in.

232 went out to the fire academy last night to burn with Hainesport FD.

Engine 2321 will be going out to the academy 2 times this month to assist with the FF1 class.

I'd like to congratulate the incoming commissioners.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joseph Cunningham Jr.', written in a cursive style.

Joseph Cunningham Jr.  
Battalion Chief



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November Commissioner's Meeting  
Fire Marshals Report  
November 14<sup>th</sup>, 2023

To date, The Fire Prevention Bureau conducted the following:

476 Periodic Inspections  
138 Re-inspections  
599 Violations Issued  
98 Permits Issued  
259 Smoke Detector Inspections

The Fire Prevention Open houses were conducted on October 28<sup>th</sup>. Station 1 had about 15 people come through 75 people come through. I will revisit the idea with the Line Officers next year and see if we would like to continue to do opens houses at each station or do a joint event.

The Knox boxes utilize cloud-based programming software. This software comes with an annual fee. That invoice was submitted and paid.

The FM truck had the siren controller replaced last week. Everything seems to be working like it should be.

The FM's office is working with Delran Police on an ongoing incident that occurred last Thursday.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joseph Cunningham Jr.', written in a cursive style.

Joseph Cunningham Jr.  
Fire Marshal

## TREASURER'S REPORT FOR NOVEMBER 14, 2023

- 1.) There are 31 Invoices for this meeting totaling \$44,957.27.
- 2.) The 2022 audit has finally been completed and is in our hands for review and approval. Each member has a copy for review. There is a formal approval and resolution needed and I recommend that we schedule that at the next meeting on November 28. The audit and the approval forms must be submitted to the DLGS as soon as possible,
- 3.) The computer backup software and hardware, which is about 10 years old, has come to the end of life and cannot be renewed as the vendor is no longer in business. I have worked with Atlantic Tomorrows Office, our IT partner, to find a suitable replacement. They are proposing software and hardware from DATTO, the company that acquired our previous vendor. The estimated cost is \$10,500.00. The budget was prepared, with this in mind and we have the funds available in Capital. I am asking for approval of this purchase.
- 4.) I am working on the budget we need to address the remuneration for our employees as well as the commissioner's salary resolution and any capital items.