

DELRAN TOWNSHIP FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING
July 25, 2023

The regular meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening July 25, 2023 at the Fire District Office.

President Joseph Parento III, commencing with the flag salute, called the meeting to order at 7:30 pm.

The President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings and was advertised in the Burlington County Times and Courier Post on March 5, 2023.

Other members of the Board and appointed persons present were Commissioners James Bauer, Anthony Quaciari, and James Turcich. Also present were: Chief Joseph Cunningham, Sr., Lieutenant Hugh Pierce, Lieutenant Ralph Bensel, Insurance Broker Ryan Jones, and Clerk Elizabeth Briggs.

The regular meeting was deferred to complete the swearing in for the Fire Official, Joseph Cunningham, Jr. and the Deputy Fire Official, Aidan Friddell.

The President called for the regular meeting to resume at 7:56.

A motion was made by Commissioner Turcich, which was seconded by Commissioner Quaciari, to approve the July 11, 2023 Caucus meeting minutes. The Board was polled. All AYES. The motion was approved.

COMMUNICATIONS: We received a "Thank You" and some donuts from the Delran Community Summer Camp for assisting in cooling down the kids each day of camp this past week.

SECRETARY: We are learning a lot about the election and new protocols since moving it to November.

CHIEF: I would like to send Cindy Nieto and DC Peak or LT Pierce to the Fire House expo for training. The Board agreed to send 2 members to the Fire House expo. They also agreed to the class in Connecticut for Chief Cunningham and BC Seybert. Report is attached.

DEPUTY CHIEF: Report is attached.

STATION 231 BATTALION CHIEF: Not in attendance.

STATION 232 BATTALION CHIEF: We have 2 members enrolled in the Firefighter 1 class and 2 members on the wait list.

2329 is at Campbell's for the AC and a quote for the electrical work.

Craig Manning is unable to do the dishwasher at the Chester Avenue Station so we will look elsewhere.

The Chief will reach out to someone to see if they are available.

OTHER LINE OFFICER'S REPORTS:

LT Bensel- we are still waiting for the parts for 2319 to come in.

Capt. Parento- Councilman Lynn Jennings reached out to me, Forest Hills is having a block party in Sept. and would love to have some trucks there for the kids.

Council President Burrell asked for us to sponsor the tents again for the National Night Out.

STATION PRESIDENTS: Not in attendance.

TRUSTEES: Not in attendance.

FIRE POLICE: No report.

FIRE OFFICIAL/ FIRE PREVENTION: Would like to go into an executive session at the end to discuss a business that is giving us some difficulty with fees for inspections.

For the National Night Out, we need to follow the proper guidelines for the tents and cooking.

The Bridgeboro Station is looking into having a food truck event and will discuss this further with the Fire Official.

DEPUTY FIRE OFFICIAL: Nothing to report.

OEM- Nothing to report.

SOLICITOR'S REPORT (Carmen Saginario Jr.): Nothing to report.

INSURANCE (Ryan Jones): Report is attached.

PUBLIC RELATIONS: National Night Out is coming up.

OFFICE SPACE & EQUIPMENT: The Bridgeboro Station has no phone service for the alarm system since Verizon cut the line down the road due to an issue early in the week.

There is an employee assistance program with Rutgers that can be very helpful to our members. This will be looked into for next year's budget.

FIRE EQUIPMENT: The fire police lights are being handed out.

Need the count for the box lights to be ordered.

There is a monitoring system for the boat that we need to do some more research on. They will proceed after looking into what exactly they need.

The EV Emergency plug to disable a vehicle is around \$945. The Board agreed to get 2 of these.

The Board also agreed to purchase some 4" Large diameter hose (LDH) adaptors since some of the departments in the area use 4" LDH.

MASTER PLANNING: On hold for right now.

APPARATUS: 2315's AC is not working well. They will be reaching out to get that fixed.

We need to get the boat at the Bridgeboro Station numbered and registered.

