

DELTRAN TOWNSHIP FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING
OCTOBER 23 2018

The regular meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening October 23, 2018 at the Fire District office with Vice President Kinney calling the meeting to order at 7:30 pm.

The Vice President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings and was advertised in the Burlington County Times on February 22, 2018.

Other members of the Board and appointed persons present were: Commissioners James Bauer; James Turcich; and Joseph Parento. Also, present were: Chief John Martino; Battalion Chief #231 Forman Shemeley; President #231 Tony Quaciari; President #232 John Matzer; Solicitor Carmen Saginario; and Insurance Broker Ryan Jones. Commissioner Charles Kendra and Deputy Chief Joseph Cunningham, and Fire Official Walt Bauer were excused.

James Bauer made a motion, which was seconded by James Turcich to approve both the September 25, 2018 regular and executive meeting minutes. The Board was polled. All AYES. The motion was carried.

COMMUNICATIONS: All communications that were received have been distributed to the Board members. The 2018-2019 snow removal contract proposal was received from Flagg's Pest Control, was turned over to the Board.

SECRETARY: The Secretary reported that everything is up to date.

CHIEF: Chief Martino remarked that Lt. Pennell's funeral and memorial service went well, though it was a sad day. It took the work of many members and friends to help the department get through that day. Special thanks should be given to Cinnaminson Fire Department for helping us prepare #2321 for the caisson truck, Colleen Martino, who made Delran FD decals with Lt. Pennell's name which were handed out. He also mentioned that the Richard Childress NASCAR Team had placed one of Lt. Pennell's decals on Dan Hemric's #21 "South Point Casino Car".

STATION 231 BATTALION CHIEF: Battalion Chief Shemeley reported the following: Continental Fire has measured some members for new gear; the department attended the Home Depot Fire Prevention Open House; they toured the new Midlantic Warehouse (old Dietz & Watson) location in Delanco; 5 new member applications were received from the Fire Department Open House; there are 36 SCBA bottles that passed service dates; and the department has responded to 644 incidents so far this year.

STATION 232 BATTALION CHIEF: (Excused) No report.

OTHER LINE OFFICER'S REPORTS: None

FIRE OFFICIAL: A report on the Division of Fire Safety's five Southern Counties Meeting was submitted (attached)

SOLICITOR'S REPORT: Solicitor Saginario reported that he contacted NJ Division of Pensions for an invoice they sent to the district regarding a pending pension issue, but he has not received a returned call.

APPARATUS OFFICER: Commissioner Parento reported that: 1) 2316-needs to be measured for the suspension and tire upgrades; 2) parts were ordered for 2312's water level gauge; 3) LED lights were ordered for 2312 and 2324; 4) 2315 LED lights need to be wired on the main ladder and basket; 5) 2311's intake is leaking; and 6) 2319 is out of service

FIRE EQUIPMENT: No report.

STATION PRESIDENT'S REPORT: #231- Tony Quaciari reported that John's Landscaping has started to prepare the rear parking area for the box move. #232 John Matzer reported that the Viking stove has been repaired. The station will host a dinner and murder mystery play Saturday, October 27.

STATION TRUSTEE REPORT: Station 232 Trustee Angela Bauer reported the Burlington County Overhead Door repaired 2327's bay door and the Engineer's door. Penn Power Systems performed PM for both station generators. Station #231's generator has a block heater that needs replacing and Station #232's generator will need a battery soon.

INSURANCE – A written report was submitted. (Attached)

EMERGENCY SQUAD: No report.

MASTER PLAN: James Bauer reported progress.

BUILDING & GROUNDS: #232- James Bauer reported that problems with the sewerage system pumps was noticed on Saturday, October 13. Site Specific Design was contacted to check the system. The serviceman advised that one pump has burned out. That pump was removed, and both supply cables need replacement.

The Hutchinson HVAC quote for the installation of piping and startup of 4 customer supplied hanging heaters, and thermostat was received.

