

**DELRAN BOARD OF FIRE COMMISSIONERS
CAUCUS MEETING
September 12th, 2023**

The meeting of the Board of Fire Commissioners of the Delran Township Fire District #1 was held on Tuesday evening, September 12, 2023 at the fire district office.

President Joseph Parento, commencing with the flag salute, called the meeting to order at 7:30 pm.

The President announced that this meeting is being conducted within the provisions of N.J.S. 10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Building, and was advertised in the Burlington County Times and Courier Post on March 5, 2023.

Other members of the Board of Fire Commissioners and appointed persons present were Commissioners; Anthony Quaciari; James Bauer and James Turcich. Also present were: Chief Joseph Cunningham, Sr.; 231 Battalion Chief Scott Seybert; 232 Battalion Chief/Fire Marshal Joseph Cunningham, Jr.; 232 President Christopher Harvey; 232 Lieutenant Hugh Pierce; Clerk Maggie Suter and Carmen Saginario Jr.

Commissioner Quaciari made a motion, seconded by Commissioner Bauer, to approve the August 22nd, 2023 Commissioner meeting minutes. The Board was polled. ALL AYES. The motion was approved.

COMMUNICATIONS:

None

SECRETARY:

The opening of the bids were commenced for the (1) 1986 Van and the (2) 2003 Crown Vics. A motion was made by Commissioner Turcich to approve all bids for the van and both crown vics Seconded by Commissioner Quaciari. The Board was polled. All Ayes. The motion was approved.

Crown Vic 792: Marc Friddell \$1432

Crown Vic 678: Marcia Pavia \$1000

Van: Michael Carroll \$1000

CHIEF:

Report turned in

Would like to move forward with the Lexipol training platform that could help our ISO rating. Received two different quotes, one for \$3100 for 50 members only Fire and the other is \$4900 also for 50 members both Fire and EMS

Asked the board about ordering an eagle plaque for Officer Matthews. As we have been recognizing retired police officers at our December dinner, the board agreed.

Quote for breast cancer awareness shirts, 125 shirts \$1231 board was on board to order

DEPUTY CHIEF:

Report turned in

Not in attendance

STATION 231 BATTALION CHIEF:

Conducted a NarCan training through the Board of Health about 35-40 people attended
Going to look into getting it on the trucks ; not sure if everyone has to be trained or not for it to be on the trucks

STATION 232 BATTALION CHIEF:

Report turned in.

2321 is at Fire & Safety

2327 is at Barlow for the Front End

Chester Ave's Septic tank was pumped out

Dishwasher was put in

The bunk rooms have a leak which caused 2 ceiling tiles to come down and damaged the alerting system

Unication pagers are delayed, holding all the orders until after an update

OTHER LINE OFFICERS:

232 LT Pierce- October 1 boater safety course 8 hour course 232;

Active shooter program will be held in the fall, class portion will be first

Boat light has been installed

STATION PRESIDENTS:

Nothing to report

TRUSTEES:

Nothing to report

FIRE OFFICIAL/OEM:

Report turned in.

Chester woods final walk through to go over every detector in every building, they are all good

Both Joey and Aidan will be adding to the First due program every time they go out on inspections

Will be working on the bags for the schools after wildwood

Fire preventions at the schools will be October 9- October 20

Open House is October 28th

FIRE POLICE:

Nothing to report

BUILDING & GROUNDS:

J Bauer will contact JJ Roofing to look at things and tell them it is an emergency due to leak in ceiling

PUBLIC RELATION:

Block party was canceled
ShopRite is looking for people for a bagging event on the 16th
Veterans service Patty Kalodi; the board will decide on food; need to know number of people
Homecoming is in October

APPARATUS/ E.V.T.:

2315 broken light need to get fixed
2321 is getting work done

OFFICE SPACE & EQUIPMENT:

Nothing to report

FIRE EQUIPMENT:

J Cunningham Jr is waiting for the battery list for the department

MASTER PLANNING:

Chuck from the Squad and Commissioner J Bauer will meet to see what they are doing in the community then after Wildwood they will meet with the chief from Cinnaminson

UNIFORMS:

None

WEBSITE:

Up and running

GRANT:

A motion was made by Commissioner Quaciari and seconded by Commissioner Bauer to approve Resolution 2023-11 without Section 3a. The Board was polled. All Ayes. The motion was carried

BILLS FOR PAYMENT:

The total bills just over \$100,000; 40 checks
High bills were - Tower Power; Madison's Pub; Harbor Freight
A motion was made by Commissioner Quaciari and seconded by Commissioner Bauer to pay all bills present. The Board was polled. All AYES. The motion was carried.

