

DELTRAN TOWNSHIP FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS  
REGULAR MONTHLY MEETING  
FEBRUARY 27, 2018

The regular meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening February 27, 2018 at the Fire District office.

The President called the meeting to order at 7:30 pm.

The President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings and was advertised in the Burlington County Times on March 19, 2017.

Other members of the Board and appointed persons present were: Commissioners James Bauer; James Turcich; David Kinney; and Joseph Parento. Also present were Chief John Martino, Deputy Chief Joseph Cunningham, Battalion Chief #232 Kevin Peak, President #231 Tony Quaciari, President #232 John Matzer, Solicitor Carmen Saginario, Fire Official Walt Bauer, Lieutenant Joseph Cunningham Jr., and Insurance Broker Ryan Jones

James Turcich made a motion, which was seconded by Dave Kinney to approve the January 23, 2018 minutes. The Board was polled. All AYES. The motion was carried.

COMMUNICATIONS

A thank you letter was read from Rue Insurance.  
Any other communications received were distributed to the Board.

SECRETARY

James Bauer reported that the post-election paperwork was completed. We are in the process of revising membership our application form. We have received copies of the applications from Cinnaminson, Willingboro and Medford fire departments for review.

CHIEF

The Chief submitted written report which is attached, with the department responding to 50 calls for the month of February. Some of the significant incidents were as follows:  
February 1- Building fire 3001 RT#130 South (Hunters Glen)  
February 4- #232 special cover assignment in Evesham  
February 8- Fire Police assignment MVA with injuries at RT#295 & RT#541, in Burlington

Chief Martino thanked James Bauer for giving him the opportunity to attend his 200 Club Award Dinner.

#### DEPUTY CHIEF

Deputy Chief Cunningham submitted a written report which is attached.

He also reported the following items

The 2013 Ford will be going to Winner Ford March 13, 2018 for a recall on the rear suspension.

Pump testing, hose testing and ladder testing are tentatively scheduled for April 4,5, and 6 with Fire Flow.

He and Commissioner Parento met with Don Ruprecht from the Joint Insurance Fund to do a loss prevention inspection and review of the department.

BATTALION CHIEF #231-no report.

BATTALION CHIEF #232

Battalion Chief Peak reported that Lt. Stellwag cleaned out the gear room, removing old gear. We need latex gloves.

#### OFFICER'S REPORT

#232 Lt. Joe Cunningham will order Pac-Trax to mount equipment on trucks.

#### FIRE OFFICIAL

A written report was submitted. (See attached)

The open house is scheduled for October 20.

#### SOLICITOR'S REPORT

Solicitor Saginario advised the Board on an applicant that was not accepted for membership.

#### APPARATUS OFFICER

Commissioner Parento reported on the following apparatus: Ladder #2315 will be going to Cherry Hill Motor Maintenance to get its preventative maintenance service and some repairs done; #2312 had both scene lights repaired; #2327 had the running board installed and the body mount grommets where replaced; #2316 will be worked on soon; #Marine 231 needs lights; Rehab 23 will be going for service.

## FIRE EQUIPMENT

Commissioner Kinney stated that everything is up to date.

## STATION PRESIDENT'S REPORT

#231- President Quaciari thanked the Board and James Bauer for giving him the opportunity to attend the 200 Club Dinner.

#232- President Matzer also thanked the Board and James Bauer for giving him the opportunity to attend the 200 Club Dinner. He reported that the new engine bay lights were installed. The electrical plugs for the bay heaters were repaired.

## STATION TRUSTEE REPORT

#232- Kevin Peak reported that the station had their designer bingo fundraiser on February 17. Pope St. John Paul's School held their designer bingo fundraiser at the firehouse on February 24. It was reported that Pope St. John Paul's made enough money to keep their school open until the end of the school year.

John Matzer reported that Pope St. John Paul's will sponsor a Beef & Beer fundraiser at the firehouse on March 31.

Dean Miller reported that the Atlantic Refrigeration serviced the ice machine.

James Turcich reported that the Sky Lift was serviced. Both station floor cleaners need servicing.

#231- no report.

INSURANCE – a written report was submitted. (See attached)

EMERGENCY SQUAD- no report.

