

DELRAN TOWNSHIP FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS  
REGULAR MONTHLY MEETING  
JANUARY 23, 2018

The regular meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening January 23, 2018 at the Fire District office.

The President called the meeting to order at 7:30 pm.

The President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings, and was advertised in the Burlington County Times on March 19, 2017.

Other members of the Board and appointed persons present were Commissioners James Bauer; James Turcich; David Kinney; Joseph Parento; Chief John Martino; Deputy Chief Joseph Cunningham; Battalion Chief #232 Kevin Peak; Solicitor Carmen Saginario; Lieutenants Joseph Cunningham Jr.; Scott Seybert; Joe Seybert; and Chief Engineer (232) Charles J. Francis. Insurance Broker Ryan Jones and Fire Official Walt Bauer were excused. The Clerk of the Board was not present due to illness.

James Turcich made a motion, which was seconded by Dave Kinney to approve the December 26, 2017 monthly minutes, the special meeting minutes of January 9, 2018, January 17, 2018, and January 21, 2018 all of which were advertised as required. The Board was polled. All AYES. The motion was carried.

COMMUNICATIONS - All communications received were distributed to the Board.

SECRETARY - James Bauer reported election paperwork progress.

CHIEF – Chief Martino submitted a written report. (See attached)  
Zack Traynor and Eddie Salgado have successfully completed their FF1 course.  
The department was involved in two water rescues and was busy with mutual aid at working fires in neighboring locations.

DEPUTY CHIEF – Chief Cunningham submitted a written report (See attached) and he also reported that: 1.) Motorola no longer supports Minitor 5 pagers, which is going to cause problems for the department and; 2.) that the parts for Ambulance #2393 are still on back order.

BATTALION CHIEF #231-no report.

BATTALION CHIEF #232 - A written report was submitted. (See attached)

## OTHER OFFICER'S REPORTS

#232 Captain Stellwag reported that we are looking to upgrade the ice rescue sled, with a new designed sled that allows the rescuer stay on ice and not have to go into the water to assist the victim.

#231 Lt. Scott Seybert submitted a letter asking to be allowed to attend Firehouse Expo in October for hands on training.

#232 Lt. Joe Cunningham advised that additional Pac-Trax brackets to mount equipment on trucks was needed.

FIRE OFFICIAL – F/O Bauer submitted a written report (See attached)

SOLICITOR'S REPORT – Mr. Saginario reported that he followed up with the boiler emergency repair. He also sent a letter to Civil Service asking for a certified list of candidates for firefighters.

APPARATUS OFFICER - Commissioner Parento reported that the suspension grommets came in for #2327, and the LED light for #2312 was ordered. The #2301 car needs tires.

FIRE EQUIPMENT - Commissioner Kinney stated that all purchases from last year are in.

STATION PRESIDENT'S REPORT - President Quaciari, of Station 231, reported that all is running smoothly. He suggested that we need to consider planning for the replacement of the rear A/C unit, as this unit is an original from when the firehouse was built in 1989, almost thirty years ago.

STATION TRUSTEE REPORT – No reports

INSURANCE – a written report was submitted. (See attached)

EMERGENCY SQUAD- no report.

MASTER PLAN - James Bauer reported progress.

## BUILDING & GROUNDS

#232- Commissioner Bauer reported that he has been working with Hutchinson regarding the boiler replacement. Hutchinson has also replaced a faulty valve on the Mitsubishi Unit.

#231- Kevin Briggs reported that the repair/servicing of back-parking lot will be completed in the spring. The new Delran Fire Co. #1 sign will be less expensive than originally anticipated.

PUBLIC RELATION - No report.

OFFICE SPACE & EQUIPMENT – Commissioner Turcich reported that Atlantic Tomorrow's Office was notified regarding: 1.) printing issues at Station #232; 2.) the lock out occurrences with the Quick Book program; and 3.) the set-up of a Guest WIFI system at the District Office.

CHIEF'S DINNER/BUSINESS RECOGNITION- no report.

