

**DELRAN TOWNSHIP FIRE DISTRICT #1**  
**BOARD OF FIRE COMMISSIONERS**  
**REGULAR MONTHLY MEETING**  
**June 27, 2023**

The regular meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening June 27, 2023 at the Fire District Office.

Vice President Anthony Quaciari, commencing with the flag salute, called the meeting to order at 7:30 pm.

The Vice President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings and was advertised in the Burlington County Times and Courier Post on March 5, 2023.

Other members of the Board and appointed persons present were Commissioners James Bauer, and James Turcich. Also present were: Chief Joseph Cunningham, Sr., Lieutenant Hugh Pierce, Lieutenant Ralph Bensel, Insurance Broker Ryan Jones, and Clerk Elizabeth Briggs. Commissioner Parento was not present.

A motion was made by Commissioner Turcich, which was seconded by Commissioner Quaciari, to approve the June 13, 2023 Caucus meeting minutes. The Board was polled. All AYES. The motion was approved.

**COMMUNICATIONS:** No new communications.

**SECRETARY:** The staff is handling the publication for the upcoming election as well as the paperwork. Commissioner Bauer's term is ending so there is a 3 year term and the 1 year term left in the position previously held by Commissioner Kendra.

**CHIEF:** Report is attached.

**DEPUTY CHIEF:** Report is attached.

**STATION 231 BATTALION CHIEF:** Not in attendance.

**STATION 232 BATTALION CHIEF:** Not in attendance.

**OTHER LINE OFFICER'S REPORTS:**

LT Bensel- the new Blowhard fans have been installed on the trucks.

LT Pierce- we would like to get a spotlight for the boat. We have researched the Eco Spotlight, They average between \$700-\$1000. They can be hard wired or wireless.

Finish Line products in Maple Shade was able to get the cost down to \$620.

**STATION PRESIDENTS:** Station 232 President Harvey: We are working on power washing the building and coming up with things for next years budget.

**TRUSTEES:** Not in attendance.

**FIRE POLICE:** The next meeting is in Willingboro tomorrow night. We also have a few events coming up next month.

**FIRE OFFICIAL/ FIRE PREVENTION:** Not in attendance.

**DEPUTY FIRE OFFICIAL:** Not in attendance.

**OEM-** Not in attendance.

**SOLICITOR'S REPORT (Carmen Saginario Jr.):** Not in attendance.

**INSURANCE (Ryan Jones):** Report is attached.

**PUBLIC RELATION:** The Riverton Parade is on July 4<sup>th</sup>.

**OFFICE SPACE & EQUIPMENT:** The office space at the Bridgeboro Station has still not been completed. It is going on over 2 ½ years. The board discussed that a letter will be sent to the contractor stating the work must be completed by the end of July or he will not receive payment.

The same contractor has also not completed his work at the Chester Ave. Station. That letter will also mention that and after discussing with the BC a date will be given as well.

**FIRE EQUIPMENT:** We are working on Cindy's gear getting fitted for her. The lights are in.

**MASTER PLANNING:** On hold for right now.

**APPARATUS:** Nothing to report.

**BUILDING & GROUNDS:** We are still working with Tustin Mechanical Services on the heating system plans. Tustin will also be called for the drain tube in the fridge at the Bridgeboro Station in the storage area. They came out to repair the AC unit at the Bridgeboro Station and recommended to replace the AC/heater unit on the roof because repairs would be too much. There was not a quote for a new unit. Chief met with someone from PFH associates (the engineering firm that worked on building the station) about the hood system for the Chester Ave. Station. He recommended different ideas for the hood system. He can help us put the specs together and work with the board to come up with exactly what they want. The board will set up a meeting with him.

**UNIFORMS:** Nothing to report.

**SAFETY:** Nothing to report.

**WEBSITE:** Nothing to report.

**BILLS FOR PAYMENT:** The total bills for June were \$85,270.61.

We have 3 more bills to attach for tonight; The light for the boat, Barlow for 2318 repairs, and Republic services.

A motion was made by Commissioner Turcich and seconded by Commissioner Quaciari to pay the 3 additional bills. The Board was polled. All AYES. The motion was carried.

A motion was made by Commissioner Turcich and seconded by Commissioner Quaciari to pay all bills present. The Board was polled. All AYES. The motion was carried.

**GRANT:** The grants are starting to be issued so we are hoping to hear something soon.

**TREASURER'S REPORT:** Report is attached.

**OLD BUSINESS:** The promotion for the cameras is ending this month if we still wanted to get them.

**NEW BUSINESS:** Commissioner Turcich would like to look into getting an "Emergency Plug". It plugs into and electric car's charging socket so it thinks it's charging and will not be able to move or operate.

