

DELTRAN TOWNSHIP FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS  
REGULAR MONTHLY MEETING  
AUGUST 27, 2019

The regular meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening August 27, 2019 at the Fire District Office.

Secretary James Bauer, commencing with the flag salute called the meeting to order at 7:30 pm.

The Secretary announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings and was advertised in the Burlington County Times on February 26, 2019.

Other members of the Board and appointed persons present were: Commissioners James Turcich and Tony Quaciari. Also, present were: Chief John Martino; Deputy Chief Joseph Cunningham; Battalion Chief #231 Forman Shemeley; Battalion Chief Kevin Peak #232; Insurance Broker Ryan Jones. Vice-President Joseph Parento arrived late to the meeting due to a prior commitment. President Charles Kendra was excused.

James Turcich made a motion, which was seconded by Tony Quaciari to approve the July 23, 2019 regular minutes. The Board was polled. All AYES. The motion was carried.

COMMUNICATIONS: All communications that were received have been distributed to the Board members. A thank you letter was sent to the Philadelphia Fire Department for the use of their marine unit on a boat fire July 15 at Dredge Harbor Marina. A Thank you note was received from Councilman Tyler Burrell for our participation of "National Night Out" held on August 6.

SECRETARY: The Secretary reports that everything is up to date. The request for certification from NJ Civil Service was signed and mailed to the state.

The notice of bid had been advertised for the addition of the Keri Door System for the district office, with a received by date of August 23. Two bids were received and opened: Evesham Lock and Safe Co. submitted a bid of \$15,926.71; and Fidelity Burglar & Fire Alarm Co. submitted a bid of \$14,900. James Turcich made a motion, seconded by Tony Quaciari to accept the lowest bid, Fidelity Burglar & Alarm Co. as long as they meet the requirements of the specification. The Board was polled. All AYES. The motion was carried.

CHIEF: Chief Martino reported that our department went to the Burlington County Fire Academy with Riverside Fire Department, and drilled together on live burn search and rescue August 26; B/C Peak ran command.

DEPUTY CHIEF: No report.

STATION 231 BATTALION CHIEF: B/C Forman SHEMELEY reported that Station #231 went into service today at a townhome fire in Mt. Laurel. The replacement 28' ground ladder has been put into service replacing an older ladder that failed inspection.

STATION 232 BATTALION CHIEF: B/C Kevin Peak reported that Station #232 also went to Mt. Laurel today as a cover, and answered one call. We had a vehicle lock-out call, and they did not have the necessary tools to perform the task. The Board approved B/C Peak's request to submit prices on lock-out tools. He also reported that the rehab is fully lettered, now the equipment can be moved over.

OTHER LINE OFFICER'S REPORTS: Lt. Scott Seybert #231 reported that 15-20 SCBA bottles need hydrostatic testing.

FIRE OFFICIAL: No report.

SOLICITOR'S REPORT: No report.

APPARATUS OFFICER: No report.

FIRE EQUIPMENT: D/C Joe Cunningham reported that boots have been ordered. In addition, the damaged 5" hose length on #2321 has been replaced. New tires for #2315 were ordered. Lt. Scott Seybert will be taking the old ground ladder that failed inspection. B/C SHEMELEY will prepare a statement for signature by Lt. Seybert that he understands that the district will assume no liability or responsibility for the ladder and that he is aware that it failed inspection.

STATION PRESIDENT'S REPORT: No reports.

STATION TRUSTEE REPORT: Station 231- no report. Station 232- Chris Taranto reported that he is working on quotes for replacing the original carpet in the main entrance room and office hallway at Station 232.

INSURANCE – Ryan Jones submitted his written report. Ambulance #2393 was involved in an accident. The insurance adjuster submitted a preliminary estimate. The ambulance will be repaired at DePro's in Riverside.

EMERGENCY SQUAD: No report.

MASTER PLAN: No report.

