

DELRAN TOWNSHIP FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS  
REGULAR MONTHLY MEETING  
NOVEMBER 27, 2018

The regular meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening November 27, 2018 at the Fire District office with Vice President Kinney calling the meeting to order at 7:30 pm.

The Vice President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings and was advertised in the Burlington County Times on February 22, 2018.

Other members of the Board and appointed persons present were: Commissioners James Bauer; James Turcich; and Joseph Parento. Also, present were: Chief John Martino; Battalion Chief #231 Forman Shemeley; Battalion Chief #232 Kevin Peak; President #231 Tony Quaciari; Fire Official Walt Bauer; Solicitor Carmen Saginario; and Insurance Broker Ryan Jones. Commissioner Charles Kendra was excused.

James Turcich made a motion, which was seconded by James Bauer to approve both the October 23, 2018 regular and executive meeting minutes. The Board was polled. All AYES. The motion was carried.

COMMUNICATIONS: All communications that were received have been distributed to the Board members. A letter was received from Delran Fire Company #1 inviting the Board to attend their company Christmas Party on December 1.

SECRETARY: The Secretary reported that the bid notice for the rehab trailer was advertised in the paper.

CHIEF: Chief Martino reported that the Commissioners dinner is December 11. The "Santa Run" for Water's Edge is December 14, and the department "Santa Run" is December 15. Delran Fire Company #2 Christmas Party is December 15.

DEPUTY CHIEF: Deputy Chief Cunningham reported that boots and helmets came in, but we are waiting for the coats and pants.

STATION 231 BATTALION CHIEF: Battalion Chief Shemeley reported the department has responded to 707 incidents so far this year.

STATION 232 BATTALION CHIEF: Battalion Chief Peak reported that there are no tentative dates scheduled for the foam task force drill. The department responded to two oven fires Thanksgiving Day.

OTHER LINE OFFICER'S REPORTS: None

FIRE OFFICIAL: A monthly report was submitted. (attached)

SOLICITOR'S REPORT: Solicitor Saginario reported that he is currently working on a policy manual for employees. He stated that the pending pension issues with NJ Division of Pensions are still ongoing.

APPARATUS OFFICER: Commissioner Parento reported that: 1) 2316 will need to be a project next year; 2) 2312 LED high/low head beam lights were installed; 3) 2324 LED head lights need to be installed, also the stop engine light needs changing; 4) 2315 working on LED lights back of boom; 5) 2329 the no start neutral safety switch is bad; 6) pump on Marine 23 unit was serviced; and 7) 2321 is at Cherry Hill waiting for repairs.

FIRE EQUIPMENT: Already reported.

STATION PRESIDENT'S REPORT: #231- nothing new to report.  
#232- No report.

STATION TRUSTEE REPORT: Station 232 Trustee Angela Bauer reported that Hutchinson installed the hanging heaters. Station #231 Trustee Marc Taylor reported that: 1) generator block heater was repaired; 2) batteries were replaced in the remote controls for the bay doors; 3) kitchen suppression hood system was inspected; 4) all fire extinguishers (building and apparatus) were serviced.

INSURANCE – A written report was submitted. (Attached)

EMERGENCY SQUAD: No report.

MASTER PLAN: James Bauer reported progress.

BUILDING & GROUNDS: #232- James Bauer reported that Site Specific Design installed two sewer pumps. Hutchinson will be installing the infra-red Tube Heater in a few weeks.

PUBLIC RELATION: The Winter Festival will be held December 1<sup>st</sup> Delran Community Park.

OFFICE SPACE & EQUIPMENT- James Turcich reported that he is still working on the office furniture. IFC 2015 NJ Codes for Firehouse Software was received and installed at the Local Enforcement Agency and the stations.

CHIEF'S DINNER/BUSINESS RECOGNITION: No report.

FIRE PREVENTION: No report.

EMERGENCY MANAGEMENT: No report.

UNIFORMS: Angela Bauer reported that we ordered uniform shirts for the part-time staff.

SAFETY: No report.

WEB PAGE: Nothing new to report.

GRANT: Joseph Cunningham reported that the Firefighter Assistance Grant was submitted.

BILLS FOR PAYMENT: James Turcich made the motion, which was seconded by Joseph Parento to pay all bills present. The Board was polled. All AYES. The motion was carried.

TREASURER'S REPORT: James Turcich made the motion, which was seconded by Joseph Parento to accept the Treasurer's report. The Board was polled. All AYES. The motion was carried. The Joint Insurance Fund meeting will be held on December 5 at 9:30 am at Station #232.

OLD BUSINESS:

- 1) Hurricane Irene FEMA reimbursement payment. (Nothing new to report)
- 2) Gov.Deals Auction of outdated equipment: Retired FM vehicle; Surplus SCBA equipment; and obsolete radios. (No progress at this time)

NEW BUSINESS: James Turcich stated that we will schedule December 12, 7 pm to 9 pm for the capital appropriation meeting and, Saturday, December 15, at 12 NOON to approve the budget meeting.

PUBLIC COMMENTS: No public comments.

EXECUTIVE SESSION: James Turcich made a motion, which was seconded by Joseph Parento to enter into closed session under N.J.S.A. 10:4-12 to discuss personnel matters. It was stated that the matters to be discussed will be made public when the interests of the District no longer exist to retain the matters as confidential.

COMMISSIONERS COMMENTS: No Commissioners comments.

Vice President Kinney asked if anyone had any further business to discuss. Hearing none he asked for a motion to adjourn. James Turcich made a motion that was seconded by Joe Parento to adjourn the meeting at 9:13 pm. The Board was polled. The motion was approved unanimously.