UNIFORMS: Nothing to report.

SAFETY: Nothing to report.

WEBSITE: Nothing to report.

BUILDING & GROUNDS: The Bridgeboro Station is having issues with a few of their AC units.

We received 3 quotes.

New Compressor; PARISI- \$5,665; DOWD-\$7,580, Tustin- \$7,834.32

Replacing the Kitchen unit; PARISI- \$7,800; DOWD-\$6,644 Tustin- \$8,612.

Tustin had the quickest time frame.

A motion was made by Commissioner Bauer, which was seconded by Commissioner Quaciari, to have Chief Cunningham speak to Tustin Mechanical Services to have them replace the AC unit for the Kitchen. The Board was polled. All AYES. The motion was approved.

A motion was made by Commissioner Bauer, which was seconded by Commissioner Quaciari, to have Chief Cunningham speak to PARSI Heating and Air Conditioning to have them replace compressor in the roof top AC unit. The Board was polled. All AYES. The motion was approved.

Bill Foster, the electrician came out to look into the broken light and adding the motion sensor feature to the lights \$1,305.

A motion was made by Commissioner Bauer, which was seconded by Commissioner Quaciari, to have Bill Foster complete the above electrical work. The Board was polled. All AYES. The motion was approved.

The pump for the dishwasher drain is being ordered.

BILLS FOR PAYMENT:

We have additional bills, L & M for tonight, for Ang's insurance, and Parisi HVAC & Republic Services. The total bills for July were \$58,391.91.

A motion was made by Commissioner Turcich and seconded by Commissioner Bauer to pay all bills present. The Board was polled. All AYES. The motion was carried.

GRANT: Nothing to report.

TREASURER'S REPORT: Report is attached.

OLD BUSINESS: Gabby is working on some things for recruitment to hand out at National Night Out.

She will be ordering the stuff tomorrow.

The ad for the cars will be put in the paper this week.

There are still a few members that need Id's.

NEW BUSINESS: Nothing to report.

PUBLIC COMMENTS: Nothing to report.

COMMISSIONERS COMMENTS:

Commissioner Parento- Rich Rossner is going through cancer treatments and is having a tough time. Please keep him in your thoughts.

A motion was made by Commissioner Turcich and seconded by Commissioner Bauer to go in to an executive session at 8:24. The Board was polled. All AYES. The motion was carried.

There was no further business to discuss so a motion was made by Commissioner Turcich and seconded by Commissioner Quaciari to adjourn the meeting at 9:36 pm. The Board was polled. All AYES. The motion was carried.

Respectfully submitted,

Elizabeth S. Briggs
Elizabeth S. Briggs



DELRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

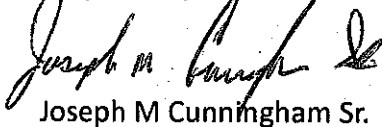
856-461-5474 Fax 856-461-9005

Emergencies Dial 9-1-1

Chief's Report for July 2023:

1. I am in the process of handing out the Guardian Lights to the Fire Police Members.
2. Delran Night out will Tuesday August 1st, 2023 at the Delran Community Park.
3. In the process of putting the 2024 Chief's Budget together.
4. I am looking to attend the EMSPRO.org along with Chief Seybert
5. I am providing 3 quotes to purchase 2 Emergency Plug Kits, for Electric Vehicles.
6. I am also providing a quote for a Siren 3 Pro Main Device for the boat.

Respectfully Submitted



Joseph M Cunningham Sr.

Chief Delran Fire Department



DELTRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

Office: 856-461-5474 Fax: 856-461-9005 *Emergencies Dial 9-1-1*

July Business Meeting
Fire Marshal Report
July 25th, 2023

To date, The Fire Prevention Bureau conducted the following:

405 Periodic Inspections
95 Re-inspections
479 Violations Issued
49 Permits Issued
142 Smoke Detector Inspections

I met with Garden State Fireworks last Tuesday to do the pre site survey for Delran Night Out. They met all the requirements and submitted their permits to me.