FIRE PREVENTION- a written report was submitted (See attached)

EMERGENCY MANAGEMENT- no report.

UNIFORMS – A-2-Z Emblem was awarded the contract for the department to purchase up to 40 Class B uniforms.

SAFETY- no report.

GRANT - Deputy Chief Cunningham reported that there is no news on the FEMA grant that the department submitted. The SAFER Grant has been completed and submitted.

BILLS FOR PAYMENT - James Bauer made the motion, which was seconded by Joseph Parento to pay all bills present. The Board was polled. All AYES. The motion was carried.

TREASURER'S REPORT – Commissioner Turcich reported that the budget has been submitted to the state along with the adopted budget amendment. Joseph Parento made the motion, which was seconded by James Bauer to accept the Treasurer's report. The Board was polled. All AYES. The motion was carried.

WEB PAGE- no new report.

#### OLD BUSINESS

- 1) Hurricane Irene FEMA reimbursement payment
- 2) Gov.deals: old FM vehicle, SCBA equipment, some radios, and the 1986 van
- 3) Replacing the monitor for the security camera system at Station #232.
- 4) The aluminum for the ice rescue tray for #2327 is back ordered.
- 5) Tires for #2327, #2317, #2316 were ordered.

NEW BUSINESS - Chief Engineer Charles Francis has requested Board's approval to dispose of some outdated used equipment. Board approved. (See attached)

PUBLIC COMMENTS-no public comment.

EXECUTIVE SESSION

James Bauer made a motion, which was seconded by Joseph Parento, to enter into closed session under N.J.S.A. 10:4-12 to discuss personnel matters. It was stated that the matters to be discussed will be made public when the interests of the District no longer exist to retain the matters as confidential.

COMMISSIONERS COMMENTS

President Kendra asked if anyone had any further business to discuss, hearing none; James Bauer made a motion that was seconded by James Turcich to adjourn the meeting at 9:45 pm. The Board was polled. The motion was approved unanimously.

Respectfully submitted,

*Angela M. Bauer*

Angela M. Bauer  
Clerk of the Board



# DELTRAN FIRE DEPARTMENT

P.O. Box 1007

Delran, New Jersey 08075

856-461-5474 Fax 856-461-9005

*Emergencies Dial 9-1-1*

## Deputy Chief's Report for Jan 2018:

1. I order a set of wheel chocks for station 231.
2. The 2301 Vehicle was lettered last week the company the Colleen uses for supplies sent her the wrong material for the rear hatch. Once she gets this in the car will be finished.
3. I spoke with Cherry Hill Motor Maintenance about the ambulance. They are in a holding pattern waiting for parts.
4. I would like to order 2 C/O monitors to replace the 2 bad one's total cost is <sup>472.00</sup> ~~478~~.00. one for each station. (472.00)
5. I drop a pager off to Midstate mobile to get fixed. *MOTOROLA No Longer Supporting*
6. I'm looking into a safer grant hopefully to secured some funding for Fire *monitor 5's* Police equipment. Got this idea from attending classes last week.
7. The Department held their annual Ice Rescue Training over the weekend.
8. We had 2 instructors come down from the fire academy to teach RIC Awareness to the department.

Respectfully Submitted,

Joseph M Cunningham

Department Deputy Chief



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### Commissioner Meeting Report

Submitted: January 23, 2018

Zakk Traynor and Eddie Salgado has successfully completed their FF1 course. Mr. Traynor has filed with the state and received his confirmation that he is certified thru the state. Mr. Salgado has filed with the state and is awaiting for his approval.

Its been a very busy month for both stations as a department and also as individuals. Station 232 has been very active with the rehab portion of calls, mainly due to the weather and events that transpired in this weather. The rehab was sent out to Burlington, Delanco, and Willingboro/Edgewater. Each time it was dispatched the rehab was fully operational and set up with the exception of the call in Willingboro where it was requested but not activated.

