

DELRAN TOWNSHIP FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING
SEPTEMBER 24, 2019

The regular meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening September 24, 2019 at the Fire District Office.

Vice President Joseph Parento, commencing with the flag salute called the meeting to order at 7:30 pm.

The Vice President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings and was advertised in the Burlington County Times on February 26, 2019.

Other members of the Board and appointed persons present were: Commissioners James Turcich, James Bauer, and Tony Quaciari. Also, present were: Chief John Martino; Deputy Chief Joseph Cunningham; Battalion Chief #231 Forman Shemeley; Battalion Chief Kevin Peak #232; Insurance Broker Ryan Jones, and Fire Official Walt Bauer. Fire Commissioner President Charles Kendra and Solicitor Carmen Saginario were excused.

James Turcich made a motion, which was seconded by Tony Quaciari to approve the August 27, 2019 regular minutes, and the caucus minutes of September 10, 2019. The Board was polled. All AYES. The motion was carried.

COMMUNICATIONS: All communications that were received have been distributed to the Board members. A thank you letter was sent to Congressman Andy Kim for his hard work on securing our Firefighting Assistance Grant thru FEMA.

SECRETARY: The Secretary reports that everything is up to date. The audit synopsis was advertised in the Burlington County Times newspaper. The audit resolution, group affidavit, and certification of advertising the synopsis of audit was mailed to NJ Department of Community Affairs, Division of Local Government Services.

CHIEF: Chief Martino reported that two members will begin training at Burlington County Central Communications on the new radio system; they will then train the rest of the department.

DEPUTY CHIEF: Deputy Chief Cunningham reported ambulance 2393 was taken to Cherry Hill Fire for service. Fire Com will repair 5 headsets, we also requested a quote for 8 new headsets. Chief Cunningham advised that he had a quote from Matlack

Electronics for the installation of two "PANIC Buttons" in the office area. These will notify the police department in the event of an emergency. James Turcich made a motion, which was seconded by Tony Quaciari to have Matlack Electronics do the work as quoted. The Board was polled. All AYES. The motion was carried.

STATION 231 BATTALION CHIEF: B/C Forman SHEMELEY submitted his written report (attached). He also reported that the Ladder Truck Replacement Committee met to decide on the ground ladder arrangement, and will meet with a dealer to go over final specs. Engine 2311 was used at the county to support the pump operations class.

STATION 232 BATTALION CHIEF: B/C Kevin Peak reported that lock out tool sets that were ordered were received. He also reported that Delran Emergency Squad had a blood drive in memory of Lt. Craig Pennell.

OTHER LINE OFFICER'S REPORTS:

FIRE OFFICIAL: Walt Bauer reported that he is working on the fire prevention program in the schools and the open house. A motion was made by James Bauer and seconded by Tony Quaciari to approve the bounce houses for the open house. The Board was polled. All AYES. The motion was carried.

SOLICITOR'S REPORT: No report.

APPARATUS OFFICER: Joe Parento reported that: 1) 2312 needs a muffler; 2) that he found nothing wrong with "Battery A Starter" on 2311 as B/C SHEMELEY reported; 3) 2311's water level gauge at pump panel is not working; 4) both piston intake valves are leaking; 5) the intake strainer on officer's side needs replacing; 6) 2315's air system on brakes continues to leak; 7) the main ladder needs to be pressure washed; 8) 2316 needs to be taken to Holman for oil leak repair; 9) the primer and pump discharge pressure gauge is inoperable 10) we are waiting on a quote for a new light bar for 2318 11) 2329 is going to Campbell Supply Company to have a light tower repaired; and 12) 2324 had its head lights replaced.

FIRE EQUIPMENT: D/C Joe Cunningham reported that the firefighting boots that were ordered have been received.

STATION PRESIDENT'S REPORT: No reports.

STATION TRUSTEE REPORT: Station 231- no report. Station 232- Chris Taranto reported that quotes were being pursued for replacing the original carpet in the main entrance room and office hallway at Station 232 and in the bunk rooms at Station 231. Penn Power came out Monday, September 23 and inspected our generators. The generator at Station 231 is out of service due to a brown out that caused the trickle charger and battery to burn out. Joe Parento installed a new battery, but told the technician to

repair the trickle charger. Highland Claims Services was also called to report the damage to the generator. Station 232 will have their fire alarm inspected by Bevan Security September 25. Chris Taranto submitted Station 232's 2020 budget requests.

INSURANCE – Ryan Jones submitted his written report (attached).