Respectfully submitted,  
*Angela Bauer*  
Angela M. Bauer, Board Clerk

**DELRAN TWP. FIRE DISTRICT #1  
INSURANCE REPORT**

October 23, 2018 – November 27<sup>th</sup>, 2018

Nov. 5<sup>th</sup>:

- We sent an request to the adjuster for an update on the WC claim from 1/27/16

Nov. 6<sup>th</sup>:

- We sent applications into the JIF as requested by PEGAS administrators.

Nov. 19<sup>th</sup>:

- A COI was issued to Delran Twp for a flag football event on 11/22/18

Nov. 21<sup>st</sup>:

- Our benefits department provided information alternative options for the FSA program.

Nov. 21<sup>st</sup>:

- Our benefits department spoke with Nationwide regarding additional info needed for the Life Insurance claim.

No other claims were reported, and no other Certificates of Insurance were issued in this period.

**DELRAN FIRE DEPARTMENT  
BUREAU OF FIRE PREVENTION  
MONTHLY REPORT: November 27, 2018**

The first three weeks of October we did fire prevention. The last two weeks of October I was out of work with a back strain.

**Plan Review:** Sub division 4000 Rt. 130 (Chili's from Heritage Square), 1 Moreland Drive into 2 lots, 816 Chester divided into 3 lots and Stellwag's Farm

**Fire Prevention:** presentation was made to almost 2,00 students from preschool to 4<sup>th</sup> grade. Set up for the open house.

**Open House:** No Report

**Fire Investigation:**

**County Fire Marshal Meeting:** did not attend the October or November meeting.

**Home Coming / Open House:** the high school only has one home game next year, October 18, 2019, with the home coming parade October 19. The students will be in the fire houses from October 9 to 19. This gives us October 5<sup>th</sup> or October 26 for the Open House.

**O.E.M.** completed the work on the All Hazard plan for the county. The County is updating the Shelter Plan. The next meeting is Saturday December 8<sup>th</sup>.

*Walt Bauer*

cc:

Chuck Kendra, President	Chief Martino
Dave Kinney	Deputy Cunningham
Jim Turcich	Battalion Shemely
Joe Parento	Battalion Peak
Jim Bauer	A. Bauer Clerk of the Board

**Delran Township Fire District #1**  
**Check Register**  
**For the Period From Nov 1, 2018 to Nov 30, 2018**

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
25352V	11/1/18	Hun Machine Works, Inc.	10000	-350.00
28129	11/13/18	Burlington County BCIT	10000	395.00
28130	11/13/18	Cherry Hill Fire Dept	10000	15,149.88
28131	11/13/18	ReadyRefresh by Nestle	10000	59.90
28132	11/13/18	Fire Dept Safety Officers Asso	10000	3,555.00
28133	11/13/18	Heritage Business Systems	10000	4.50
28134	11/13/18	John's Lawn Service	10000	408.00
28135	11/13/18	Macro Equipment	10000	1,019.83
28136	11/13/18	Napa Auto Parts	10000	196.73
28137	11/13/18	N/J American Water Co.	10000	1,316.81
28138	11/13/18	Public Service Elec & Gas	10000	2,612.85
28139	11/13/18	Sprint/Nextel Communications	10000	906.06
28140	11/13/18	James T. Turcich	10000	1,656.33
28141	11/13/18	Verizon	10000	468.55
28142	11/13/18	Walter A. Bauer	10000	259.68
28143	11/27/18	A-2-Z Emblems	10000	175.00
28144	11/27/18	Arrow Safety Device Co.	10000	108.95
28145	11/27/18	Daniel Bard	10000	277.16
28146	11/27/18	Angela Bauer	10000	633.00
28147	11/27/18	Bevan Security Systems	10000	98.00
28148	11/27/18	Bill R. Van Etten	10000	950.00
28149	11/27/18	Boriek Industries	10000	1,320.50
28150	11/27/18	Burlington Overhead Door Co.	10000	225.00
28151	11/27/18	Capehart & Scatchard, P.A.	10000	1,560.00
28152	11/27/18	Comcast Cable	10000	861.84
28153	11/27/18	Continental Fire & Safety	10000	2,961.00
28154	11/27/18	Joseph Cunningham	10000	40.11
28155	11/27/18	Curry Office Supply	10000	849.19
28156	11/27/18	DeLage Landen Financial Servic	10000	810.00
28157	11/27/18	Delran 63 Properties	10000	100.00
28158	11/27/18	PRIMEPOINT - DeVal Payroll	10000	124.90
28159	11/27/18	Donovan's Automotive, Inc	10000	1,569.73
28160	11/27/18	Jim Dunphy's Landscaping	10000	150.00
28161	11/27/18	Fire & Safety Services, LTD	10000	4,688.56
28162	11/27/18	Flagg's Pest Control	10000	620.00

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28163	11/27/18	John's Lawn Service	10000	1,576.00
28164	11/27/18	Joie - Budget Printing	10000	155.00
28165	11/27/18	MadHouz	10000	8,457.50
28166	11/27/18	Municipal Emergency Services	10000	273.45
28167	11/27/18	Middlesex Co. Fire Academy	10000	420.00
28168	11/27/18	Midstate Mobile Radio	10000	88.40
28169	11/27/18	Nat Alexander Co.	10000	119.00
28170	11/27/18	Atlantic Tomorrow's Office	10000	1,415.50
28171	11/27/18	Riggins Oil	10000	1,376.76
28172	11/27/18	Site Specific Design	10000	7,014.00
28173	11/27/18	SSE Party Rentals	10000	2,045.00
28174	11/27/18	Ward Diesel Filter Systems	10000	872.38
<b>Total</b>				<b>69,595.05</b>