

DELRAN TOWNSHIP FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS  
REGULAR MONTHLY MEETING  
APRIL 23, 2019

The regular meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening April 23, 2019 at the Fire District Office with Secretary James Bauer calling the meeting to order at 7:30 pm.

The Vice President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings and was advertised in the Burlington County Times on February 26, 2019.

Other members of the Board and appointed persons present were: Commissioners James Turcich, James Bauer, and Anthony Quaciari. Also, present were: Deputy Chief Joseph Cunningham; Battalion Chief #232 Kevin Peak; Fire Official Walt Bauer; and Insurance Broker Ryan Jones. Commissioner Charles Kendra was excused.

The regular order of business was diverted to introduce Gerry Savidge and Robert Magyar from Navitus Strategies who made a presentation about "Stored Energy Systems" which utilizes a battery storage system that allows you to bank stored electricity from a solar photovoltaic system. It offers a way to offset your utility's monthly demand charges. The Board thanked them for their presentation.

The meeting reverted back to the regular order of business.

Anthony Quaciari made a motion, which was seconded by James Turcich to approve both the March 26, 2019 regular minutes and executive minutes. The Board was polled. All AYES. The motion was carried.

Anthony Quaciari made a motion, which was seconded by James Bauer to approve the April 9, 2019 caucus minutes. The Board was polled. All AYES. The motion was carried.

COMMUNICATIONS: All communications that were received have been distributed to the Board members.

SECRETARY: The Secretary reports that everything is up to date.

CHIEF: No report.

DEPUTY CHIEF: 1.) Chief Cunningham reported that Continental Fire Equipment fit ten members for gear. 2.) The department had a live burn drill at the county on April 22. 2.) He met with Don Ruprecht, Loss Control Advisor for the (JIF) First Responder Joint Insurance Fund and was advised by Don that the JIF will be holding a distracted driver class and leadership classes for supervisors. Don also suggested that the Department

should update our policies for camera use if we proceed with helmet cams as we have received on for testing and evaluation. The department received a test helmet with a camera attached to use at our drills. 3.) Hose testing will be done May 6. 4.) Congressman Andy Kim stopped at the Chester Ave. station to look at the firehouse before visiting a business on Underwood Blvd.

STATION 231 BATTALION CHIEF: no report.

STATION 232 BATTALION CHIEF: Battalion Chief Peak reported that the Easter flower sale was held.

OTHER LINE OFFICER'S REPORTS: #232 Captain Stellwag reported that on April 22, the department went to county for live burn training

FIRE OFFICIAL: A written report was submitted (see attached)

SOLICITOR'S REPORT: No report.

APPARATUS OFFICER: Joe Parento reported that Brush Truck #2316's pump was out of service. Parts have been ordered from Fire & Safety. 2316's had a new light bar installed. Joe Parento recommended that the drivers on both the brush and cascade trucks be re-certified.

FIRE EQUIPMENT: Chief Cunningham will place an order for road flares and pager batteries. Fireflow Services performed the annual ladder tests. All ladders passed testing with the exception of one 28ft. ladder; that will be replaced. 15 SCBA bottles went out for hydrostat testing. All SCBA bottles were tested and are now in service with the exception of one bottle that needs to be replaced.

STATION PRESIDENT'S REPORT: #231- No report. #232- No report.

STATION TRUSTEE REPORT: Station 231- We are waiting for a part for the infra-red tube heater from Hutchinson.

Station 232- The backflow preventer valve on the boiler was repaired. The downstairs lady's bathroom toilet was repaired.

INSURANCE – A written report was submitted. (Attached)

EMERGENCY SQUAD: No report.

MASTER PLAN: No report.

BUILDING & GROUNDS: Station #231 reported that the lawn sprinklers are not working. Hutchinson HVAC installed the new heater.

James Turcich reported that he has made contact with Pennoni Associates for engineering expertise on two future projects: 1.) Expanding the Physical Fitness room at Station 232; and 2.) What needs to be done to expand the use of the smoke house training maze.  
PUBLIC RELATION- Joe Parento will continue to attend the "National Night Out" township meetings.

