

**DELRAN BOARD OF FIRE COMMISSIONERS
CAUCUS MEETING
February 11, 2020**

The meeting of the Board of Fire Commissioners of the Delran Township Fire District #1 was held on Tuesday evening February 11, 2020 at the fire district office.

The President called the meeting to order at 7:30 pm.

The President announced that this meeting is being conducted within the provisions of N.J.S. 10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Building, and was advertised in the Burlington County Times on February 26, 2019.

Other members of the Board of Fire Commissioners and appointed persons present were Commissioners; James Bauer, Anthony Quaciari, Joseph Parento. Commissioner Turcich was excused from the meeting. Also, present were: Chief Kevin Peak; Battalion Chief #232 Josh Stellwag; Captain #231 Scott Seybert; Captain #232 Chris Harvey; Lt. Cunningham, and Lt. Francis. Deputy Chief Joe Cunningham was excused.

President Kendra introduced two representatives from Scout Energy Advisors, Johnathan Mazanec and Robert McGuckin, who spoke to the audience on their proposal of solar canopies on the stations parking lots. The Board thanked them for their proposal and took it under advisement.

SECTARY- James Bauer reported that we are ready for the election and that we will inspect the voting machine and pick up the keys and voter registration book at the county Thursday.

CHIEF- Chief Peak submitted his written report. Total run count for the year is 61 calls. February 17 and February 24 are the Fit Testing dates for the department. Fit testing will be done at 232 on the 17th and Station 231 testing will be done on the 24th. If you are a riding, pack certified member you must be fit tested every year. February 15, is the Annual Fire District election and budget vote. Commissioner Bauer, Battalion Chief Stellwag, and myself drafted a positive and influential social media post regarding the budget vote and election. (See attached)

DEPUTY CHIEF- no report.

BATTALION CHIEF #232- Josh Stellwag reported that the department is training on ice rescue and R.I.T. operations at this time.

CAPTAIN'S and LEIUTENANT'S REPORT- #2302 Captain Christopher Harvey – no report. #2301 Captain Seybert reported that he and Lt. Cunningham will be going to Portland Maine for ice rescue training.

STATION PRESIDENTS- No report.

TRUSTEE REPORT- #231 Bobby Borsuk reported that Hutchinson HVAC installed the motor for the tube heater.

APPARATUS REPORT- Joseph Parento reported that the lights on 2311 were repaired. Fire & Safety will be coming out to complete work on 2312. The air leak is back on 2315, we are trying to find the source. 2321 is at Fire & Safety. A written report was submitted from Engineer James Bauer. (See attached)

FIRE EQUIPMENT- Tony Quaciari reported that we received the new helmets from the grant.

FIRE POLICE- Captain Bobby Borsuk submitted his written report. (See attached) He also reported that the generator is working on the fire police trailer. The station members are in the process of moving some equipment from 2318 to the trailer. He is currently getting quotes for fire police equipment.

OFFICE SPACE & EQUIPMENT- The WIFI is not working in the district office.

BILLS FOR PAYMENT- Joseph Parento made a motion, which was seconded by Tony Quaciari for the Treasurer to pay all bills present. The Board was polled. All AYES. The motion was carried.

PUBLIC RELATIONS- Chief Peak reported that the department went to a call where a dog was under a shed and could not get out from under it. Crews lifted the shed high enough for the dog to self-rescue.

BUILDING & GROUNDS- The owner who was to install Station 231's carpet is in the hospital.

WEB- No new report.

OLD BUSINESS- No report.

As there was no further business to discuss a motion was made by Joseph Parento and seconded by James Bauer to adjourn the meeting at 8:45 pm. The Board was polled. All AYES. The motion was carried.

Respectfully submitted,
James C. Bauer
Secretary
Board of Fire Commissioners



DELTRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

Office: 856-461-5474 Fax: 856-461-9005 *Emergencies Dial 9-1-1*

Delran Fire Department Department Chiefs Report

February 11, 2020

Department total run count for the year is ⁶¹~~59~~ calls; 44 of which was in January. Most significant call of this time frame would be District 16 where Station 231 was dispatched to 11 Medley Lane for a house fire. Reports were victim trapped. On the initial search they did find an elderly victim deceased inside. It was a rather quiet January; especially near the end of the month. A few calls to report on would be on 1/15 the department responded to Pear Tree Court for a Cardiac Arrest and then followed up to a 3rd rig call on Ohio State Drive for a medical call to assist District 31 EMS. On 1/21 we had a minor MVA at Route 130 and Tenby Chase Drive. Myself and DC Cunningham arrived to find a single MVC with the car on the median off of its two front wheels. R2329 arrived and stabilized the vehicle while PD did their investigation. On 2/2 we responded to a fumes call on 60 Cornell Drive. Crews encountered elevated levels of LEL; but below the 5% threshold. PSE&G Responded out and found a few leaks in the basement.