## MASTER PLAN

James Bauer reported progress.

## BUILDING & GROUNDS

#232- Commissioner Bauer reported that he has been in contact with Hutchinson regarding the boiler. The boiler project will go out to bid.

#231- kitchen stove is currently out of order.

## PUBLIC RELATION

James Bauer reported that at the Designer Bingo fundraiser on February 17, Station #232 had chauffeurs clear snow off the patrons' vehicles and take them to and from the firehouse.

## OFFICE SPACE & EQUIPMENT

Jim Turcich reported that on March 1, we have a meeting with Procomm Systems regarding the budgeted office upgrades.

CHIEF'S DINNER/BUSINESS RECOGNITION- no report.

FIRE PREVENTION- a written report was submitted (See attached)

EMERGENCY MANAGEMENT- no report.

## UNIFORMS

The Chief has the list of members eligible to receive new Class B uniforms.

SAFETY- no report.

## GRANT

Deputy Chief Cunningham reported that there is no news on the FEMA grant the department submitted. The Safer Grant has been completed and submitted.

## BILLS FOR PAYMENT

James Turcich made the motion, which was seconded by David Kinney to pay all bills present. The Board was polled. All AYES. The motion was carried.

## TREASURER'S REPORT

Joseph Parento made the motion, which was seconded by James Bauer to accept the Treasurer's report. The Board was polled. All AYES. The motion was carried.

James Turcich said the district is in the middle of the audit.

WEB PAGE- no new report.

## OLD BUSINESS

- 1) Hurricane Irene FEMA reimbursement payment
- 2) Gov.deals: old FM vehicle, SCBA equipment, some radios.
- 3) Replacing the monitor for the security camera system at Station #232.

NEW BUSINESS

Walt Bauer spoke about preserving the fire scene for investigation.

The Scott bottle release form was sent to the Solicitor for review.

PUBLIC COMMENTS-no public comment.

EXECUTIVE SESSION

James Bauer made a motion, which was seconded by Joseph Parento, to enter into closed session under N.J.S.A. 10:4-12 to discuss personnel matters. It was stated that the matters to be discussed will be made public when the interests of the District no longer exist to retain the matters as confidential.

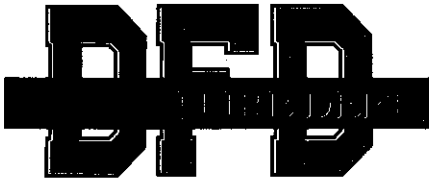
COMMISSIONERS COMMENTS

The Board congratulated James Bauer for receiving the 200 Club Award.

President Kendra asked if anyone had any further business to discuss, hearing none; James Bauer made a motion that was seconded by James Turcich to adjourn the meeting at 9:05 pm. The Board was polled. The motion was approved unanimously.

Respectfully submitted,

*Angela M. Bauer*  
Angela M. Bauer  
Clerk of the Board



# DELRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

856-461-5474 Fax 856-461-9005

*Emergencies Dial 9-1-1*

## Deputy Chief's Report Feb 2018:

- ✓ 1. Deputy Chief's car will be going to Winner Ford Thursday for a recall on the Rear Suspension.
2. Ladder 2315 will be going to Cherry Hill Motor Maintenance to get a service and all previous repairs done.
3. I tentatively set up Pump testing, Hose testing and ladder testing for April 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> with Fire Flow.
4. Myself and Commissioner Parento meant with Don Ruprecht from Mel Insurance.
5. I need to send out a pair of pant to get repair. (Turn Out Gear)

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Deputy Chief Joe Cunningham'. The signature is written in a cursive style with a long horizontal stroke at the end.

Deputy Chief Joe Cunningham

2/27/18

7:50 pm start.

2315 - Cherry Hill

2312 - Both scene light fixed

2321 - LED Head light's put in

2327 - Running Board put on

2327 - Body mount gromets where done

2316 - will be started to be worked on

231 - Boat - needs light

ReHAB 23 - will be going next  
week to have work done

**DELRAN TWP. FIRE DISTRICT #1**  
**INSURANCE REPORT**

January 23, 2018 – February 27, 2018

**February:**

- Nationwide group life insurance renewal came in flat (4/1/18 renewal)

**February 21<sup>st</sup>:**

- A work comp claim was reported for a Knee Strain sustained during training.