**PUBLIC COMMENTS:** Nothing to report.

**COMMISSIONERS COMMENTS:**

Commissioner Bauer would like to meet with the Board when everyone is present including the attorney to discuss a 5 year plan for staff salaries. They will set up an executive session to discuss this personnel meeting.

Commissioner Turcich will be on vacation next week.

Commissioner Bauer- we had training with Philadelphia Fire this past week. One of the members was not dressed properly and was told to change before leaving. This has seemed to become a trend. When we have training, meetings, and other events we should all be dressed in a uniform. Even on calls, wearing even a DFD t-shirt could instill some more confidence for the public.

There was no further business to discuss so a motion was made by Commissioner Turcich and seconded by Commissioner Quaciari to adjourn the meeting at 8:24 pm. The Board was polled. All AYES. The motion was carried.

Respectfully submitted,

*Elizabeth S. Briggs*  
Elizabeth S. Briggs

TREASURER'S REPORT  
JUNE 27, 2023

- 1.) The Audit for 2022 is being prepared but probably won't be completed until September or October since the State will not have pension information for some time.
- 2.) There were 29 invoices for this meeting totaling \$85,270.61 and 53 invoices for the month totaling \$135,140.12.
- 3.) Most of the trees from the tornado have been removed. We still have a large pile of tree trunks to dispose of.
- 4.) The I Am Responding upgrade is on hold until we get the kitchen upgrade at 232 worked out.
- 5.) With the AEDs we purchased last year we also purchased CPR equipment and have five or six certified CPR trainers. We have discussed making the CPR training available to township employees. Are we still ok with this? If so I would like to talk to the Township Business Manager and see if they would be open to starting this. We will need to work out the logistics before anything can be started.
- 6.) There will be some computer upgrades in the next few months. If there are problems or broken equipment, please let me know by email.
- 7.) I have been working with Chief Cunningham on the preliminary 2024 budget.
- 8.) I am currently working on the update to the Cyber Security policy which is due on June 30.
- 9.) I am on vacation from Sunday July 2 through Sunday July 9.



James T. Turcich

Treasurer



June 12, 2023

Delran Fire Department  
Chief Joseph Cunningham Sr.  
1020 S. Chester Ave.  
Delran, NJ 08075

Dear Chief Cunningham,

On behalf of the Fountain of Life Center, I wish to extend our deep appreciation to you and the Delran Fire Department for coming to the aid of our church with the recent fire in our sanctuary.

The heroic efforts your team made that night absolutely saved our school building and church offices. It certainly could have been much worse. Among all of the things that we are thankful for, we are extremely grateful that no one was injured.

Firefighting is a dangerous job and we are so appreciative to have friends and neighbors like you and your team who were willing to come to our aid in an emergency situation. Would you kindly express the gratitude of all of the Fountain of Life members to your staff for their prompt and efficient response.

Sincerely,

A handwritten signature in black ink, appearing to read "Russell Hodgins".

Rev. Russell Hodgins  
Lead Pastor  
Fountain of Life Center



# DELRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

856-461-5474 Fax 856-461-9005

*Emergencies Dial 9-1-1*

## Chiefs Report for June 2023:

1. The Guarding lights came in. The fire police members that respond to call will be getting them first and will have to sign for them.
2. The water thief that was sent out for repairs came back and was put back in service.
3. I sent the Blitz fire from 2312 out for repair.
4. The (2) 55 gallons drums of Class Foam were delivered.
5. The Department ran 44 calls since this time last month.

5 Dwellings

22 Alarms Systems

4 MVA's

2 Wires

2 Fire Police

1 Rubbish call

2 Odor of smoke

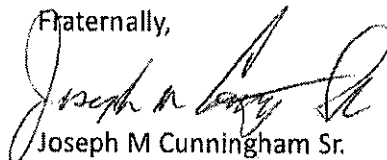
3 Wildland Fires

2 Rescue

1 Notification only

6. The Line Officers had a meeting to finish the rest of the training schedule for this year and to start working on the budget for fiscal year 2024.

Fraternally,



Joseph M Cunningham Sr.

Department Chief

Delran Fire Department



## DELTRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

Office: 856-461-5474 Fax: 856-461-9005 *Emergencies Dial 9-1-1*

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### Delran Fire Department Deputy Chiefs Report

June 27, 2023

We are currently at 337 Calls for service to date for 2023.

No real notables since the last meeting to report out on. Crews have been answering calls of service as they are needed and handling them as deemed fit.

I am still reviewing a few EV Fire Guidelines that have been sent to me so that I can begin creating a more solid platform for fighting these types of fires. I will along with sitting down with the Chief, be going over a few SOP's in the department that need to be revised to meet certain criteria that we uphold now.

DFD heads have begun meeting with council and others to start going over the National Night Out Plans and Procedures. Seems to be that we will be following the same aspects of last year with the exception of the PD requesting a few extra fire police units.