I attended a class at the academy about a NFPA 1321, A new standard coming out that regulates Fire Investigation Units. It is set to come out in January 2024. One of the big things it covers is having a database and recordkeeping of fire investigations. We currently do not have any specific record keeping program for this as we hand type our reports. I'm going to look into seeing if we can add a module for Phoenix.

The state has released a new form for Lithium-Ion Battery fires. This form will need to be filled out by the Fire Marshal or in the absence of the FM the incident commander. As always, the state expects us to fill this form out "In real time".

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joseph Cunningham Jr.'.

Joseph Cunningham Jr.
Fire Marshal



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July Business Meeting
Battalion Chiefs Report
July 25th, 2023

I have received confirmation that we have 2 members in the upcoming FF1 class, and 2 members waitlisted for the December FF1 Class. I will be signing them up for Hazmat Awareness and Operations in September.

I Spoke with Craig Manning, He advised me that he was unable to install the dishwasher and asked that we go with another vendor.

2329 is currently at Campbells Supply to get the AC worked on and get pricing to install outlets inside the cab.

Respectfully Submitted,

A handwritten signature in black ink, which appears to read 'Joseph Cunningham Jr.'.

Joseph Cunningham Jr.
Battalion Chief

DELRAN TWP. FIRE DISTRICT #1
INSURANCE REPORT

June 27, 2023 – July 25, 2023

July 12th:

- Reviewed a COI request and insurance requirements

July 25th:

- COI for Delran Twp BOE provided

No other claims were reported in this period and no other COI's were issued.



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Delran Fire Department Deputy Chiefs Report

July 25, 2023

We are currently at 398 Calls for service to date for 2023.

Some notable incidents since the last meeting:

7/12: E2321 responded to a structure fire in Cinnaminson but was redirected to cover the area.

7/13: DFD responded to 2 separate accidents between Chester Ave and Haines Mill. Both were minor in nature and only needed a short time at each location.

7/15: DFD responded to a 3 car accident in the intersection of Bridgeboro and Creek Road. Crews directed traffic around the scene and secures leaked fluids on the roadway.

7/17: L2315 responded to a cover assignment at Station 272 on Woodlane Road.

7/18: Chester Ave station was dispatched to 400 W Rt. 38 at the YardHouse for a building fire. Same was minor in nature and crews were released.

7/25: E2321 responded to Seabox in Cinnaminson for a structure fire. Upon arrival crews staged for a short period until units were cleared.


Fire police units are still keeping busy with assignments throughout the county.

National Night Out is next week at Community Park. DFD will be taking part in the event as a static display, traffic/pedestrian traffic control, and also will have a crew on for the duration of the event for anything in the township.

We have received Lith Ion battery fire data collection forms from the county. In the event of a fire that involves a lithium ion battery, these forms will be filled out and submitted to the Division of Fire Safety and also will be kept on file with the fire marshal.

Ladder 2315 will be attending an event tomorrow late morning in Mount Holly for a flag detail. I have been in contact with Lt. Bensel and he will be handling the event for the ladder.

Kevin F. Peak
Deputy Chief; Fire Operations
Delran Fire Department; Delran Fire District #1

	Standard Operating Procedures	
	Subject: Facial Hair in the Delran Fire Department	
	SOP #: 100- 9	# of Pages: 3
	Effective Date: 07-24-2012	Revision Date: 7/25/23
Approved By: Chief Jeffrey J. Lutz		

1.0 PURPOSE:

1.1 The purpose of this procedure is to establish standard guidelines for all department personnel while responding to incidents, training evaluations, attending fire schools, taking part in activities/special events, and the use of Self-Contained Breathing Apparatus with facial hair or other items which may interfere with S.C.B.A. mask skin to seal contact.