No other claims were reported, and no Certificates of Insurance were issued in this period.



**DELRAN FIRE DEPARTMENT  
BUREAU OF FIRE PREVENTION  
MONTHLY REPORT: February 27, 2018**

Yearly Report required by the D.F.S. was sent to the state on line. Within 20 minutes I received a phone call from the D.F.S. asking why all of the Non L.H.U. inspections were not done. I stated that I was shorthanded and the Board of Fire Commissioners were in touch with civil service to hire two people.

**Plan Review:** None

**Fire Prevention:** No report

**Open House:** Home Coming is October 13<sup>th</sup>, Open House will be October 20<sup>th</sup>.

**Fire Investigation:** 15-A Hunters Glen, Accidental, Undetermined. There was a problem with firefighters removing and destroying evidence.

**County Fire Marshal Meeting:** Missed the meeting due to a fire call.

**D.F.S. Southern 5 County Meeting:** report attached

**6 ABC Smoke Detectors (for low income residents):** A senior citizen called last week to see if we installed Smoke and CO Detectors. Installed two smoke detectors.

**Office:**

**O.E.M.** still working on the All Hazard plan for the county.

*Walt Bauer*

cc:

|                         |                             |
|-------------------------|-----------------------------|
| Chuck Kendra, President | Chief Martino               |
| Dave Kinney             | Deputy Cunningham           |
| Jim Turcich             | Battalion Shemely           |
| Joe Parento             | Battalion Peak              |
| Jim Bauer               | A. Bauer Clerk of the Board |



DELRAN FIRE DEPARTMENT  
P.O. Box 1007  
Office: 856-461-5474 Fax: 856-461-9005  
DELRAN FIRE COMPANY #1 DELRAN FIRE COMPANY #2  
9 S. BRIDGEBORO ST. 1020 CHESTER AVE

## Scott Bottle Release Form

I, the undersigned, acknowledge that I am accepting a Scott Air Bottle from the Delran Fire Department. I acknowledge that this Air Cylinder is to be used as decoration, and is not to be sold. I also acknowledge that in no way am I allowed to charge this Air Cylinder with air in any capacity whether it be for breathing purposes or any other purpose. I acknowledge that when accepting this item, I release the Delran Fire Department from any and all liabilities connected to the item.

I have read, and agree with the above.

Signature - \_\_\_\_\_

Date - \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Printed Name - \_\_\_\_\_

Fire Department Witness

Signature - \_\_\_\_\_

Date - \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Printed Name - \_\_\_\_\_

**Delran Township Fire District #1**  
**Check Register**  
**For the Period From Feb 1, 2018 to Feb 28, 2018**

Filter Criteria includes: Report order is by Check Number.