EMERGENCY SQUAD: No report.

MASTER PLAN: No report.

BUILDING & GROUNDS: James Bauer reported that we are receiving quotes for concrete work needed at both stations.

PUBLIC RELATION- Delran Fire Department Fire Prevention open house is scheduled for October 5, from 11 AM to 3 PM at both stations.

OFFICE SPACE & EQUIPMENT- James Turcich reported that the district office will be painted. First Fidelity Alarm Company will start the key fob installation soon.

CHIEF'S DINNER/BUSINESS RECOGNITION- No report.

FIRE PREVENTION: All fire prevention material was received and is now being sorted by classes.

EMERGENCY MANAGEMENT: No report.

UNIFORMS: The Class A uniform, shirts, and pants ordered from McDonald Uniforms were received.

SAFETY: No report.

WEB PAGE: Nothing new to report.

GRANT: Joe Cunningham announced the department was awarded a 2019 FEMA Assistance to Firefighters Grant in the amount of \$163,000. With FEMA providing \$155,714.28 and the District providing a 5% match of \$7,285.72.

BILLS FOR PAYMENT: James Turcich made the motion, which was seconded by Tony Quaciari to pay all bills presented. The Board was polled. All AYES. The motion was carried.

TREASURER'S REPORT: James Turcich made the motion, which was seconded by Tony Quaciari to accept the Treasurer's report. The Board was polled. All AYES. The motion was carried.

OLD BUSINESS:

- 1) Gov.Deals Auction of outdated equipment: Retired FM vehicle; Surplus SCBA equipment; and obsolete radios. (No progress at this time)
- 2) Fire department needs to update the Department roster for the webpage.
- 3) A list of names from fire police captains are needed so new fire police equipment can be ordered.
- 4) First Net/AT&T transfer was completed

NEW BUSINESS: No new business.

PUBLIC COMMENTS: No public comment.

COMMISSIONERS COMMENTS: No commissioner comments.

Vice-President Joseph Parento asked if anyone had any further business to discuss. Hearing none he asked for a motion to adjourn. James Turcich made a motion that was seconded by James Bauer to adjourn the meeting at 10:15PM. The Board was polled. The motion was approved unanimously.

Respectfully submitted,

Angela M. Bauer

Angela M. Bauer, Board Clerk

Battalion Chief 2310 Report

September 24, 2019 Commissioners Meeting

Apparatus

ENGINE

ENGINE 2311

Still waiting since July 23 for Fire and Safety to return to complete PMs
"Battery A Starter" intermittently not working.

Water Level gauge at pump panel not working,

Both piston intake valves leaking like a sieve

Intake Strainer on officer's side needs replacing

Air system on brakes continues to leak down

Primer and pump discharge pressure gauge inop.

Waiting on quote for new light bar

Placed Out Of Service

LADDER 2315

BRUSH TRUCK 2316

FIRE POLICE UNIT 2318

FIRE POLICE UNIT 2317

Activities

* Ladder committee met this past Sunday to decide on ground ladder arrangement. Next meeting to be held in October will be going over final specs with dealer

* Engine 2311 was used at the county to support the pump ops class.

Upcoming Training

ICS: Managing Mass Casualties

Commissioner, Parento III, Battalion Chief, SHEMELEY
Firefighter, Parento IV

QTO

Commissioner, Parento III, Deputy Chief, CUNNINGHAM
Battalion Chief, SHEMELEY Firefighter, Parento IV

Better Burn build evolutions

Commissioner, Parento III, Battalion Chief, SHEMELEY
Firefighter, Parento IV

Basic Ropes and Knots

Commissioner, Parento III, Firefighter, Parento IV

Everyone goes home

Firefighter, Parento IV

Miscellaneous

*Been working through some issues with NFIRS. Same now corrected

*Year to date total as 1400 is 520

*For an average 1.9 calls a day.

*79 calls behind as of this date last year

2316 HOLMAN - OIL LEAK REPAIR

Respectfully submitted
Forman M. SHEMELEY III
Battalion Chief
Delran Fire Department
Station 231

DELRAN TWP. FIRE DISTRICT #1
INSURANCE REPORT

Aug 27, 2019 – Sept 24, 2019

Aug 10th:

- Adjuster for ambulance claim stated check was being mailed out

Sept 3rd:

- Forwarded completed applications to the JIF and completed online exposure updates

Sept 11th:

- 2019 Coverage Manual was completed and released

Sept 17th:

- We provided a special event policy quote for coverage for the event that would include two bounce house attractions.