BUILDING & GROUNDS: James Bauer reported that the Chester Avenue station looks great. John's Landscape cut dead branches and shape the evergreens and trees.

PUBLIC RELATION- Joe Parento reported that "National Night Out" on July 25 was a success.

OFFICE SPACE & EQUIPMENT- James Turcich reported that Tomorrow's Atlantic Solution is working on the network server upgrades.

CHIEF'S DINNER/BUSINESS RECOGNITION- No report.

FIRE PREVENTION: The fire prevention material ordered is being delivered.

EMERGENCY MANAGEMENT: No report.

UNIFORMS: Angela Bauer will check the status of the Class A uniform and shirts ordered from McDonald Uniform. Two golf style shirts were ordered for Tony Quaciari at A2Z Emblems.

SAFETY: No report.

WEB PAGE: Nothing new to report.

GRANT: The Firefighter Assistance Grant is still pending with FEMA. Joe Cunningham is working on a grant from Georgia Pacific.

BILLS FOR PAYMENT: James Turcich made the motion, which was seconded by Tony Quaciari to pay all bills presented. The Board was polled. All AYES. The motion was carried.

TREASURER'S REPORT: James Turcich made the motion, which was seconded by Tony Quaciari to accept the Treasurer's report. The Board was polled. All AYES. The motion was carried.

OLD BUSINESS:

- 1) Gov.Deals Auction of outdated equipment: Retired FM vehicle; Surplus SCBA equipment; and obsolete radios. (No progress at this time)
- 2) Fire department needs to update the Department roster for the webpage.
- 3) A list of names from fire police captains are needed so new fire police equipment can be ordered.
- 4) First Net
- 5) FLSA Surplus

NEW BUSINESS: B/C Peak stated that Station #232 will cover Relief Fire Company #3 in Burlington Township on August 29, so the company can attend a firefighter's funeral.

PUBLIC COMMENTS: No public comment.

COMMISSIONERS COMMENTS: James Turcich thanked Deputy Chief Cunningham for checking on the safety of a wire that was pulled down by a commercial delivery truck on Alden Ave.

Vice-President Joseph Parento asked if anyone had any further business to discuss. Hearing none he asked for a motion to adjourn. James Turcich made a motion that was seconded by James Bauer to adjourn the meeting at 8:48PM. The Board was polled. The motion was approved unanimously.

Respectfully submitted,

*Angela M. Bauer*

Angela M. Bauer, Board Clerk

**DELRAN TWP. FIRE DISTRICT #1**  
**INSURANCE REPORT**

July 23, 2019- Aug 27, 2019

Aug 7<sup>th</sup>:

- Provided applications and exposure updates to prepare for renewal

Aug 8<sup>th</sup>:

- 2019 Policies and procedures were released and posted on [www.firstjif.org](http://www.firstjif.org)

Aug 15<sup>th</sup>:

- Applications were returned and exposure updates to follow

Aug 26<sup>th</sup>:

- Repairs for damage to Ambulance 2392 was escalated to adjuster for approval

No other claims were reported, and no Certificates of Insurance were issued in this period.