I was able to respond to the house explosion on Cornell Drive and also meet up with FM 23 and PSE&G the morning after to see the aftermath in better light. PSE&G was able to confirm that the leak was from inside the residence by pressure testing the main pressure and also the piping from the main to the meter.

On the 7<sup>th</sup> station 232 responded on the Regional cover assignment at station 431 and responded to 2 calls once arriving on location for the cover.

232 Officers met the following Wednesday and scheduled the station drills for those dates that we have or drill nights. Again, come out to drill! Members that have drill ideas, please get with a line officer to put it into an outline format and we can work with you to get it worked into the schedule.

This past week members from both stations participated in Ice Rescue training. It began on the 15<sup>th</sup> with the presentation and then on the 19<sup>th</sup> we did the training in house to familiarize ourselves and newer members on the equipment, and then on 20<sup>th</sup> we went out on the ice and did self-rescues, pole rescues and also single victim rescues. The department had over 15 members come out and train to the Technician level. Over 25 members are trained up to the Operations level to be a tender and inside the warm zone.



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Ice rescue equipment has been gone thru and has been moved to U2327. The van no longer carries any ice or water rescue equipment. The two units first to respond on these assignments will be U2327 and R2329. With that being stated, the old command vehicle that Chief Martino used shall be now used for fire police and will respond as U2328. Capt. Stellwag will report out on the equipment on this unit.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read 'K. Peak', written over a white background.

Kevin F. Peak  
Battalion Chief  
Delran Fire Department; Station 232

**DELRAN TWP. FIRE DISTRICT #1**  
**INSURANCE REPORT**  
December 26, 2017 – January 23, 2018

November:

- There was a previous Work Comp claim submitted in November that was not included on a prior report. Date of Loss was 11/13/17.

January 1<sup>st</sup>:

- Coverages were successfully renewed within the JIF.

January 20<sup>th</sup>:

- A work comp claim was reported for a bruised throat and rib area.

No other claims were reported, and no Certificates of Insurance were issued in this period.



**DELRAN FIRE DEPARTMENT  
BUREAU OF FIRE PREVENTION  
MONTHLY REPORT: January 22, 2018**

In December, there were 64 inspections / re-inspections, and 25 home resale/rental inspections.

Had several incidents to follow up on regarding weather related incidents, including two broken sprinkler pipes and an alarm system.

**Plan Review:** None

**Fire Prevention:** No Report

**Open House:** No Report

**Fire Investigation:** Investigating a house explosion at 11 Cornell Drive, and a fire in a garage at 137 Red Stone Ridge.

**County Fire Marshal Meeting:** did not attend the January meeting.

**Office:**

**O.E.M.** completed the work on the All Hazard plan for the county.

*Walt Bauer*

cc:

Chuck Kendra, President	Chief Martino
Dave Kinney	Deputy Cunningham
Jim Turcich	Battalion Shemely
Joe Parento	Battalion Peak
Jim Bauer	A. Bauer Clerk of the Board



DELTRAN FIRE DEPARTMENT  
P.O. Box 1007  
Office: 856-461-5474 Fax: 856-461-9005

DELTRAN FIRE COMPANY #1 DELTRAN FIRE COMPANY #2  
9 S. BRIDGEBORO ST. 1020 CHESTER AVE  
856-461-4424 856-764-9067  
DELTRAN NJ 08075

**TO:** DELTRAN TOWNSHIP BOARD OF FIRE COMMISSIONERS  
**FROM:** DELTRAN FIRE COMPANY #2 – ENGINEERING DEPARTMENT  
**SUBJECT:** EQUIPMENT DISPOSAL APPROVAL  
**DATE:** JANUARY 23, 2018

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The equipment listed on the following page is outdated used equipment that has been sitting in the engineer's room for quite some time. I am requesting the approval to dispose of these items.

Thank you.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Charles Francis', written over a horizontal line.