I know in the past meeting or two I mentioned that I will be adding stories to the website and I have not finished doing so. I still have full intention to do so and hope to do that this week.

DFD officers have met to go over the remainder of the years drill schedule and other items at hand.

Kevin F. Peak  
Deputy Chief; Fire Operations  
Delran Fire Department; Delran Fire District #1



DELRAN FIRE DEPARTMENT  
P.O. Box 1007  
DELRAN NJ 08075  
Office: 856-461-5474      Fax: 856-461-9005

I, \_\_\_\_\_, acknowledge that I have received a Guardian Angel, Elite Series (ELT-R/B) Light with mount and charger as well as the the Jaw Clip Spring Mount. I understand that this is to be used for Fire Police and Fire Department uses only and not for any personal use. I understand that I am to keep the unit charged, clean, and in good working conditions at all times.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

# Aerial Testing Company, LLC

## AERIAL DEVICE INSPECTION REPORT

Test Date: June 13, 2023

[REDACTED]  
Name: Delran Fire Department

Address: 900 Chester Avenue

City: Delran

State: NJ

Zip: 08075

Contact Person: Chief Cunningham

Phone No: 609-352-4735

E-mail: joseph.cunningham@delranfire.org

Add'l Phone No:

Unit: 1994 Sutphen

Model No: TS-100

Serial No: HS-2949

The purpose of this test and inspection is to "ensure that in-service fire apparatus are serviced and maintained" as outlined by the National Fire Protection Association, Standard NFPA 1910, "Standard for the Inspection, Maintenance, Refurbishment, Testing and Retirement of In-Service Emergency Vehicles and Marine Firefighting Vessels", 2024 Edition.

This report does not cover, certify or supplement design and design verification.

This report records and describes methods and techniques used for testing and inspecting aerial devices as outlined by NFPA Standards and the equipment manufacturer's specifications. Certification means that the above named unit has successfully completed testing as outlined in this report, compliance to related sections of NFPA Standards and the manufacturer's listed specifications.

This report contains the results and analysis of our test and inspection of the above named unit. The nature of defective items found during testing and inspection fall into two categories.

[REDACTED]  
Defective items of a critical nature that must be corrected as per the written recommendations of the equipment manufacturer before a certificate of acceptance can be granted. Where the manufacturer no longer exists, Required Items must be corrected by a repair facility acceptable to the Fire Department and/or as outlined in Section 23.1.3.1 and 23.1.3.2 of NFPA 1910, 2024 Edition. Aerial Inspection will allow 60 days from the test date to complete the required corrections. After this time period a new test may be required to certify the unit. If a delay is anticipated, notify us for an extension of time to complete repairs. Retests are required after aerial disassembly or structural integrity repairs.

[REDACTED]  
These are minor deficiencies, informational items or maintenance items of a lesser nature that should be corrected by updating or implementation of a maintenance program. If left unattended some of these items may have a potential to cause future problems.



## **AERIAL TESTING COMPANY**

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PO Box 308, Blue Ball, PA 17506

2023-6-13- Delran Fire Dept. 1994 Sutphen HS- 2949

### **I. Required Items:**

**All deficiencies must be repaired as per the manufacturer's written recommendations or verified as acceptable.**

1. The controls at the platform worked intermittently during the timing test. Going down while fully elevated was the worst out of the rest of the controls. These controls must work smoothly with no interruption while operating. Due to this issue the timing test inspection was not completed, and a retest is required for certification.

### **II. Recommended Items:**

#### **A. Chassis**

1. The cradle rest pads are cracked and slightly worn; the left side pad is split worse than the others.
2. The cross beam for the front outrigger has significant rust and corrosion. The radiator has rust and corrosion.
3. The engine, transmission, and the generator are wet with oil on the underside of the truck.
4. The swivel is wet, the exact source could not be determined.
5. The rubber bushings are cracked on the stabilizer arm for the tandem axle that goes from the differential to the cross member on the chassis frame rail, both front and rear differential support arm have this condition.

#### **B. Turntable and Controls**

1. The breathing air system is not working due to the broken hose on the breathing air hose take-up reel.

**C. Boom sections**

1. The white plastic mount in the middle of the outer bore of the extension cylinder is cracked on both left and right side.
2. The white plastic mount for the aluminum uprights that's mounted to the tip of the fly boom section to the ancillary ladder are cracked.

**D. Platform**

1. 3 of the 4 LED strips on the outside of the platform are not working.

**DELRAN TWP. FIRE DISTRICT #1**  
**INSURANCE REPORT**

May 23, 2023 – June 27, 2023

May 24<sup>th</sup>:

- Provided update and response from adjuster on open claim

June 15<sup>th</sup>:

- Claims correspondence follow up

No other claims were reported in this period and no other COI's were issued.