Range of Checking Accts: CHECKING to CHECKING Range of Check Ids: 30171 to 30220  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/void Contract	Ref Num
PO #	Item	Description					Seq Acct
30171	08/06/19	AZEMB005 A-2-Z Emblems					71
19-00310	1	Uniform trousers	113.00	01-502-53 Uniforms	Expenditure	9	1
30172	08/06/19	BURLI025 Burlington Co Overhead Door					71
19-00314	1	Apparatus bay door repairs	255.00	01-503-53 M&R - Station 231 Property	Expenditure	12	1
30173	08/06/19	CONTI005 Continental Fire & Safety					71
19-00300	1	CO Meters	916.00	01-504-05 Firefighting Equipment	Expenditure	7	1
19-00300	2	Shipping	24.00	01-504-05 Firefighting Equipment	Expenditure	8	1
19-00323	1	Replacement Bale handle	35.00	01-503-03 Supplies - Chief/Administration	Expenditure	15	1
19-00323	2	Shipping	12.00	01-503-03 Supplies - Chief/Administration	Expenditure	16	1
			<u>987.00</u>				
30174	08/06/19	DREDG005 Dredge Harbor Boat Center, LLC					71
19-00344	1	Repairs to Marine 232	206.74	01-503-03 Supplies - Chief/Administration	Expenditure	35	1
30175	08/06/19	EARTH005 Earthborne Trucks & Equipt.					71
19-00328	1	Service Call - 2315	1,292.35	01-503-51 M&R - Station 231 Vehicles	Expenditure	17	1
30176	08/06/19	FIREF005 FireFlow Services					71
19-00217	1	Hose Testing	603.50	01-503-96 Suppression Professional Services	Expenditure	2	1
19-00217	2	Ground Ladder Testing	75.00	01-503-96 Suppression Professional Services	Expenditure	3	1
19-00217	3	Fire Pump Testing	250.00	01-503-96 Suppression Professional Services	Expenditure	4	1
19-00217	4	CAFS Inspection	100.00	01-503-96 Suppression Professional Services	Expenditure	5	1
19-00217	6	Heat Sensor Labels	24.00	01-503-96 Suppression Professional Services	Expenditure	6	1
			<u>1,052.50</u>				
30177	08/06/19	FIREH015 Endeavor Business Media					71
19-00333	1	Firehouse Expo Registration	449.00	01-502-52 Training	Expenditure	23	1
19-00333	2	Firehouse Expo Registration	449.00	01-502-52 Training	Expenditure	24	1
			<u>898.00</u>				
30178	08/06/19	FIRST010 First Responder Joint Ins Fund					71
19-00342	1	Workers Compensation	16,030.00	01-501-60 Workers Compensation Insurance	Expenditure	29	1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
30178		First Responder Joint Ins Fund Continued						
19-00342	2	Package Coverage	13,830.00	01-502-11	Expenditure		30	1
				Insurance Expense				
19-00342	3	Management Liability	3,323.00	01-502-11	Expenditure		31	1
				Insurance Expense				
19-00342	4	Environmental Liability	1,167.00	01-502-11	Expenditure		32	1
				Insurance Expense				
			<u>34,350.00</u>					
30179	08/06/19	FLAGG005 FLAGG'S PEST CONTROL						71
19-00013	10	Exterminator Service-231 & 232	170.00	01-503-02	Expenditure		1	1
				Supplies - Station 232				
30180	08/06/19	HUTCH005 Hutchinson						71
19-00311	1	Plumbing repairs - 232	493.85	01-503-54	Expenditure		10	1
				M&R - Station 232 Property				
30181	08/06/19	JOSEP010 Joseph Parento III						71
19-00322	1	Reimbursement for Serv 2316	149.95	01-503-51	Expenditure		14	1
				M&R - Station 231 Vehicles				
30182	08/06/19	NEWJEO05 NJAWC						71