#231- Hutchinson HVAC PM Contract Proposal and a quote for the installation of one new infra-red Tube Heater was received.

PUBLIC RELATION: Our Fire Prevention Open House was held Saturday, October 20.

OFFICE SPACE & EQUIPMENT- James Turcich reported that he has a meeting October 26 for the office furniture. IFC 2015 NJ Codes for Firehouse Software was ordered for the Local Enforcement Agency and the stations.

CHIEF'S DINNER/BUSINESS RECOGNITION: No report.

FIRE PREVENTION: Fire Prevention in the schools was done.

EMERGENCY MANAGEMENT: No report.

UNIFORMS: Angela Bauer reported that we need to order uniform shirts for the part-time staff.

SAFETY: No report.

WEB PAGE: Nothing new to report.

GRANT: already reported.

BILLS FOR PAYMENT: James Turcich made the motion, which was seconded by Joseph Parento to pay all bills present. The Board was polled. All AYES. The motion was carried.

TREASURER'S REPORT: James Turcich made the motion, which was seconded by Joseph Parento to accept the Treasurer's report. The Board was polled. All AYES. The motion was carried. Commissioner Turcich read from the analysis report what is budgeted and spent for the year. The Joint Insurance Fund meeting will be held on October 31 at 9:30 am at Station #232.

OLD BUSINESS:

- 1) Hurricane Irene FEMA reimbursement payment. (Nothing new to report)
- 2) Gov.Deals Auction of outdated equipment: Retired FM vehicle; Surplus SCBA equipment; and obsolete radios. (No progress at this time)

NEW BUSINESS: Dave Kinney made a motion, which was seconded by James Turcich to accept the 2018-2019 snow plow contract from Flagg's Pest Control. The Board was polled. All AYES. The motion was carried.

James Turcich made a motion, which was seconded by James Bauer requiring Battalion Chief SHEMELEY and Battalion Chief PEAK to provide a list of active members to the Board of Fire Commissioners by November 15, 2018 or no incentive checks will be issued to either Battalion Chief SHEMELEY or Battalion Chief PEAK. The following information needs to be provided: 1) A list of active riding members; 2) their current mailing address;

3) Their phone number(s); 4) Two emergency contacts, with their addresses, and phone numbers; 5) Shirt size: S, M, L, XL XXL, XXXL; 6) Pant size: Waist and length; 7) Jacket size: S, M, L, XL XXL, XXXL; 8) Job shirt size: S, M, L, XL XXL, XXXL
The Board was polled. All AYES. The motion was carried.

PUBLIC COMMENTS: No public comments.

EXECUTIVE SESSION: James Turcich made a motion, which was seconded by Joseph Parento to enter into closed session under N.J.S.A. 10:4-12 to discuss personnel matters. It was stated that the matters to be discussed will be made public when the interests of the District no longer exist to retain the matters as confidential.

COMMISSIONERS COMMENTS: Joseph Parento reported that Delran Councilwoman Patty Kolodi will sponsor a veteran's dinner November 8 at 7 pm at the municipal building. "Trunk or Treat" will be held on October 27 weather permitting. The "Winterfest" will be held December 8.
James Bauer thanked both stations for their participation in Lt. Craig Pennell's Funeral. There were no additional comments from the Board members

Vice President Kinney asked if anyone had any further business to discuss. Hearing none he asked for a motion to adjourn. James Turcich made a motion that was seconded by Joe Parento to adjourn the meeting at 10:40 pm. The Board was polled. The motion was approved unanimously.

Respectfully submitted,
Angela Bauer
Angela M. Bauer, Board Clerk

**DELRAN FIRE DEPARTMENT
FIRE PREVENTION BUREAU**

900 Chester Ave, P.O. Box 1007
856 461 5474 fax 856 461 9005

Quarterly Meeting 5 Southern Counties

October 18, 2018

Talked briefly on Carbon Monoxide alarms and Fire Works.
Permit required for explosives over 25 pounds (25% of Gross package weight)

Talked about the new certifications

They are working on setting up course requirements and guidelines as per Pro-Board and IFSTA.