The department trained again last Monday on Ice Rescue Awareness by proceeding with the hands-on portion of the training. A lot of new members were in attendance and were able to learn from the ground up on ice rescue training.

After working out kinks and kickbacks of the email system, we officially have no more kick backs for the email system. However, 231 still has a few kickbacks for the text system. I have those numbers, and will confirm the accuracy of those to give back to Mr. Boehmke.

PEOSHA Sent out a bulletin in regards to facial hair and also a diagram depicting many different types of facial hair styles and if their allowed or not. All of the allowable samples reflect what we have enforced here in DFD and again reiterates on why past chief Martino and myself will not want to tolerate going against this.

Myself and DC Cunningham have been slowly going thru binders dating back to 1996 and we will be attempting to update the binders that need to be updated. There were 2 binders in there that depicted a lot of the large structures in town; some of which may have been demolished, reconditioned, and or re structured so I will be going thru that information and updating as needed.



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February 17th and February 24th are the Fit Testing Dates for the department. 232 will be the 17th and 231 will be the 24th. If you are a riding, pack certified member you must be fit tested every year! Please please make every attempt to make one of these dates. If you have turned 18 since the last fit testing, please be sure to attend one of the dates. Even though you are not certified, when and if you go thru fire school it will be done by the time you get out of school. Also, if you turned 18 since the last testing and are NOT in the Relief Association please attend your scheduled date and see BC Stellwag for a relief application. The relief is there for your assistance if needed in the event that you need it. Many members in the past have gone thru the relief for them and it has helped greatly. It will also help off set some funeral costs in the event of a tragic incident on scene.

February 15th is the budget vote. Myself, Commissioner Bauer, and BC Stellwag drafted a positive and influential social media post regarding the budget vote and election. As of tonight its been shared over 20 times between the DFD Facebook page and other pages that it went out to such as Delran Residents and also the Delran Fire Company #2 page and has reached over 2300 people from those shares.

I plan on posting monthly to the social media pages to keep the residents informed about incidents that the department, training that members have or are currently completed and work that our department officers are doing to better the stations or department. Myself and Commissioner Bauer feel that keeping the township residents informed of what were doing in and off the scene will help the future of the Delran Fire Department with elections and votes in the future.

Respectfully,

Kevin F. Peak

Department Chief

Delran Fire Department; Delran Fire District #1

ENGINEER'S REPORT

February 6, 2020

- 2321** 2321 is currently at Fire & Safety. They are repairing the foam system and rear 2 ½ discharge. They will also repair both mileage and hours on the dashboard, and both pole lights on rear of cab and, flashing emergency lights on cab that is not working.
- 2324** Check engine warning is from coolant is lower than the sensor will be relocated after 2329 PM and repairs are completed.
- 2329** Front flood light was repaired. Bulbs keep burning up, maybe from generator putting out too much voltage.

Drivers- Members make sure both air and 120V lines are adjusted so when ejected from truck the end do not touch floor.

When you operate squirt, the red arrows are not an absolute that the squirt is lined up with the rack on cab. I've been noticing the lower boom is under a side load. Red arrows will get you close, then you must visually line boom in center, any side to side movement when set will damage the boom due to side pressure.

Respectfully submitted,

James Bauer
Chief Engineer

DELRAN FIRE DEPARTMENT

FIRE POLICE REPORT

February 11, 2020 COMMISSIONERS MEETING

Last Friday night duty crew got the generator running on the fire police trailer.

I am currently getting quotes for fire police equipment for the trailer.

I have moved some equipment from 2318 to the trailer.

Also the barricades at station 232, I have talked to fire police captain Dan Bard and we agreed to put them in the trailer if the board and chiefs are ok with that.

If any member has any ideas for fire police equipment please let me know and I will look up prices and bring them to the board.