19-00329	1	Fire Service 231	79.84	01-503-95	Expenditure		18	1
				Utilities				
19-00329	2	Fire Service 232	319.36	01-503-95	Expenditure		19	1
				Utilities				
19-00329	3	Domestic Water Service 231	205.87	01-503-95	Expenditure		20	1
				Utilities				
19-00329	4	Domestic Water Service 232	675.54	01-503-95	Expenditure		21	1
				Utilities				
			<u>1,280.61</u>					
30183	08/06/19	NFPAC005 NFPA - Fulfillment Center						71
19-00321	1	Fire Code Renewal	1,345.50	01-602-01	Expenditure		13	1
				Office Operations				
30184	08/06/19	PNCEQ005 PNC Equipt. Finance, LLC						71
19-00338	1	Lease Payment Principal	107,875.00	01-700-11	Expenditure		27	1
				Principal Payment				
19-00338	2	Lease Payment Interest	9,112.52	01-700-12	Expenditure		28	1
				Interest Payment				
			<u>116,987.52</u>					
30185	08/06/19	PSEG0005 PSE&G						71
19-00343	1	Gas & Electric Service - 231	1,176.09	01-503-95	Expenditure		33	1
				Utilities				
19-00343	2	Gas & Electric Service - 232	2,743.70	01-503-95	Expenditure		34	1
				Utilities				
			<u>3,919.79</u>					
30186	08/06/19	RUEIN005 Rue Insurance						71
19-00312	1	Increased coverage limits	676.00	01-501-62	Expenditure		11	1
				Group Accident Insurance				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
30187	08/06/19	SPRIN005 Sprint/Nextel Communications						71
19-00331	1	Monthly Cell Phone Service	925.41	01-503-95 Utilities	Expenditure		22	1
30188	08/06/19	ULINE005 ULINE						71
19-00345	1	12" Tug-Tite Seals	51.78	01-503-02 Supplies - Station 232	Expenditure		36	1
30189	08/06/19	VERIZ005 Verizon						71
19-00334	1	LEA Phone Service	337.78	01-602-01 Office Operations	Expenditure		25	1
19-00334	2	Stations	160.52	01-503-03 Supplies - Chief/Administration	Expenditure		26	1
			<u>498.30</u>					
30190	08/27/19	ALERT005 AlertAll						72
19-00340	1	Item #1251 Coloring Books	160.00	01-602-02 Public Education	Expenditure		96	1
19-00340	2	Item 020R - Pencils	320.00	01-602-02 Public Education	Expenditure		97	1
19-00340	3	Item #813 Lollypops	160.00	01-602-02 Public Education	Expenditure		98	1
19-00340	4	Item #619 Bookmarkers	80.00	01-602-02 Public Education	Expenditure		99	1
19-00340	5	Item #255C Growth Charts	410.00	01-602-02 Public Education	Expenditure		100	1
19-00340	6	Item #073WN - Fire Hats	789.60	01-602-02 Public Education	Expenditure		101	1
			<u>1,919.60</u>					
30191	08/27/19	AZEMB005 A-2-Z Emblems						72
19-00335	1	Uniform Pants - J. Pope	64.99	01-502-53 Uniforms	Expenditure		48	1
19-00335	2	Uniform Shirt - J. Pope	66.50	01-502-53 Uniforms	Expenditure		49	1
			<u>131.49</u>					
30192	08/27/19	BARLO005 Barlow Chevrolet						72
19-00365	1	Service call on 2318	214.00	01-503-51 M&R - Station 231 Vehicles	Expenditure		90	1
30193	08/27/19	BURLI010 Burlington Co. ESTC-BCIT						72
19-00347	1	F/F 1 Registrations	165.00	01-502-52 Training	Expenditure		58	1
30194	08/27/19	BURLI015 Burlington County Times						72
19-00362	1	Legal Adverstising	57.26	01-502-14 Legal Advertising	Expenditure		80	1
30195	08/27/19	CMSIG005 CM Signs & Designs						72
19-00302	1	3M Reflective Vinyl Graphics	2,995.00	01-503-02 Supplies - Station 232	Expenditure		41	1