OFFICE SPACE & EQUIPMENT- James Turcich reported that the furniture was installed in the lobby and some minor adjustments need to be done. The Treasurer's office furniture will be installed soon. We are working with Atlantic Tomorrow's Office, our IT provider to resolve some computer issues. He also advised that he is close to scheduling the needed training class for the LEA I-Pads and F/House Inspections.

CHIEF'S DINNER/BUSINESS RECOGNITION- No report.

FIRE PREVENTION: No report.

EMERGENCY MANAGEMENT: (see attached)

UNIFORMS: Angela Bauer reported that uniform pants were ordered for James Bauer. Lt. Joseph Parento's duty crew shirts were received.

SAFETY: No report.

WEB PAGE: No report.

GRANT: Nothing heard on the Firefighter Assistance Grant that was submitted.

BILLS FOR PAYMENT: James Turcich made the motion, which was seconded by James Bauer to pay all bills presented. The Board was polled. All AYES. The motion was carried.

TREASURER'S REPORT: James Turcich made the motion, which was seconded by James Bauer to accept the Treasurer's report. The Board was polled. All AYES. The motion was carried.

OLD BUSINESS:

- 1) Hurricane Irene FEMA reimbursement payment. (Nothing new to report)
- 2) Gov.Deals Auction of outdated equipment: Retired FM vehicle; Surplus SCBA equipment; and obsolete radios. (No progress at this time)
- 3) Station #231 downspout, and finish infra-red tube heater project.

NEW BUSINESS: 1) It was suggested that the fire department roster be updated on the website.

PUBLIC COMMENTS: No public comment.

EXECUTIVE SESSION: James Turcich made a motion, which was seconded by James Bauer to enter into closed session under N.J.S.A. 10:4-12 to discuss personnel matters. It was stated that the matters to be discussed will be made public when the interests of the District no longer exist to retain the matters as confidential.

COMMISSIONERS COMMENTS:

Vice President Joseph Parento presented new commissioner, Anthony Quaciari with his Fire Commissioners badge #2322.

Secretary James Bauer asked if anyone had any further business to discuss. Hearing none he asked for a motion to adjourn. James Turcich made a motion that was seconded by Anthony Quaciari to adjourn the meeting at 9:10 pm. The Board was polled. The motion was approved unanimously.

Respectfully submitted,  
*Angela Bauer*  
Angela M. Bauer, Board Clerk

**DELRAN TWP. FIRE DISTRICT #1**  
**INSURANCE REPORT**

March 26, 2019 – April 23, 2019

**Mar. 27<sup>th</sup>:**

- Clarification was provided regarding crime and bonding limits provided under the current coverage.

**Mar. 28<sup>th</sup>:**

- The KG work comp claim was re-opened and appealed based on further statements about circumstances of claim. Updates were requested by Rue on 4/5, 4/12 and 4/22.

**April 4<sup>th</sup>:**

- The AD&D benefit was paid for Craig Pennell and is subsequently being reprocessed due to the death of the beneficiary.

**April 12<sup>th</sup>:**

- The WageWorks program run-out period was terminated and closed.

No other claims were reported, and no Certificates of Insurance were issued in this period.

**BOARD OF FIRE COMMISSIONERS  
DISTRICT #13  
TOWNSHIP OF CHERRY HILL**

**RESOLUTION #19-04-04-03**

Meeting Date: April 4, 2019  
First Reading: April 4, 2019

Adopted: **APR 4 2019**

**RESOLUTION AUTHORIZING THE RENEWAL OF THE SHARED SERVICES  
AGREEMENT BETWEEN CHERRY HILL FIRE DISTRICT #13 AND DELRAN TOWNSHIP  
FIRE DISTRICT #1**

**WHEREAS**, the Board of Fire Commissioners, Fire District #13, Township of Cherry Hill, County of Camden, State of New Jersey and the Delran Township Fire District #1, County of Burlington, State of New Jersey have previously negotiated and approved a Shared Services Agreement that provides for the repair of the Fire District's fire apparatus and achieves economies and efficiencies; and

**WHEREAS**, the Board of Fire Commissioners for Fire District #13 is prepared to accept the responsibility for the repair of the Fire District's fire apparatus as agreed upon pursuant to the terms and conditions hereafter set forth in the agreement; and