| Check # | Date    | Payee                          | Cash Account | Amount    |
|---------|---------|--------------------------------|--------------|-----------|
| 25312   | 2/14/18 | 200 Club of Burlington County  | 10000        | 900.00    |
| 25313   | 2/14/18 | Capehart & Scatchard, P.A.     | 10000        | 1,579.50  |
| 25314   | 2/14/18 | Comcast Cable                  | 10000        | 861.62    |
| 25315   | 2/14/18 | Curry Office Supply            | 10000        | 101.46    |
| 25316   | 2/14/18 | Finishline                     | 10000        | 3,350.00  |
| 25317   | 2/14/18 | Flagg's Pest Control           | 10000        | 170.00    |
| 25318   | 2/14/18 | Emergency Services Marketing   | 10000        | 2,096.00  |
| 25319   | 2/14/18 | Joey's Lawn Care               | 10000        | 7,486.94  |
| 25320   | 2/14/18 | Knox Company                   | 10000        | 600.00    |
| 25321   | 2/14/18 | John Martino                   | 10000        | 125.90    |
| 25322   | 2/14/18 | University of Maryland         | 10000        | 3,150.00  |
| 25323   | 2/14/18 | Mid-Lantic Fire & Air          | 10000        | 625.00    |
| 25324   | 2/14/18 | Midstate Mobile Radio          | 10000        | 27.50     |
| 25325   | 2/14/18 | N/J American Water Co.         | 10000        | 708.34    |
| 25326   | 2/14/18 | New Jersey/American Water Co.  | 10000        | 27,330.60 |
| 25327   | 2/14/18 | NJ League of Municipalities    | 10000        | 170.00    |
| 25328   | 2/14/18 | Kevin F. Peak                  | 10000        | 125.90    |
| 25329   | 2/14/18 | Public Service Elec & Gas      | 10000        | 9,198.81  |
| 25330   | 2/14/18 | Scott R. Seybert               | 10000        | 519.98    |
| 25331   | 2/14/18 | Sprint/Nextel Communications   | 10000        | 901.14    |
| 25332   | 2/14/18 | Verizon                        | 10000        | 465.26    |
| 25333   | 2/20/18 | 200 Club of Burlington County  | 10000        | 900.00    |
| 25334   | 2/26/18 | Angela Bauer                   | 10000        | 783.00    |
| 25335   | 2/26/18 | Burlington County BCIT         | 10000        | 535.00    |
| 25336   | 2/26/18 | Bevan Security Systems         | 10000        | 180.00    |
| 25337   | 2/26/18 | Bill P. Van Etten              | 10000        | 950.00    |
| 25338   | 2/26/18 | Courier Times                  | 10000        | 106.92    |
| 25339   | 2/26/18 | Capehart & Scatchard, P.A.     | 10000        | 1,170.00  |
| 25340   | 2/26/18 | Cherry Hill Fire Dept          | 10000        | 1,033.51  |
| 25341   | 2/26/18 | Choice Strategies              | 10000        | 48.00     |
| 25342   | 2/26/18 | Continental Fire & Safety      | 10000        | 472.00    |
| 25343   | 2/26/18 | ReadyRefresh by Nestle         | 10000        | 42.01     |
| 25344   | 2/26/18 | DeLage Landen Financial Servic | 10000        | 810.00    |
| 25345   | 2/26/18 | Delran Township                | 10000        | 5,400.00  |
| 25346   | 2/26/18 | PRIMEPOINT - DeVal Payroll     | 10000        | 148.10    |

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Filter Criteria includes: Report order is by Check Number.

| Check #      | Date    | Payee                          | Cash Account | Amount            |
|--------------|---------|--------------------------------|--------------|-------------------|
| 25347        | 2/26/18 | Election Support & Services    | 10000        | 150.00            |
| 25348        | 2/26/18 | Emergency Equipment Sales, LLC | 10000        | 475.00            |
| 25349        | 2/26/18 | Fire & Safety Services, LTD    | 10000        | 6,273.66          |
| 25350        | 2/26/18 | First Responder Newspaper      | 10000        | 80.00             |
| 25351        | 2/26/18 | Flagg's Pest Control           | 10000        | 170.00            |
| 25352        | 2/26/18 | Hun Machine Works, Inc.        | 10000        | 350.00            |
| 25353        | 2/26/18 | Hutchinson                     | 10000        | 5,900.84          |
| 25354        | 2/26/18 | Jackie Mitchell                | 10000        | 275.00            |
| 25355        | 2/26/18 | Joey's Lawn Care               | 10000        | 1,902.82          |
| 25356        | 2/26/18 | MDM Electrical Construction    | 10000        | 10,991.24         |
| 25357        | 2/26/18 | Napa Auto Parts                | 10000        | 22.48             |
| 25358        | 2/26/18 | Judy Ogozalek                  | 10000        | 275.00            |
| 25359        | 2/26/18 | Pedroni Fuel Co.               | 10000        | 1,770.28          |
| 25360        | 2/26/18 | Suzanne Pierson                | 10000        | 275.00            |
| 25361        | 2/26/18 | Atlantic Tomorrow's Office     | 10000        | 181.56            |
| 25362        | 2/26/18 | Priority Rental                | 10000        | 2,362.50          |
| 25363        | 2/26/18 | Scott R. Seybert               | 10000        | 34.45             |
| 25364        | 2/26/18 | Stokley's, Inc.                | 10000        | 15.00             |
| 25365        | 2/26/18 | Walter A. Bauer                | 10000        | 455.63            |
| <b>Total</b> |         |                                |              | <b>105,032.95</b> |