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
30195		CM Signs & Designs		Continued					
19-00302		2 Credit	250.00	01-503-02	Expenditure		42		1
			<u>2,745.00</u>	Supplies - Station 232					
30196	08/27/19	COMAS005 Comcast							72
19-00364		1 INTERNET - LEA	0.00	01-602-01	Expenditure		84		1
				Office Operations					
19-00364		2 INTERNET - 231	277.28	01-503-01	Expenditure		85		1
				Supplies - Station 231					
19-00364		3 INTERNET - 232	330.32	01-503-02	Expenditure		86		1
				Supplies - Station 232					
19-00364		4 TV AND TELEPHONE - LEA	9.97	01-602-01	Expenditure		87		1
				Office Operations					
19-00364		5 TV AND TELEPHONE - 231	29.72	01-503-01	Expenditure		88		1
				Supplies - Station 231					
19-00364		6 TV AND TELEPHONE - 232	0.00	01-503-01	Expenditure		89		1
			<u>647.29</u>	Supplies - Station 231					
30197	08/27/19	CONTI005 Continental Fire & Safety							72
19-00313		1 25' Length - 5" Hose	309.00	01-503-03	Expenditure		43		1
				Supplies - Chief/Administration					
30198	08/27/19	DELAG005 DeLage Landen Financial							72
19-00363		1 Copier Leases - Sta 231	373.18	01-503-01	Expenditure		81		1
				Supplies - Station 231					
19-00363		2 Copier Leases - Sta 232	405.00	01-503-02	Expenditure		82		1
				Supplies - Station 232					
19-00363		3 Copier Leases - LEA	405.00	01-602-01	Expenditure		83		1
			<u>1,183.18</u>	Office Operations					
30199	08/27/19	DELRA020 Delran Township							72
19-00349		1 Delran Night Out/Face Painter	714.00	01-502-17	Expenditure		60		1
				District Promotion					
19-00349		2 Delran Night Out/Stage	2,750.00	01-502-17	Expenditure		61		1
			<u>3,464.00</u>	District Promotion					
30200	08/27/19	DREDG005 Dredge Harbor Boat Center, LLC							72
19-00348		1 Service Marine 231	384.03	01-503-51	Expenditure		59		1
				M&R - Station 231 Vehicles					
30201	08/27/19	EASTC010 EAST COAST EMERGENCY LIGHTING							72
18-00508		2 Light Bar for engine	5,470.08	01-504-06	Expenditure		33		1
				Apparatus Upgrades					
18-00508		3 Light Bar Quotes-18858 & 18859	0.00	01-504-06	Expenditure		34		1
			<u>5,470.08</u>	Apparatus Upgrades					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
30202	08/27/19	FIREA005 Fire & Safety Services							72
19-00355	1	Repairs/Service 2311	2,250.00	01-503-51 M&R - Station 231 Vehicles	Expenditure		68		1
30203	08/27/19	FLAGG005 FLAGG'S PEST CONTROL							72
19-00013	11	Exterminator Service-231 & 232	170.00	01-503-02 Supplies - Station 232	Expenditure		35		1
30204	08/27/19	GREGB005 Greg Boehmke							72
19-00360	1	Recertification reimbursement	91.00	01-602-03 Training/Certification	Expenditure		78		1
30205	08/27/19	HOLMA010 Holman Retail Holdings							72
19-00358	1	Service 2319	551.53	01-503-51 M&R - Station 231 Vehicles	Expenditure		75		1
30206	08/27/19	HUTCH005 Hutchinson							72
19-00051	4	P/M Contract for 231 - 4th Qtr	437.50	01-503-53 M&R - Station 231 Property	Expenditure		102		1
19-00336	1	Service Call	2,813.50	01-503-54 M&R - Station 232 Property	Expenditure		50		1
			<u>3,251.00</u>						
30207	08/27/19	JAMES010 James T. Turcich							72
19-00326	1	Office Supplies - Utility Cart	32.39	01-504-03 District Office Upgrades	Expenditure		44		1
19-00326	2	FRI Conf Hotel - Cunningham	1,188.15	01-502-52 Training	Expenditure		45		1
