

DELTRAN TOWNSHIP FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
CAUCUS MEETING
March 14, 2023

The caucus meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening March 14, 2023 at the Fire District Office.

President Joseph Parento III, commencing with the flag salute, called the meeting to order at 7:53 pm.

The President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Building and was advertised in the Burlington County Times on March 5, 2023.

Other members of the Board and appointed persons present were: Commissioners James Bauer, James Turcich, and Anthony Quaciari. Also present were: Chief Joseph Cunningham Sr.; Deputy Chief Kevin Peak, 232 Battalion Chief Joseph Cunningham Jr.; 232 Lieutenant Burak Dugme, 231 Lieutenant Ralph Bensele Jr. and Clerk Maggie Suter.

Commissioner Bauer made a motion, seconded by Commissioner Turcich, to approve the February 28, 2023 Commissioner meeting minutes. The Board was polled. All AYES. The motion was approved.

Commissioner Quaciari made a motion, seconded by Commissioner Turcich, to approve the 2023 Meeting Agenda and Standing Committees. The Board was polled. All AYES. The motion was approved.

COMMUNICATIONS: none

SECRETARY:

Commissioner Bauer worked on the Drivers Training resolution which will be updated from 2007-10. The Drivers training committee reviewed the suggested changes. We just need approval from the board and then make it into a resolution.

CHIEF:

Need to get a nameplate for K Briggs for his turnout gear.

Reached 15 members that are interested in being a Fire Instructor. Chief Cunningham Sr. is going to sit down with H Black to get dates.

DEPUTY CHIEF: Report is attached.

Brush Truck 2316 participated in a search for a missing juvenile in Lumberton. 2316 responded to assist with a crew of 3

Received an invite to the Delran STEM Fair.

STATION 231 BATTALION CHIEF: Not in attendance.

STATION 232 BATTALION CHIEF:

The CEVO manuals were received and the classes will be held on four different dates.

There are 5 members attending CPR Instructor this Thursday

The Drone has been ordered and delivery is anticipated by the end of the month. The vendor is waiting for additional batteries to come in. FAA regulations require that you be certified in order to fly the Drone. The Flight course is \$179 for the first person and then \$100 for each additional student. The Board asked for recommendations on who to have certified and take the course.

J Cunningham Jr. advised that Lt. R BenseL has received quotes for the new cabinets in the lobbies of station 231 and 232, which would fall under building upgrades on the budget. Since the cost exceeds \$2,600. We would need additional quotes before any decisions can be made. This project will be postponed until other projects are complete.

OTHER LINE OFFICER'S REPORTS:

LT BenseL- ladder wrapping price \$1630 for the whole department. Orange in color.

Asked if we are donating the 1 ¾. The board was all in agreeance

LT Dugme - Has a few Uniform Requests

Captain Parento- Spoke with Patty Kolodi, would like to do a Veterans Dinner

Trustees:

Bridgboro station restroom has a leaking urinal and the dishwasher is not working, possibly the drain pump.

FIRE POLICE:

The next meeting is at 172 Hampton lakes, next Wednesday

April is the memorial at the Bridgeboro Station

STATION PRESIDENTS:

232 President C Harvey - Not in attendance

BUILDING & GROUNDS:

The new dishwasher at the Chester Ave station is still not in. Manny is bringing in a plumber tomorrow 3/15

Station 231 is still waiting for paint, carpet, etc to complete the office remodel.

Chief Cunningham Sr texted Manny asking when is his date to have all projects complete and if no dates given then the contract with him will be terminated.

Tustin HVAC technicians serviced the apparatus space floor heater. While doing that they noticed another problem. Another unit was not working and is going to get quotes. The multi unit HVAC at Station 232 needs Freon, having tech come down tomorrow to deal with that.

FIRE OFFICIAL/OEM:

Fire Official Walter Bauer advised that after he retires there are 45 days to fill his position.

Deputy fire official: WAWA submitted plans to install a propane tank vending kiosk. This was discussed with the construction office. The kiosk holds 23 gas cylinders and has a built-in gas detection system. If propane is sensed at more than 10% hydrocarbon levels, the kiosk will send emails out to notify the company technicians. The Kiosk will be deactivated until fixed.