2.0 SCOPE:

2.1 This procedure shall apply to all Delran Fire Department personnel operating on fire grounds, training grounds and riding on department vehicles.

This document establishes:

- 2.1.1 Responsibility
- 2.1.2 Procedure
- 2.1.3 References

3.0 Responsibility:

3.1 It shall be the responsibility of all department line officers to comply and enforce the regulations of this procedure.

3.2 It shall be the responsibility of all riding members and members operating in any potentially hazardous area to maintain the ability of a clean-shaven appearance.

3.3 It shall be the responsibility of all personnel to know and follow the departments Respiratory Protection Program, The National Fire Protection Association (NFPA), The National Institute of Occupational Health and Safety (NIOSH), Occupational Safety and Health Administration (OSHA) 29 CFR 1910.134(e)(5)(i), Public Employees Occupational Safety and Health (PEOSH) and The American National Standards Institute (ANSI) regulations prohibit the use of Self Contained Breathing Apparatus (SCBA) by personnel with beards or other facial hair that may interfere with the proper seal of a face piece.

4.0 Procedure:

- 4.1 All personnel shall have no facial hair of more than one (1) day's growth or that which may interfere with a complete seal of the face piece shall be considered unacceptable in the Delran Fire Department. Any member that shows to have more than acceptable limits of one (1) days growth, shall be either asked to shave prior to participating in fire department activity and/or will be removed from on scene duties/activities; unless there is a issue to where the member cannot maintain clean appearance due to skin condition or severe irritation.
- 4.2 Regardless of what fit test measurement can be obtained, facial hair that comes in contact with the seal is prohibited with the use of S.C.B.A.
- 4.3 If facial hair is styled so no hair underlies the points where the S.C.B.A. facepiece is designed to seal with the face, this may be an acceptable limitation. This will be at the discretion of the Chiefs and Line Officers department.
- 4.4 Personnel who are in violation of above facial hair policy will be removed from all fire department activities for a period of two weeks (14 day's) or longer if they do not adhere this procedure.

5.0 REFERENCES

- 5.1 The National Fire Protection Association also deals with this issue and in NFPA 1500: Standard on Fire Department Occupational Safety and Health Program, 1997 Edition states at section 5-3.10 that:
 - 5.1.1 "Members who have a beard or facial hair at any point where the SCBA face piece is designed to seal with the face, or hair that could interfere with the operation of the unit, shall not be permitted to use respiratory protection at emergency incidents or in hazardous or potentially hazardous atmospheres. These restrictions shall apply regardless of the specific fit test measurement that can be obtained under the test conditions."
- 5.2 The National Institute of Occupational Health and Safety, in the NIOSH Guide to Industrial Respiratory Protection states that:
 - 5.2.1 "Facial hair that lies along the sealing area of the respirator, such as beards, sideburns, moustaches, or even a few days growth of stubble, should not be permitted on employees who are required to wear respirators that rely on a tight facepiece fit to achieve maximum protection. Facial hair between the wearer's skin and the sealing surfaces of the respirator will prevent a good seal...."
- 5.3

Continued on page 3

The Occupational Safety and Health Standard Title 29 CFR 1910.134 states in relevant part,

5.3.1 "(1) Face piece seal protection. (i) The employer shall not permit respirators with tight-fitting face pieces to be worn by employees who have: (A) Facial hair that comes between the sealing surface of the facepiece and the face or that interferes with valve function; or (B) Any condition that interferes with the face-to-facepiece seal or valve function. (ii) If an employee wears corrective glasses or goggles or other personal protective equipment, the employer shall ensure that such equipment is worn in a manner that does not interfere with the seal of the facepiece to the face of the user. "

5.3.2 Additionally, under the above cited standard, when discussing the fit test requirements OSHA states: "The test shall not be conducted if there is any hair growth between the skin and the facepiece sealing surface, such as stubble beard growth, beard, mustache or sideburns which cross the respirator sealing surface. "

5.4 The American National Standards Institute (ANSI) Z88.2-1992 entitled "American National Standard for Respiratory Protection" in section 7.5.1 state:

5.4.1 "A respirator, either positive or negative pressure, equipped with a facepiece (tight or loose fitting) shall not be worn if facial hair comes between the sealing surface of the facepiece and the face or if facial hair interferes with valve function."