TREASURER:

Kitchen Sole Source motion by Commissioner Turcich seconded by Commissioner Bauer

OLD BUSINESS:

Gov deals is still in the process

NEW BUSINESS:

Chester Ave Station A/C unit is broken

C Saginario advised us to send out Bids for contractors to help with these projects instead of sending bids each time we need something completed. Bid will be for yearly amounts not to go over x amount.

C Saginario also mentioned having someone come in to analyze our problem and give us their anticipated repair and fix it for the full thing.

Advertise for a contract quote

PUBLIC COMMENTS:

C Saginario handed the board the Policy and Procedure manual and asked for them to review it and it can be discussed at the next meeting.

S Seybert asked if the Battalion Badges could be ordered with the correct horns (3 horns). The board was all in agreeance of this being ordered

BOARD COMMENTS:

President Parento asked for any additional comments from the Board. Hearing none he asked for an executive session. Commissioner Turcich made a motion, seconded by Commissioner Bauer to begin a closed executive session at 8:54. The Board was polled. All AYES. The motion was carried.

After the closed session there was no further business to discuss. A motion was made by Commissioner Bauer, seconded by Commissioner Turcich to adjourn the meeting at 11:30. The Board was polled. All AYES. The motion was carried.

Respectfully submitted,

Maggie Suter

Maggie Suter



DELRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

856-461-5474 Fax 856-461-9005

Emergencies Dial 9-1-1

Chiefs Report Sept 2023:

1. I started working on getting info on the Gear Extractor and Dryers.
2. Next week I would like to order some PPE
3. Call about the pagers we ordered back in June. I am waiting to hear back from the vendor.
4. I took a PO order to the Madison to get signed.
5. I would like to move on the Training platform. I think this will help our ISO rating also with the training aspect. I have two different quote one for fire only (\$3100.00) for 50 members and the second is for both Fire and EMS and that cost is (\$4900.00) for 50 members.
6. I also have a quote for 125 T-shirt for Cancer awareness next month.

Fraternally

A handwritten signature in black ink, reading 'Joseph M. Cunningham Sr'. The signature is written in a cursive style with a large initial 'J' and 'C'.

Joseph M Cunningham Sr

Department Chief



MASTER SERVICE AGREEMENT

Agency's Name: Delran Fire Department
Agency's Address: 900 Chester Ave POB 1007
Delran, New Jersey 08075

Attention: Chief Joseph Cunningham

Sales Rep: Terri MacDonald
Lexipol's Address: 2611 Internet Boulevard, Suite 100
Frisco, Texas 75034

Effective Date:

(to be completed by Lexipol upon receipt of signed Agreement)

This Master Service Agreement (the "Agreement") is entered into by and between Lexipol, LLC, a Delaware limited liability company ("Lexipol"), and the department, entity, or organization referenced above ("Agency"). This Agreement consists of:

- (a) this **Cover Sheet**
- (b) **Exhibit A** - Selected Services and Associated Fees
- (c) **Exhibit B** - Terms and Conditions of Service

Each individual signing below represents and warrants that they have full and complete authority to bind the party on whose behalf they are signing to all terms and conditions contained in this Agreement.

Delran Fire Department

Signature: _____
Print Name: _____
Title: _____
Date Signed: _____

Lexipol, LLC

Signature: _____
Print Name: _____
Title: _____
Date Signed: _____

Exhibit A

SELECTED SERVICES AND ASSOCIATED FEES

Agency is purchasing the following:

QTY	DESCRIPTION	EXTENDED
50	Fire Learning Platform With Services Master Class Series (12 Months)	USD 3,100.00
50	Master Class Series (12 Months)	
		USD 3,100.00
	TOTAL:	USD 3,100.00



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Lexipol, LLC

Signature: _____
Print Name: _____
Title: _____
Date Signed: _____

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Print Name: _____
Title: _____
Date Signed: _____

Exhibit A

SELECTED SERVICES AND ASSOCIATED FEES

Agency is purchasing the following:

QTY	DESCRIPTION	UNIT PRICE	EXTENDED
50	Fire & EMS Learning Platform With Services (12 Months)	USD 98.00	USD 4,900.00
	Subscription Line Items Total		USD 4,900.00
			USD 4,900.00
		TOTAL:	USD 4,900.00

Cunningham Sr, Joseph

From: A2Z Emblems <quickbooks@notification.intuit.com>
Sent: Tuesday, August 29, 2023 2:31 PM
To: Cunningham Sr, Joseph
Subject: Estimate 1119 from A2Z Emblems
Attachments: Estimate_1119_from_A2Z_Emblems.pdf

Hi Chief,

See the attached estimate. We have a few different pink options available for you guys to choose from, just let me know if you want to see them. Any questions let me know.

Best,
Jon
A2Z EMBLEMS

----- Estimate -----

125 W. Route 130 N.
Burlington, NJ 08016 US
609-239-9800
a2zemblems.com

Estimate #: 1119
Date: 08/29/2023
Exp. Date: \$1,231.25

Address:

Chief Joe Cunningham
Delran Fire Department
PO Box 1007
Delran, NJ 08075

	Qty	Rate	Amount
Shirts Tee Shirt	125	9.85	1,231.25T
SubTotal:			\$1,231.25
Tax:			\$0.00
Total:			\$1,231.25

Above pricing includes all screens and setup charges.



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Delran Fire Department Deputy Chiefs Report

September 13, 2023

We are currently at 481 Calls for service to date for 2023.

Some notable incidents since the last meeting:

8/24 – S2324 Responded into Cinnaminson for a structure fire and crews were tasked with checking for extension and also overhaul. Crews were released by command some time later.

8/25 – S2324 responded into Riverside for a building fire in a laundry mat. Luckily it was held to the dryer involved.

8/26 – DFD along with Mutual aid responded to 102 Bridgeboro Road to the Delran Coffee Shop for a investigation. The call was quickly upgraded while I was enroute. District 16's crew along with S2324's crew found fire in the B/C corner of the building that extended along the roof system of the building but was quickly brought under control. FM along with County FM conducted their investigation.

8/27 – Chester Ave station was dispatched to Cinnaminson for a structure fire. All Mutual aid was recalled due to nature of incident.

8/29 – R2329 responded again into Cinnaminson for a structure fire where crews stood by for manpower and RIC and were soon released.

9/7 – L2315 responded to Station 272 to cover for a multi alarm fire in Mount Holly.

Myself along with the rest of the chief officers attended a FirstDue Summit meeting in Camden County to meet with other reps from the FirstDue office. These representatives went over different aspects of the application both web and app based and were able to help out with different questions that we had. We will be able to work one on one with them in the future to further expand our accessibility.

Kevin F. Peak
Deputy Chief; Fire Operations
Delran Fire Department; Delran Fire District #1