J Cunningham Jr advised that there is a Forensic photography class with fire scenes, cars, etc. It is a 3-day class: T 8-4; W 1-9; and TH 12-4. The cost is \$325 and the Board Approved for him to attend
The Fire Prevention Bureau has issued 230 violations for the year for alarm systems and sprinkler systems

PUBLIC RELATION:

Riverside High School Classes are using both stations for their annual Sports Night

OFFICE SPACE & EQUIPMENT: No Report.

FIRE EQUIPMENT:

Need to get list of batteries, Box lights for 2316

Commissioner Quaciari mentioned possibly getting trailers for the Kubotas so we can travel and haul them to places they could be useful in. Board said to look into what size we need and get prices for individual ones and then price to fit both on one

MASTER PLANNING: No Report

APPARATUS:

Still waiting for 2324 to come back

UNIFORMS:

We have a request from Lt Dugme.

Maggie and Liz updated the shirts and will have white boards to help keep track of the inventory

SAFETY: No report.

WEB SITE:

all of the minor graphical and grammatical errors have been achieved and we are pretty confident we can go live.

Need to make a notice with Natech about ending their contract.

GRANT: nothing at this time

BILLS FOR PAYMENT:

A motion was made by Commissioner Turcich, seconded by Commissioner Quaciari to pay all bills presented. The Board was polled. All AYES. The motion was carried. There were 22 bills total

TREASURER'S REPORT:

Maggie and Liz updated the Group Life Insurance. This will be sent over to RUE

We need to sit down and revamp the terms of who is/is not to be on the life insurance list.

We have a mandatory notification that every vendor reviving a purchase order that is issued for \$1,000.00 or more must complete and sign a statement that they do not have any financial dealing with firms in Russia, Belarus and Iran.

OLD BUSINESS:

Chief Cunningham Sr set up a meeting with Mark Lagrecco on March 24th at 4pm
President Parento asked K Peak to send all pictures of equipment so GOVDEALS can be worked on.
Emergency management updated by W Bauer 1st location: police training room 2nd location is the radio room at the Chester Ave station

NEW BUSINESS:

Chief Cunningham Sr spoke to outside chiefs in regards to our junior members responding into their towns. All the chiefs were on board and the SOG is being updated. He will have the member and a parent sign the copy of the SOG and place it in their file.
Depending on the type of "rehab call", the senior member present will make the decision if the junior is permitted to respond. All board members agreed and will vote on it at the next meeting.
The annual Agreements for 231, 232 and 239 are finalized and just need signatures.

PUBLIC COMMENTS:

No comments from the public

COMMISSIONERS COMMENTS:

No additional comments from the Board.
Commissioner Quaciari made a motion, seconded by Commissioner Bauer to begin a closed executive session at 8:55pm. The Board was polled. All AYES. The motion was carried.

After the closed session there was no further business to discuss. A motion was made by Commissioner Bauer, seconded by Commissioner Turcich to adjourn the meeting at 9:36 pm. The Board was polled. All AYES. The motion was carried.

Respectfully submitted,

Maggie Suter

Maggie Suter - Clerk



DELTRAN FIRE DEPARTMENT

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Delran Fire Department Deputy Chiefs Report

March 14, 2023

We are currently at 119 Calls for service to date for 2023.

Just a few notables since the last meeting:

3/6 – Brush 2316 assisted county assets with a search in Lumberton for a mission juvenile. Crews operated with LANSAR teams and operated for multiple hours.

3/12 – Fire police 2318 assisted with Tender operations on a house fire in Tabernacle Twp.

3/13 – DFD responded to two vehicle fires both at Wawa; both fires were put upon arrival. Crews checked for any extension and were released.

I received communications from Erica DeMichele in regards to the Delran STEM Fair. We were invited back as with past years. Last year we were unable to attend due to a strong storm that was impacting the area that night.

Website – After talking with a few of the members of the committee, we feel that the website is ready to go live! There are only minor needs that are left, but nothing that poses the need to delay it any further. Again, the members who have helped build out the site to what it is has done a great job and I do look forward to it going live.

Kevin F. Peak
Deputy Chief; Fire Operations
Delran Fire Department; Delran Fire District #1