Air Craft Firefighting is made up of several certifications including Fire & Rescue, Haz Mat, Firefighter, ARF Driver and more.

Fire Brigades is made up of 5 certifications.

New Firefighter 1 and Firefighter 2 with Por-Board certification.

They will be adding Fire Officer 3 and Fire Officer 4. These will include classes on building construction and incident management.

New Fire Police classes are being developed with certification.

Remaking Fire Instructor course, based on the 2015 N.J. Fire Code.

Testing will be through Kean University and will be National Credited.

Haz Mat Technician. There were several at the meeting that thought they had to retake Haz Mat Technician over. For now, the certifications are not required, they are voluntary.

On the subject of Haz Mat, it was stated that by state statue "State Police are the response agency for Haz Mat".

For a certification you will have to take both the Pro-Board and IFSTA test.

Talked about recent issues with farm labor occupancies.

The Junior Firefighter bill to allow Junior Firefighters to attend Fire Academies has not moved. Need the fire departments to back this bill by contacting their state representatives.

The bill removing the requirement for a fire extinguisher at in the time of a change of occupant inspection has not moved.

There was a code update printed, but was lost in transit. Half a tractor trailer load of documents went missing. They are being reprinted and shipped soon.

R-5 Group Homes, the UCC is still trying to get a handle on what they are and how to define them.

R-5 is a group of non-related individuals who cohabitate a home. They share expenses and are considered a "family". One of the requirements are, no locks on bedroom doors.

Walter A Bauer
Fire Official

DELRAN TWP. FIRE DISTRICT #1
INSURANCE REPORT
September 25, 2018 – October 23, 2018

Sept 25th:

- Certificates were issued for Evesham Fire (Kids Safety House)

Sept 28th:

- Certificates were issued for Patient First (fire prevention event)

Oct. 4th:

- Administrative process started for life insurance claim

Oct. 23rd:

- Received notification for WC claim on 10/19/18 for sprained back from moving boxes

No other claims were reported, and no other Certificates of Insurance were issued in this period.



DELTRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

Office: 856-461-5474 Fax: 856-461-9005 *Emergencies Dial 9-1-1*

October 9, 2018

Station 232 Battalion Chief Report

Submitted by: Battalion Chief Kevin F. Peak

Deputy Chief Burnett, Deputy Chief Rob Gancarz, Deputy Fire coordinator Mike Krantz and myself met on September 25th to go over future outlook for the Foam taskforces. Tentatively there will be a drill for the foam companies assigned to the taskforces to train at the academy again just to make sure certain items are in line and intact. As of the 26th DC Rob Gancarz is the Foam Taskforce Leader for the northern region (Taskforce A) and I have been assigned as the Taskforce Leader for the Southern region (Taskforce B). Training has been made for next year roughly and will include training with our taskforce and also to have some of the chiefs and leaders to do walk through of a Tank farm in Springfield. More information will be put out when it is made available.

The New rehab trailer bid spec has been submitted to the Clerk of the board. We are making good positive progress towards the new trailer!
Respectfully Submitted:

Members attended the Charleston 9 presentation recently put on at the district office. I would recommend anyone that is able to go to one of these seminars please do; he offers a lot of information and great points to think about when on the scene of a fire of that magnitude.