6.0 DEVIATION OF POLICY:

6.1 This procedure acts as a guideline to follow. If situations during a response to an incident do not fit within these parameters, the incident commander of the incident shall have the authority to deviate as necessary to perform a successful outcome and ensure firefighter and public safety.

Official Approval

Name: _____

Title: _____

Signature: _____

Date: _____

Range of Checking Accts: CHECKING to CHECKING Range of Check Ids: 33059 to 33112
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
33059	07/11/23	ACERB005 Acerbo's Auto Trim & Lettering	1,300.00	236
33060	07/11/23	AERIA005 Aerial Testing Company	1,275.00	236
33061	07/11/23	COMAS005 Comcast	491.85	236
33062	07/11/23	DELAG005 DeLage Landen Financial	2,007.29	236
33063	07/11/23	FITNE005 Fitness Machine Technicians	198.00	236
33064	07/11/23	JAMES005 James C. Bauer	219.76	236
33065	07/11/23	JOSEP005 Joseph M. Cunningham, Sr.	133.62	236
33066	07/11/23	JOSEP015 Joseph M. Cunningham, Jr.	100.00	236
33067	07/11/23	MCDON005 McDonald's Uniform Co.	361.00	236
33068	07/11/23	NEWJE005 NJAWC	1,926.79	236
33069	07/11/23	NJAWC005 NJAWC - Hydrants	18,023.40	236
33070	07/11/23	NJDIV005 Public Empl. Retirement Fund	12.44	236
33071	07/11/23	PSEG0005 PSE&G	3,572.37	236
33072	07/11/23	RIGGI005 Riggins Oil	488.42	236
33073	07/11/23	VERIZ005 Verizon	528.43	236
33091	07/25/23	ATTMO005 AT&T Mobility	1,394.04	237
33092	07/25/23	CAPEH005 Capehart & Scatchard P.A.	500.00	237
33093	07/25/23	COMAS005 Comcast	914.87	237
33094	07/25/23	CONTI005 Continental Fire & Safety	614.00	237
33095	07/25/23	COSTC005 Costco Membership	180.00	237
33096	07/25/23	CURRY005 Curry Office Supplies	44.09	237
33097	07/25/23	DELRA020 Delran Township	1,448.65	237
33098	07/25/23	DIVAL005 Dival Safety Equipment, Inc	14,592.00	237
33099	07/25/23	FLAGG005 FLAGG'S PEST CONTROL	340.00	237
33100	07/25/23	HOLTM005 Holt McNally & Assoc.	1,000.00	237
33101	07/25/23	JOEYS005 Joey's Lawn Care	341.30	237
33102	07/25/23	MIDLA005 Midlantic Fire LLC	238.00	237
33103	07/25/23	NAPAA005 NAPA Auto Parts	13.98	237
33104	07/25/23	NEWPI005 New Pig Corp.	118.00	237
33105	07/25/23	PRIME005 Primepoint - Delval Payroll	122.50	237
33106	07/25/23	READY005 ReadyRefresh by Nestle	850.15	237
33107	07/25/23	TOMAR005 Tomar Industries	131.58	237
33108	07/25/23	TUSTI005 Tustin Mechanical Services	1,023.00	237
33109	07/26/23	LMBAK005 L&M Bakery	76.97	238
33110	07/26/23	NJHEA005 NJSHBP	845.00	238
33111	07/28/23	PARIS005 PARISI HEATING & AC, LLC	2,832.50	239
33112	07/28/23	REPUB005 REPUBLIC SERVICES #628	132.91	239

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	37	0	58,391.91	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	37	0	58,391.91	0.00