Chief Engineer Charles Francis



DELRAN FIRE DEPARTMENT  
P.O. Box 1007  
Office: 856-461-5474 Fax: 856-461-9005

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856-461-4424 856-764-9067  
DELRAN NJ 08075

<u>Item</u>	<u>Description if applicable</u>
- Hurst 32' spreader	going on display in firehouse
- Hurst O cutters	item has been replaced
- Hurst combi tool	item has been replaced
- Hurst Manifold	item has been replaced
- Hurst Manifold	item has been replaced
- Hurst Remote Dump	item has been replaced
- DeWalt Recip	item has been replaced
- MSA Gas mask	going on display in fire house
- MSA Gas mask	item has been replaced
- Yellow air tank	item has been replaced
- 33 scott bottles	no longer meet the maximum age requirement

**Delran Township Fire District #1**  
**Check Register**  
**For the Period From Jan 1, 2018 to Jan 31, 2018**

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
25249	1/9/18	Bortek Industries	10000	401.51
25250	1/9/18	Continental Fire & Safety	10000	40.00
25251	1/9/18	Delran Fire Co. #2	10000	1,018.22
25252	1/9/18	Erin Cleaners	10000	22.60
25253	1/9/18	Finishline	10000	3,665.00
25254	1/9/18	Conduent Business Services LLC	10000	1,500.00
25255	1/9/18	Flagg's Pest Control	10000	170.00
25256	1/9/18	Hutchinson	10000	295.63
25257	1/9/18	First Responder Joint Ins Fund	10000	34,041.00
25258	1/9/18	MDM Electrical Construction	10000	5,600.00
25259	1/9/18	Natech Solutions	10000	500.00
25260	1/9/18	N/J American Water Co.	10000	715.50
25261	1/9/18	Penn City Elevator Co.	10000	266.50
25262	1/9/18	Priority Rental	10000	2,712.50
25263	1/9/18	Public Service Elec & Gas	10000	4,430.86
25264	1/9/18	Sprint/Nextel Communications	10000	899.14
25265	1/9/18	Verizon	10000	463.59
25266	1/23/18	Advance Learning	10000	297.00
25267	1/23/18	Business & Legal Reports, Inc.	10000	417.00
25268	1/23/18	Bortek Industries	10000	325.36
25269	1/23/18	Courier Times	10000	291.58
25270	1/23/18	Cherry Hill Fire Dept	10000	625.53
25271	1/23/18	CLC Locksmiths	10000	94.60
25272	1/23/18	Comcast Cable	10000	861.62
25273	1/23/18	Curry Office Supply	10000	175.00
25274	1/23/18	ReadyRefresh by Nestle	10000	48.50
25275	1/23/18	DeLage Landen Financial Servic	10000	810.00
25276	1/23/18	PRIMEPOINT - DeVal Payroll	10000	81.60
25277	1/23/18	Edmunds & Assoc, Inc.	10000	3,488.00
25278	1/23/18	Fidelity Burglar & Fire Alarm	10000	625.00
25279	1/23/18	Flagg's Pest Control	10000	250.00
25280	1/23/18	GPANJ, Inc	10000	100.00
25281	1/23/18	Matthew Bender & Co., Inc.	10000	223.74
25282	1/23/18	Napa Auto Parts	10000	59.14
25283	1/23/18	National Safety Council	10000	67.60

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Filter Criteria includes: Report order is by Check Number.

<b>Check #</b>	<b>Date</b>	<b>Payee</b>	<b>Cash Account</b>	<b>Amount</b>
25284	1/23/18	Treasurer - State of NJ	10000	232.00
25285	1/23/18	NJ Division of Fire Safety	10000	150.00
25286	1/23/18	NJLM Educational Foundation	10000	210.00
25287	1/23/18	Delran Postmaster	10000	234.00
25288	1/23/18	Atlantic Tomorrow's Office	10000	1,415.50
25289	1/23/18	Stokley's, Inc.	10000	790.00
25290	1/23/18	James T. Turcich	10000	2,041.19
27015V	1/18/18	Bortek Industries	10000	-325.36
<b>Total</b>				<b>70,330.65</b>