Kevin F. Peak
Battalion Chief
Delran Fire Department; Station 232

Delran Township Fire District #1
Check Register
For the Period From Oct 1, 2018 to Oct 31, 2018

Filter Criteria includes: Report order is by Check Number.

| Check # | Date | Payee | Cash Account | Amount |
|---------|----------|--------------------------------|--------------|-----------|
| 28088 | 10/9/18 | Americall Communications | 10000 | 272.75 |
| 28089 | 10/9/18 | Camden Glass, Inc | 10000 | 1,730.00 |
| 28090 | 10/9/18 | Treasurer - State of NJ | 10000 | 91.00 |
| 28091 | 10/9/18 | Hutchinson | 10000 | 57,500.00 |
| 28092 | 10/9/18 | Natech Solutions | 10000 | 500.00 |
| 28093 | 10/9/18 | N/J American Water Co. | 10000 | 1,632.86 |
| 28094 | 10/9/18 | Penn City Elevator Co. | 10000 | 514.49 |
| 28095 | 10/9/18 | Public Service Elec & Gas | 10000 | 3,876.81 |
| 28096 | 10/9/18 | Riggins Oil | 10000 | 572.24 |
| 28097 | 10/9/18 | Sprint/Nextel Communications | 10000 | 904.92 |
| 28098 | 10/9/18 | Chris Taranto | 10000 | 105.00 |
| 28099 | 10/9/18 | Verizon | 10000 | 463.87 |
| 28100 | 10/24/18 | Burlington County BCIT | 10000 | 55.00 |
| 28101 | 10/24/18 | Bevan Security Systems | 10000 | 441.00 |
| 28102 | 10/24/18 | Burlington Overhead Door Co. | 10000 | 228.50 |
| 28103 | 10/24/18 | Comcast Cable | 10000 | 205.19 |
| 28104 | 10/24/18 | Continental Fire & Safety | 10000 | 4,399.00 |
| 28105 | 10/24/18 | Joseph Cunningham | 10000 | 90.61 |
| 28106 | 10/24/18 | ReadyRefresh by Nestle | 10000 | 969.73 |
| 28107 | 10/24/18 | DeLage Landen Financial Servic | 10000 | 810.00 |
| 28108 | 10/24/18 | PRIMEPOINT - DelVal Payroll | 10000 | 90.50 |
| 28109 | 10/24/18 | Donovan's Automotive, Inc | 10000 | 687.19 |
| 28110 | 10/24/18 | Erin Cleaners | 10000 | 20.25 |
| 28111 | 10/24/18 | ESQ Solutions | 10000 | 1,185.00 |
| 28112 | 10/24/18 | Fire & Safety Services, LTD | 10000 | 4,246.77 |
| 28113 | 10/24/18 | Flagg's Pest Control | 10000 | 170.00 |
| 28114 | 10/24/18 | Heritage Business Systems | 10000 | 19.07 |
| 28115 | 10/24/18 | Hutchinson | 10000 | 1,462.50 |
| 28116 | 10/24/18 | International Code Council | 10000 | 742.56 |
| 28117 | 10/24/18 | John's Lawn Service | 10000 | 786.50 |
| 28118 | 10/24/18 | Jorge N, Arroyo | 10000 | 150.00 |
| 28119 | 10/24/18 | Matlack Electronics | 10000 | 50.00 |
| 28120 | 10/24/18 | McDonald Uniforms | 10000 | 671.91 |
| 28121 | 10/24/18 | Municipal Emergency Services | 10000 | 794.80 |
| 28122 | 10/24/18 | Napa Auto Parts | 10000 | 275.98 |

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For the Period From Oct 1, 2018 to Oct 31, 2018

Filter Criteria includes: Report order is by Check Number.

| Check # | Date | Payee | Cash Account | Amount |
|----------------|-------------|-------------------------------|---------------------|-------------------|
| 28123 | 10/24/18 | NFPA | 10000 | 2,230.12 |
| 28124 | 10/24/18 | New Jersey/American Water Co. | 10000 | 14,447.04 |
| 28125 | 10/24/18 | Penn Power Systems | 10000 | 470.00 |
| 28126 | 10/24/18 | Atlantic Tomorrow's Office | 10000 | 3,783.70 |
| 28127 | 10/24/18 | Riggins Oil | 10000 | 1,074.91 |
| 28128 | 10/24/18 | V.E. Ralph & Son, Inc. | 10000 | 403.02 |
| Total | | | | 109,124.79 |