Respectfully submitted

Bobby Borsuk

Fire police captain

Delran Fire Company #1

J. BAUER

Range of Checking Accts: CHECKING to CHECKING Range of Check Ids: 30599 to 30612
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
30599	02/11/20	DREDG005 Dredge Harbor Boat Center, LLC					94
20-00050	1	Winterizing Marine 232	390.00	01-503-52 M&R - Station 232 Vehicles	Expenditure	8	1
30600	02/11/20	ICERE005 ICE RESCUE SYSTEMS					94
19-00518	1	Rapid Transport Sleds	1,912.00	01-503-30 Personal Protective Equipment	Expenditure	1	1
19-00518	2	Rope and Reel - 600 ft	463.00	01-503-30 Personal Protective Equipment	Expenditure	2	1
19-00518	3	Rope and Reel - 300 ft	370.00	01-503-30 Personal Protective Equipment	Expenditure	3	1
19-00518	4	Shipping - TBD	246.14	01-503-30 Personal Protective Equipment	Expenditure	4	1
			<u>2,991.14</u>				
30601	02/11/20	JAMES005 James C. Bauer					94
20-00054	1	Sta 232 Engineer Expenses	159.97	01-503-52 M&R - Station 232 Vehicles	Expenditure	12	1
30602	02/11/20	JOEYS005 Joey's Lawn Care					94
20-00065	1	Reimbursement door hinges	281.10	01-503-01 Supplies - Station 231	Expenditure	23	1
30603	02/11/20	MES00005 MES					94
20-00046	1	Repl. Nozzle Quote 1330854	67.26	01-503-02 Supplies - Station 232	Expenditure	6	1
20-00046	2	Shipping	10.00	01-503-02 Supplies - Station 232	Expenditure	7	1
			<u>77.26</u>				
30604	02/11/20	NEWJE005 NJAWC					94
20-00056	1	Domestic Water Service 231	173.51	01-503-95 Utilities	Expenditure	13	1
20-00056	2	Domestic Water Service 232	187.34	01-503-95 Utilities	Expenditure	14	1
20-00056	3	Fire Sprinkler Service 231	79.84	01-503-95 Utilities	Expenditure	15	1
20-00056	4	Fire Sprinkler Service 232	319.36	01-503-95 Utilities	Expenditure	16	1
			<u>760.05</u>				
30605	02/11/20	PRAXI005 Atlantic Tomorrow's Office					94
19-00681	1	Replacement Printer	402.00	01-503-03 Supplies - Chief/Administration	Expenditure	5	1
20-00061	1	Monthly Netcare Service	1,457.97	01-503-96 Suppression Professional Services	Expenditure	19	1
			<u>1,859.97</u>				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
30606	02/11/20	PSEG0005 PSE&G					94
20-00068	1	Monthly Gas & Electric 231	2,038.78	01-503-95 Utilities	Expenditure		24 1
20-00068	2	Monthly Gas & Electric 232	3,442.81	01-503-95 Utilities	Expenditure		25 1
			<u>5,481.59</u>				
30607	02/11/20	REPUB005 REPUBLIC SERVICES #628					94
20-00053	1	Office Dumpster	88.04	01-502-13 Office Expense	Expenditure		11 1
30608	02/11/20	RIGGI005 Riggins Oil					94
20-00051	1	Gasoline delivery	329.54	01-503-90 Fuel	Expenditure		9 1
30609	02/11/20	SERVI010 Service Station Service, Inc					94
20-00057	1	Service Call - Dec 31, 2019	1,341.77	01-503-53 M&R - Station 231 Property	Expenditure		17 1
20-00057	2	Follow Up on January 3, 2020	432.50	01-503-53 M&R - Station 231 Property	Expenditure		18 1
			<u>1,774.27</u>				
30610	02/11/20	SPRIN005 Sprint/Nextel Communications					94
20-00052	1	Monthly Charges	34.50	01-503-03 Supplies - Chief/Administration	Expenditure		10 1
30611	02/11/20	VERIZ005 Verizon					94
20-00063	1	Telephone Service - LEA	327.63	01-602-01 Office Operations	Expenditure		20 1
20-00063	2	Telephone Service - Station 1	37.16	01-503-03 Supplies - Chief/Administration	Expenditure		21 1
20-00063	3	Telephone Service - Station 2	116.48	01-503-03 Supplies - Chief/Administration	Expenditure		22 1
			<u>481.27</u>				
30612	02/11/20	ERINC005 Erin Cleaners					95
20-00070	1	#RP80665	23.95	01-502-53 Uniforms	Expenditure		1 1
20-00070	2	RP83632	19.45	01-502-53 Uniforms	Expenditure		2 1
20-00070	3	RP84360	9.40	01-502-53 Uniforms	Expenditure		3 1
20-00070	4	RP84554	42.40	01-502-53 Uniforms	Expenditure		4 1
			<u>95.20</u>				

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	14	0	14,803.90	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>14</u>	<u>0</u>	<u>14,803.90</u>	<u>0.00</u>