

# 2018

## DELRAN TWP FIRE DISTRICT #1 Fire District Budget

[www.delranfire.org](http://www.delranfire.org)

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Department Of



Community  
Affairs

Division of Local Government Services

2018 FIRE DISTRICT BUDGET

Certification Section

2018

Delran Twp. Fire District #1

**FIRE DISTRICT BUDGET**

FISCAL YEAR: January 1, 2018 to December 31, 2018

For Division Use Only

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By:  Date: 1/5/18

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By: \_\_\_\_\_ Date: \_\_\_\_\_

# 2018 PREPARER'S CERTIFICATION

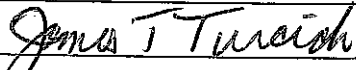
## Delran Twp. Fire District #1

### FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2018 to December 31, 2018

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to statute in that: all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	James T. Turcich		
Title:	Treasurer		
Address:	19 Alden Ave Delran, NJ 08075		
Phone Number:	215-592-7775 (Wk)	Fax Number:	215-627-4797 (Wk)
E-mail address:	James.turcich@delranfire.org		

# 2018 PREPARER'S CERTIFICATION OTHER ASSETS

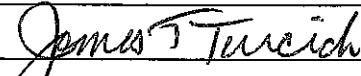
Delran Twp. Fire District #1

## FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2018 to December 31, 2018

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A: 14-78.6.

Preparer's Signature:			
Name:	James T. Turcich		
Title:	Treasurer		
Address:	19 Alden Ave Delran, NJ 08075		
Phone Number:		Fax Number:	
E-mail address:	James.turcich@delranfire.org		

# 2018 APPROVAL CERTIFICATION

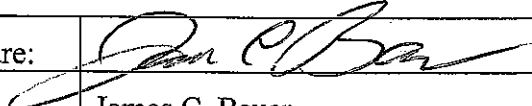
Delran Twp. Fire District #1

## FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2018 to December 31, 2018

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on the 15th day of December, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:			
Name:	James C. Bauer		
Title:	Secretary		
Address:	816 Edgewood Ave Delran, NJ 08075		
Phone Number:	856-461-5474	Fax Number:	856-461-9005
E-mail address:	James.bauer@delranfire.org		

# FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address: www.delranfire.org

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.


Name of Officer Certifying Compliance

Angela M. Bauer

Title of Officer Certifying Compliance

Clerk of the Board

Signature

  
\_\_\_\_\_

# 2018 FIRE DISTRICT BUDGET RESOLUTION

## Delran Twp. Fire District #1

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

WHEREAS, the Annual Budget for the Delran Twp. Fire District No. No. 1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 15, 2017; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) [Include the following as appropriate: [includes a proposed public referendum in the amount of \$ \_\_\_\_\_ in excess of the allowable amount to be raised by taxation] [includes a proposed public referendum in the amount of \$ \_\_\_\_\_ as an appropriation from restricted fund balance to be used as budget revenue]]; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,341,577, which includes an amount to be raised by taxation of \$2,224,562, and Total Appropriations of \$2,341,577; and

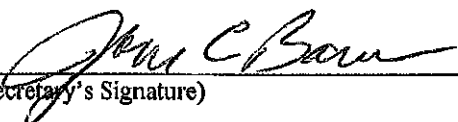
WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 15, 2017 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 9, 2018.

  
 \_\_\_\_\_  
 (Secretary's Signature)

12/15/17  
 \_\_\_\_\_  
 (Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
KENDRA	X			
KINNEY				X
BAUER	X			
PARENTO	X			
TURCICH	X			



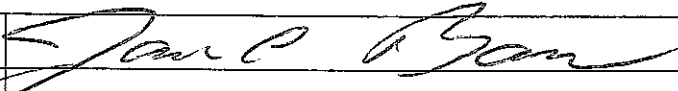
# 2018 ADOPTION CERTIFICATION

Delran Twp. Fire District #1

## FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2018 to December 31, 2018

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on the 9th day of January, 2018.

Officer's Signature:			
Name:	James C. Bauer		
Title:	Secretary		
Address:	816 Edgewood Ave Delran, NJ 08075		
Phone Number:	856-461-5474	Fax Number:	856-461-9005
E-mail address:	James.bauer@delranfire.org		

# 2018 ADOPTED BUDGET RESOLUTION

*2018 - 01*

## Delran Twp. Fire District #1

(Fire District Name and Number)

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

WHEREAS, the Annual Budget for the Delran Twp. Fire District No.1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 9, 2018; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) *[Include as appropriate: [includes a proposed public referendum in the amount of \$ \_\_\_\_\_ in excess of the allowable amount to be raised by taxation][includes a proposed public referendum in the amount of \$ \_\_\_\_\_ as an appropriation from restricted fund balance to be used as budget revenue]]*; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of **\$2,406,577**, which includes amount to be raised by taxation of **\$2,224,562**, and Total Appropriations of **\$2,406,577**; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 9, 2018 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018, is hereby adopted and, *[subject to the proposed referendum being approved by 50 percent of the voters]* shall constitute appropriations for the purposes stated and authorization of Total Revenues of **\$2,406,577**, which includes amount to be raised by taxation of **\$2,204,562**, and Total Appropriations of **\$2,406,577**; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