**WHEREAS**, the Board of Fire Commissioners for Fire District #13, and Delran Township Fire District #1 desire to renew said agreement, **INCLUDING THE REVISED SHARED SERVICES FEE SCHEDULE FOR 2017**, pursuant to the same terms and conditions as previously negotiated effective from April 1, 2019 to March 31, 2020; and

**WHEREAS**, the State of New Jersey has defined the procedures for the execution of any agreement, and the Agreement between Cherry Hill Fire District #13 and Delran Township Fire District No. 1 shall be governed by the Shared Services Act, *N.J.S.A 40A:651 et seq* and the Local Public Contracts Law, *N.J.S.A 40A11-1 et seq*.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners, District #13, Township of Cherry Hill, County of Camden, State of New Jersey, hereby approves and is authorized to execute a Shared Services Agreement with Delran Township Fire District #1, County of Burlington, State of New Jersey, a copy of which is on file and made a part hereof.

The following Resolution #19-04-04-03 was introduced by Commissioner Campagna and it was seconded by Commissioner Gibson. Motion carried.

Campagna  
Gibson  
Kelly  
McCargo  
Montana

Campagna  
Gibson  
Kelly  
McCargo  
Montana

RESOLUTION #19-04-04-03				
	AYE	NAY	ABSTAIN	ABSENT
CAMPAGNA	X			
GIBSON	X			
KELLY	X			
MCCARGO	X			
MONTANA	X			

**Certification**

I, Robert A. Campagna, Clerk of the Board of Fire Commissioner, Fire District #13, Township of Cherry Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution #19-04-04-03 was duly adopted by the Commissioners at the meeting held on April 4, 2019.

**RESPECTFULLY SUBMITTED,**

A handwritten signature in black ink, appearing to read "Robert A. Campagna", written over a faint circular stamp.

**ROBERT A. CAMPAGNA  
CLERK, B.O.F.C DIST #13**

RAC:emr

**DELRAN FIRE DEPARTMENT  
BUREAU OF FIRE PREVENTION  
MONTHLY REPORT: April 23, 2019**

In March, there were 212 inspections, re-inspections, etc., and 11 home resale or rental inspections.

**Plan Review:** Advocare, Palavra Viva Church, Seven-11

**Fire Prevention:** No Report

**Open House:** No Report

**Fire Investigation:** 1 Saint Mihiel Drive and 22 Purdue Drive

**County Fire Marshal Meeting:** Did not attend

**O.E.M.** John Martino Reviewed the Fire Department Emergency Plan.

*Walt Bauer*

cc:

Chuck Kendra, President	Chief Martino
Dave Kinney	Deputy Cunningham
Jim Turcich	Battalion Shemely
Joe Parento	Battalion Peak
Jim Bauer	A. Bauer Clerk of the Board



Delran Township Fire District #1  
 Select For Payment Preview Report

As of Apr 22, 2019

Filter Criteria includes: 1) For all Invoice amounts 2) For all Vendors 3) and Discounts expire on the discount date 4) Bank Account: 10000 5) Invoices Due Before: 5/1/19 6) Discounts Lost By: 4/22/19. Report order is by Vendor ID.

Vendor ID	Vendor	Invoice#	Inv. Date	Due Date	Balance	Disc. Date	Discount Amt	Pay Amount
AMERICALL	Americal Communications	2127 2132	4/16/19 4/16/19	4/30/19 4/30/19	150.00 218.40	4/16/19 4/16/19		150.00 218.40
	<i>30001</i>				368.40			368.40
BEVAN	Bevan Security Systems	00101576	4/16/19	4/30/19	180.00	4/16/19		180.00
	<i>30002</i>				180.00			180.00
BURLCOTIMES	Courier Times	0000053718	4/16/19	4/30/19	243.08	4/16/19		243.08
	<i>30003</i>				243.08			243.08
COMCAST	Comcast Cable	19-00168	4/16/19	4/30/19	887.06	4/16/19		887.06
	<i>30004</i>				887.06			887.06
CURRYS	Curry Office Supply	12298-001/1229 0012368-001 0012415-001	4/11/19 4/11/19 4/16/19	4/30/19 4/30/19 4/30/19	352.74 286.96 273.92	4/11/19 4/11/19 4/16/19		352.74 286.96 273.92
	<i>30005</i>				913.62			913.62
DEERPARK	Ready/Refresh by Nestle	19C8227752014	4/16/19	4/30/19	98.78	4/16/19		98.78
	<i>30006</i>				98.78			98.78
DELAGELANDEN	Delage Landen Financial Servic	63134993 63135495	4/16/19 4/16/19	4/30/19 4/30/19	405.00 405.00	4/16/19 4/16/19		405.00 405.00
	<i>30007</i>				810.00			810.00
DELARAN#2	Delran Fire Co. #2	APRIL INSTALL	4/1/19	4/30/19	5,000.00	4/1/19		5,000.00
	<i>30007</i>				5,000.00			5,000.00