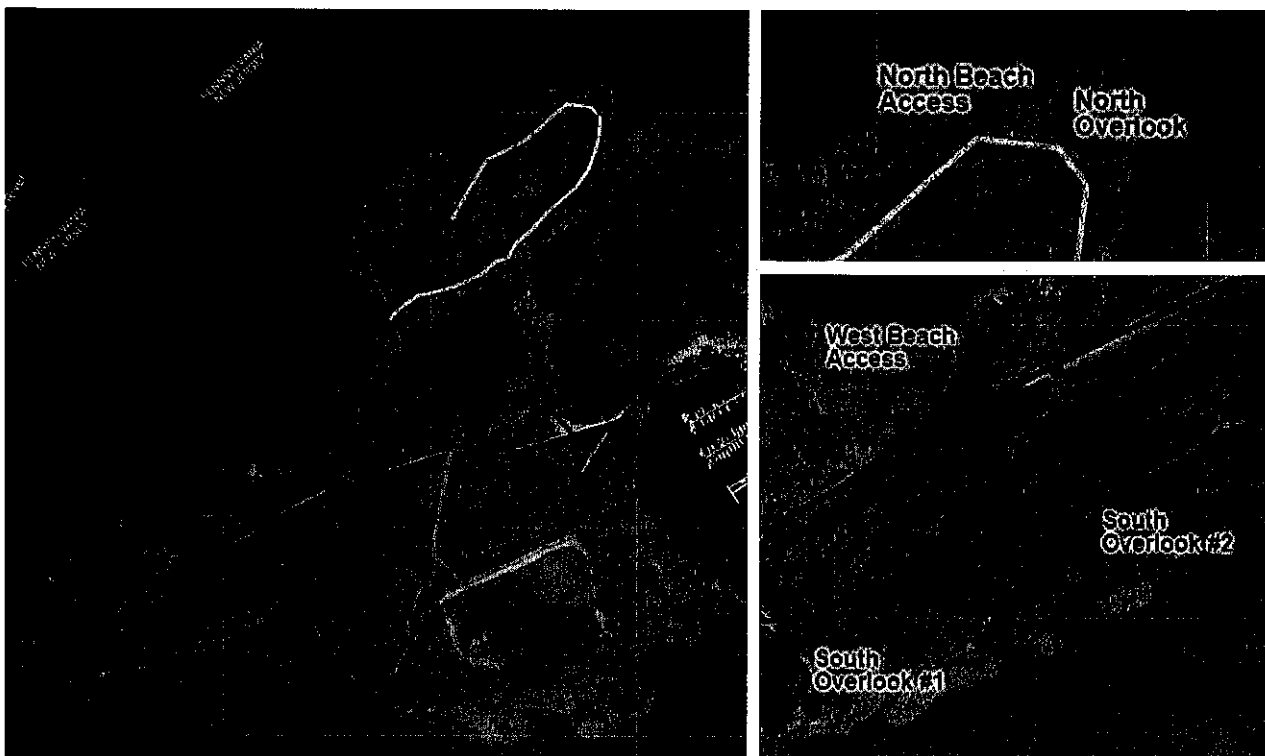
**REPORT TO DELRAN FIRE COMMISSIONERS
DEPUTY FIRE MARSHAL REPORT
SEPTEMBER 12th**

First off, I would like to apologize that I am unable to attend tonight's meeting, due to me being at training at Station 171.

Hopefully I don't repeat too much from what Fire Marshal Cunningham has to say about first due, but we attended a Camden County/Burlington County Command Summit from the NJ First Due Command Summit Team on Thursday September 7th. There, the Summit Team went over features that both counties have and don't have access to. They went over different modules they have to offer like investigations and inspections. Overall their team was great and helped us with any questions we had and even thanked us for attending after the summit.

Updates to First Due: As I have been doing inspections I have kept adding preplan unit icon to businesses. I have also been adding annotations with First Due. With them I am able to draw outlines and type key locations. An example is Amico Island I was able to map out the trails and their lookouts.

Amico Island Park



Thank you,
Aidan Friddell
Deputy Fire Marshal

"An ounce of prevention is worth a pound of cure"
Benjamin Franklin



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September Commissioners Meeting
Battalion Chiefs Report
September 12th, 2023

Station 2 will have a crew in-house and people available for this weekend. We

Engine 2321 is at Fire & Safety getting the CAFS Pump replaced.

Utility 2327 is at Barlow to get the front end looked at.

Station 2's engine bay septic tank was vac'd out today by Riverside Sewerage Authority.

Station 2's new dish washer has been installed.

Station 2 has a roof leak inside the bunk rooms. We had ceiling tile and our alerting speaker fell through the ceiling from water damage.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joseph Cunningham Jr.', is written over a white background.

Joseph Cunningham Jr.
Battalion Chief



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September Business Meeting
Fire Marshals Report
September 12th, 2023

To date, The Fire Prevention Bureau conducted the following:

427 Periodic Inspections
103 Re-inspections
503 Violations Issued
49 Permits Issued
179 Smoke Detector Inspections

The FM's office worked with Fidelity alarm to get 231s key fob system up and running.

The office also assisted Bevan with the completion of the stations alarm testing.

Chester Woods went through their final alarm testing today; All buildings should have the new programming.

The FM's Office will begin completing preplans for businesses as we inspect them. We will be geo located items on the map such as solar panels, FDC connections, knox boxes, the sides of structures, alarm panel / annunciator locations, ETC. This will be able to be viewed from First Due. We are looking into possibly switching our inspection software over to First Due as well. This will provide emergency contact information to you as well though the app.

Fire Prevention Week will begin on Monday October 9th and run through October 20th. We will end Fire Prevention with our Open House on October 28th. Sign ups will be posted for these events once I get start times locked in with the schools.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joseph Cunningham Jr.', written in a cursive style.

Joseph Cunningham Jr.
Fire Marshal