*Janet L. Bauer*  
(Secretary's Signature)

*01/09/18*  
(Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
KENDRA	✓			
KINNEY	✓			
BAUER	✓			
PARENTO	✓			
TURCICH	✓			

**2018 FIRE DISTRICT BUDGET**

**Financial Schedules Section**

## 2018 Budget Summary

### DELRAN TOWNSHIP FIRE DISTRICT #1 BURLINGTON

	<u>2018 Proposed Budget</u>	<u>2017 Adopted Budget</u>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
<b>REVENUES AND FUND BALANCE UTILIZED</b>				
Total Fund Balance Utilized	\$ 110,000	\$ 60,000	\$ 50,000	83.3%
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
Total interest on Investments & Deposits	1,000	1,000	-	0.0%
Total Other Revenue	-	-	-	#DIV/0!
Total Operating Grant Revenue	5,162	5,162	-	0.0%
Total Revenues Offset with Appropriations	<u>60,853</u>	<u>49,100</u>	<u>11,753</u>	23.9%
Total Revenues and Fund Balance Utilized	177,015	115,262	61,753	53.6%
Amount to be Raised by Taxation to Support Budget	<u>2,224,562</u>	<u>2,205,770</u>	<u>18,792</u>	0.9%
Total Anticipated Revenues	<u>2,401,577</u>	<u>2,321,032</u>	<u>80,545</u>	3.5%
<b>APPROPRIATIONS</b>				
Total Administration	332,267	259,595	72,672	28.0%
Total Cost of Operations & Maintenance	1,300,509	1,219,336	81,173	6.7%
Total Appropriations Offset with Revenue	60,853	49,100	11,753	23.9%
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	35,500	33,000	2,500	7.6%
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	-	-	-	#DIV/0!
Total Capital Appropriations	211,000	216,000	(5,000)	-2.3%
Total Principal Payments on Debt Service	357,998	430,084	(72,086)	-16.8%
Total Interest Payments on Debt	<u>103,450</u>	<u>113,917</u>	<u>(10,467)</u>	-9.2%
Total Appropriations	<u>2,401,577</u>	<u>2,321,032</u>	<u>80,545</u>	3.5%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!

## 2018 Revenue Schedule

DELTRAN TOWNSHIP FIRE DISTRICT #1  
BURLINGTON

	2018 Proposed Budget	2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	\$ 110,000	\$ 60,000	\$ 50,000	83.3%
Restricted Fund Balance	-	-	-	#DIV/0!
Total Fund Balance Utilized	110,000	60,000	50,000	83.3%
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)			-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)			-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)			-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	#DIV/0!
Rental Income			-	#DIV/0!
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
<i>Sale of Assets (List Individually)</i>				
Asset #1			-	#DIV/0!
Asset #2			-	#DIV/0!
Asset #3			-	#DIV/0!
Asset #4			-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
<i>Interest on Investments &amp; Deposits (List Accounts Separately)</i>				
Delanco Federal Savings Bank	500	500	-	0.0%
TD Bank Operating Acct	200	200	-	0.0%
TD Bank Payroll Acct	200	200	-	0.0%
TD Bank Savings Acct	100	100	-	0.0%
Total Interest on Investments & Deposits	1,000	1,000	-	0.0%
<i>Other Revenue (List in Detail)</i>				
Other Revenue #1			-	#DIV/0!
Other Revenue #2			-	#DIV/0!
Other Revenue #3			-	#DIV/0!
Other Revenue #4			-	#DIV/0!
Total Other Revenue	-	-	-	#DIV/0!
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)	5,162	5,162	-	0.0%
Other Grant #1			-	#DIV/0!
Other Grant #2			-	#DIV/0!
Other Grant #3			-	#DIV/0!
Other Grant #4			-	#DIV/0!
Other Grant #5			-	#DIV/0!
Total Operating Grant Revenue	5,162	5,162	-	0.0%
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L. 1983,c.383)</u>				
Reserves Utilized	-	-	-	#DIV/0!
Annual Registration Fees	47,853	34,094	13,759	40.4%
Penalties and Fines	1,000	1,000	-	0.0%
Other Revenues	12,000	14,006	(2,006)	-14.3%
Total Uniform Fire Safety Act	60,853	49,100	11,753	23.9%
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1			-	#DIV/0!
Other Offset Revenues #2			-	#DIV/0!
Other Offset Revenues #3			-	#DIV/0!
Other Offset Revenues #4			-	#DIV/0!
Total Other Revenues Offset with Appropriations	-	-	-	#DIV/0!
Total Revenues Offset with Appropriations	60,853	49,100	11,753	23.9%
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b>	<b>\$ 177,015</b>	<b>\$ 115,262</b>	<b>\$ 61,753</b>	<b>53.6%</b>