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HERITAGE BUSINESS Heritage Business Systems <i>30016</i>	19-00172	4/16/19	4/30/19	11.42	4/16/19		11.42
HOLMANFRENIA&CO Holman Frenia Allison, P.C. <i>30017</i>	28648/39722	4/16/19	4/30/19	4,092.00	4/16/19		4,092.00
HUTCHINSON Hutchinson <i>30018</i>	1337281 19-000143	4/1/19 4/1/19	4/30/19 4/30/19	1,462.50 4,750.00	4/1/19 4/1/19		1,462.50 4,750.00
JIF First Responder Joint Ins Fund <i>30015</i>	2019 2ND INST	4/1/19	4/30/19	34,352.00	4/1/19		34,352.00
JOIEBUDGETPRINTING Jolie - Budget Printing <i>30019</i>	41656	4/1/19	4/30/19	325.00	4/1/19		325.00
MES Municipal Emergency Services <i>30020</i>	IN1325226	4/16/19	4/30/19	528.76	4/16/19		528.76
NAPA NAPA Auto Parts <i>30021</i>	19-00167	4/16/19	4/30/19	484.82	4/16/19		484.82
NATALEXANDERCO Nat Alexander Co. <i>30022</i>	1025393	4/19/19	4/30/19	2,800.00	4/19/19		2,800.00

DeFran Township Fire District #1  
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NJAWC N.J American Water Co. <i>30023</i>	19-00151	4/1/19	4/30/19	721.46	4/1/19		721.46
NJAWC-HYDRANTS New Jersey/American Water Co. <i>30024</i>	19-00169	4/16/19	4/30/19	13,938.00	4/16/19		13,938.00
PENNCITYELEVATOR Penn City Elevator Co. <i>30025</i>	04190139	4/1/19	4/30/19	274.49	4/1/19		274.49
PRAXIS Atlantic Tomorrow's Office <i>30026</i>	CNIN879160 19-00174	4/1/19 4/16/19	4/30/19 4/30/19	1,415.50 360.25	4/1/19 4/16/19		1,415.50 360.25
PSE&G Public Service Elec & Gas <i>30029</i>	19-00160	4/16/19	4/30/19	5,977.07	4/16/19		5,977.07
RIGGINS Riggins Oil <i>30030</i>	74991538 74991539	4/1/19 4/1/19	4/30/19 4/30/19	256.18 825.00	4/1/19 4/1/19		256.18 825.00
SAMSCLUB Sam's Club <i>30031</i>	19-00147	4/1/19	4/30/19	180.00	4/1/19		180.00
SHRM SHRM <i>30033</i>	00006710 SQ	4/16/19	4/30/19	137.30	4/16/19		137.30

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SPRINT/NEXTEL Sprint/Nexel Communications <i>30034</i>	311680329-188	4/16/19	4/30/19	922.90	4/16/19		922.90
STTC Service Tire Truck Center <i>30032</i>	251068-15	4/1/19	4/30/19	609.95	4/1/19		609.95
VERIZON Verizon <i>30031</i>	19-00150	4/1/19	4/30/19	483.01	4/1/19		483.01
WALTERBAUER Walter A. Bauer <i>30030</i>	19-00166	4/16/19	4/30/19	196.37	4/16/19		196.37
Report Totals:				101,636.90			101,636.90

Number of Checks: 36

Beginning Account Balance: 0.00

Total Amount of Payments: 101,636.90

Ending Account Balance: -101,636.90

11.