19-00326	3	FRI Conf Hotel - Parento	1,188.15	01-502-52 Training	Expenditure		46		1
19-00326	4	FRI Conf Hotel - SHEMELEY	1,106.35	01-502-52 Training	Expenditure		47		1
			<u>3,515.04</u>						
30208	08/27/19	JOHNS005 John's Lawn Service							72
19-00356	1	Landscaping Services 231	84.00	01-503-01 Supplies - Station 231	Expenditure		69		1
19-00356	2	Landscaping Services 231	78.50	01-503-01 Supplies - Station 231	Expenditure		70		1
19-00356	3	Landscaping Services 232	195.00	01-503-02 Supplies - Station 232	Expenditure		71		1
19-00356	4	Landscaping Services 232	209.00	01-503-02 Supplies - Station 232	Expenditure		72		1
19-00356	5	Landscaping Services 232	215.00	01-503-02 Supplies - Station 232	Expenditure		73		1
			<u>781.50</u>						
30209	08/27/19	JOSEP005 Joseph M. Cunningham, Sr.							72
19-00359	1	Misc Operating Expense	98.68	01-503-03 Supplies - Chief/Administration	Expenditure		76		1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
30209		Joseph M. Cunningham, Sr. Continued						
19-00359		2 FRI Conf. Expenses	169.44	01-502-52 Training	Expenditure		77	1
			<u>268.12</u>					
30210	08/27/19	JOSEP010 Joseph Parento III						72
19-00361		1 FRI Conference Expense	745.50	01-502-52 Training	Expenditure		79	1
30211	08/27/19	MES00005 MES						72
19-00353		1 SCBA Repair	660.65	01-503-54 M&R - Station 232 Property	Expenditure		66	1
30212	08/27/19	NAPAA005 NAPA Auto Parts						72
19-00357		1 Misc. Parts/Supplies	172.14	01-503-51 M&R - Station 231 Vehicles	Expenditure		74	1
30213	08/27/19	NATAL005 Nat Alexander Co.						72
19-00297		1 Blowhard Fans	3,540.00	01-504-05 Firefighting Equipment	Expenditure		39	1
19-00297		2 Quote #14629	0.00	01-504-05 Firefighting Equipment	Expenditure		40	1
			<u>3,540.00</u>					
30214	08/27/19	NEWJE005 NJAWC						72
19-00369		1 Fire Service 231	66.43	01-503-95 Utilities	Expenditure		91	1
19-00369		2 Fire Service 232	305.95	01-503-95 Utilities	Expenditure		92	1
19-00369		3 Domestic Water Service 231	184.27	01-503-95 Utilities	Expenditure		93	1
19-00369		4 Domestic Water Service 232	534.86	01-503-95 Utilities	Expenditure		94	1
			<u>1,091.51</u>					
30215	08/27/19	NJAWC005 NJAWC - Hydrants						72
19-00350		1 Monthly Hydrant Charges	13,938.00	01-505-10 Hydrant Rental	Expenditure		62	1
30216	08/27/19	PRAXI005 Atlantic Tomorrow's Office						72
19-00337		1 Monthly Network Monitoring	1,415.50	01-503-95 Utilities	Expenditure		51	1
30217	08/27/19	PRIME005 Primepoint - DelVal Payroll						72
19-00354		1 Payroll services for June 2019	90.10	01-502-03 Payroll Services	Expenditure		67	1
30218	08/27/19	READY005 ReadyRefresh by Nestle						72
19-00351		1 Bottled water	599.63	01-503-03 Supplies - Chief/Administration	Expenditure		63	1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void		Ref Num
						Contract	Ref Seq	
30219	08/27/19	RIGGI005 Riggins Oil						72
19-00352	1	Diesel Fuel Delivery	823.00	01-503-90 Fuel	Expenditure		64	1
19-00352	2	Gasoline Delivery	292.17	01-503-90 Fuel	Expenditure		65	1
			<u>1,115.17</u>					
30220	08/27/19	WALTE005 Walter A. Bauer						72
19-00368	1	F/O Petty Cash	133.80	01-602-01 Office Operations	Expenditure		95	1
Report Totals								
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
	Checks:	50	0	216,723.42	0.00			
	Direct Deposit:	0	0	0.00	0.00			
	Total:	<u>50</u>	<u>0</u>	<u>216,723.42</u>	<u>0.00</u>			