Sept 19th:

- Our office was notified of a property claim that happened on 9/17/19

No other claims were reported, and no Certificates of Insurance were issued in this period.

Matlack Electronics

Serving South Jersey Since 1946
1035 South Church Street Mt. Laurel, NJ 08054-2539
856-235-2225
Tim@MatlackElectronics.com

August 28, 2019

Delran Fire Dept.
ATTN: Joseph M. Cunningham

PROPOSAL

*Police alarm system is currently at full capacity of 12 zones.
Supply and install required alarm 4-zone expansion
from 12 to 16 zones in police dept.*

\$457.83

*Supply & install panic button in Fire clerk's office.
Connect to police panic alarm system.*

\$444.06

Supply & install 2nd panic button in Fire reception alcove.

\$77.56

TOTAL: \$979.45

Prices in effect until November 28, 2019

*Thank you for your inquiry,
Tim Matlack*

Range of Checking Accts: CHECKING to CHECKING Range of Check Ids: 30250 to 30274
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
30250	09/24/19	BARLO005 Barlow Chevrolet 19-00381 Service on 2318	657.84		75
30251	09/24/19	BLAZE005 Blaze Emergency Equipt. 19-00309 Service Tower 2315	2,323.00		75
30252	09/24/19	BURLI010 Burlington Co. ESTC-BCIT 19-00390 County Fire Training Classes	195.00		75
30253	09/24/19	BURLI015 Burlington County Times 19-00401 Legal Advertising	206.30		75
30254	09/24/19	CHERR005 Cherry Hill Fire Dept. 19-00376 P/M Service on 2393	6,657.76		75
30255	09/24/19	COMAS005 Comcast 19-00383 TV - PHONE - INTERNET	890.92		75
30256	09/24/19	CONTI005 Continental Fire & Safety 19-00280 Personal Protective Equipment 19-00375 Forcible Entry Kits 19-00382 Test Gases	9,945.00 446.00 568.00 <u>10,959.00</u>		75
30257	09/24/19	DELAG005 DeLage Landen Financial 19-00396 Copier Leases	1,183.18		75
30258	09/24/19	DREDG005 Dredge Harbor Boat Center, LLC 19-00405 Fuel for Marine 232	339.25		75
30259	09/24/19	ESIEQ005 ESI Equipment 19-00388 Holmatro Core System - Demo	8,366.00		75
30260	09/24/19	FIREA005 Fire & Safety Services 19-00327 2312 Fuel Tank Replacement	2,570.00		75
30261	09/24/19	FIREH015 Endeavor Business Media 19-00394 HOT Classes	838.00		75
30262	09/24/19	FLAGG005 FLAGG'S PEST CONTROL 19-00013 Monthly Exterminator Service	170.00		75
30263	09/24/19	HOLMA005 Holman Frenia Allison, P.C. 19-00391 Fiscal Year 2018 Audit	1,700.00		75
30264	09/24/19	JAMES010 James T. Turcich 19-00395 Expense Reimb - F/House Expo	6,070.27		75
30265	09/24/19	JIMDU005 Jim Dunphy's Landscaping 19-00387 Weed Control Spraying	250.00		75

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description			Contract	
30266	09/24/19	NATAL005 Nat Alexander Co.			75
19-00397	Service on SCBA Unit		85.00		
30267	09/24/19	NATEC005 Natech Solutions, LLC			75
19-00024	Quarterly Website Maintenance		500.00		
30268	09/24/19	NJAWC005 NJAWC - Hydrants			75
19-00392	Monthly Hydrant Rental		9,874.16		
30269	09/24/19	PRAXI005 Atlantic Tomorrow's Office			75
19-00330	Network Upgrades		14,868.02		
19-00377	Monthly Netcare		<u>1,415.50</u>		
			16,283.52		
30270	09/24/19	PRIME005 Primepoint - DelVal Payroll			75
19-00400	August Payroll Service		90.10		
30271	09/24/19	READY005 ReadyRefresh by Nestle			75
19-00393	Bottled Water		165.35		
30272	09/24/19	RIGGI005 Riggins Oil			75
19-00384	Fuel Deliveries		645.91		
30273	09/24/19	THOMS005 Thomson Reuters			75
19-00406	NJ Statutes & Title 40A		1,388.00		
30274	09/24/19	WALTE005 Walter A. Bauer			75
19-00407	Advance - Fire Prev. Meals		500.00		

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	25	0	72,908.56	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	25	0	72,908.56	0.00