# 2018 Appropriations Schedule

## DELRAN TOWNSHIP FIRE DISTRICT #1 BURLINGTON

	2018 Proposed Budget	2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	\$ 76,500	\$ 28,000	\$ 48,500	173.2%
Commissioners	\$ 25,000	\$ 25,000	-	0.0%
Fringe Benefits	26,763	2,488	24,275	975.7%
Total Administration - Personnel	<u>128,263</u>	<u>55,488</u>	<u>72,775</u>	<u>131.2%</u>
<i>Administration - Other (List)</i>				
From Page 3-A	54,000	54,000	-	0.0%
Insurance	55,004	55,107	(103)	-0.2%
Professional Services	75,000	75,000	-	0.0%
Contingent Expenses	10,000	10,000	-	0.0%
Operating Supplies	10,000	10,000	-	0.0%
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Administration - Other	<u>204,004</u>	<u>204,107</u>	<u>(103)</u>	<u>-0.1%</u>
Total Administration	<u>332,267</u>	<u>259,595</u>	<u>72,672</u>	<u>28.0%</u>
<i>Cost of Operations &amp; Maintenance - Personnel</i>				
Salary & Wages	220,500	254,168	(33,668)	-13.2%
Fringe Benefits	188,009	152,168	35,841	23.6%
Total Operations & Maintenance - Personnel	<u>408,509</u>	<u>406,336</u>	<u>2,173</u>	<u>0.5%</u>
<i>Cost of Operations &amp; Maintenance - Other (List)</i>				
From Page 3-A	572,000	552,000	20,000	3.6%
Rental Charges	30,000	30,000	-	0.0%
Training	40,000	35,000	5,000	14.3%
Contingent Expenses	10,000	10,000	-	0.0%
Pagers	10,000	6,000	4,000	66.7%
Operating Supplies	130,000	125,000	5,000	4.0%
Personal Protective Equipment	100,000	55,000	45,000	81.8%
Total Operations & Maintenance - Other	<u>892,000</u>	<u>813,000</u>	<u>79,000</u>	<u>9.7%</u>
Total Operations & Maintenance	<u>1,300,509</u>	<u>1,219,336</u>	<u>81,173</u>	<u>6.7%</u>
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	-	-	-	#DIV/0!
Fringe Benefits	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue - Personnel	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1			-	#DIV/0!
LEA Office Operations	48,853	41,000	7,853	19.2%
Fire Prevention Materials	8,000	6,100	1,900	31.1%
Contingent Expenses	4,000	-	4,000	#DIV/0!
Knox Box Upgrades	-	2,000	(2,000)	-100.0%
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Appropriations Offset with Revenue - Other	<u>60,853</u>	<u>49,100</u>	<u>11,753</u>	<u>23.9%</u>
Total Appropriations Offset with Revenue	<u>60,853</u>	<u>49,100</u>	<u>11,753</u>	<u>23.9%</u>
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles	-	-	-	#DIV/0!
Equipment	7,500	5,000	2,500	50.0%
Materials & Supplies	28,000	28,000	-	0.0%
Total Duly Incorporated First Aid/Rescue Squad Associations	<u>35,500</u>	<u>33,000</u>	<u>2,500</u>	<u>7.6%</u>
<i>Emergency Appropriations &amp; Deferred Charges (List)</i>				
Emergency Appropriation #1			-	#DIV/0!
Emergency Appropriation #2			-	#DIV/0!
Emergency Appropriation #3			-	#DIV/0!
Deferred Charge #1 (cite statute)			-	#DIV/0!
Deferred Charge #2 (cite statute)			-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	#DIV/0!
Total Deferred Charges	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)			-	#DIV/0!
Total Capital Appropriations	211,000	216,000	(5,000)	-2.3%
Total Principal Payments on Debt Service	357,998	430,084	(72,086)	-16.8%
Total Interest Payments on Debt	103,450	113,917	(10,467)	-9.2%
<b>TOTAL APPROPRIATIONS</b>	<u>\$ 2,401,577</u>	<u>\$ 2,321,032</u>	<u>\$ 80,545</u>	<u>3.5%</u>

2016 Appropriation Schedule  
Delran Twp. Fire District #1

<u>Other Admin Expenses</u>	<u>2018 Proposed Budget</u>	<u>2017 Adopted Budget</u>
Memberships/Dues/Subscriptions	\$ 2,500	\$ 2,500
Office Rent	\$ 14,500	\$ 14,500
Office Expense	\$ 7,500	\$ 7,500
Legal Advertising	\$ 3,000	\$ 3,000
Utilities	\$ 20,000	\$ 20,000
District Promotion	\$ 5,000	\$ 5,000
Election Expense	\$ 1,500	\$ 1,500
Total	\$ 54,000	\$ 54,000

<u>Other Cost of Operations Expenses</u>		
Professional Services	\$ 50,000	\$ 25,000
Memberships/Dues/Subscriptions	\$ 3,000	\$ 3,000
Uniforms	\$ 15,000	\$ 15,000
Utilities	\$ 90,000	\$ 90,000
F/F Reimbursement	\$ 130,000	\$ 130,000
Hydrant Rental	\$ 164,000	\$ 164,000
Professional Services	\$ -	\$ 25,000
Maintenance & Repair	\$ 120,000	\$ 100,000
Total	\$ 572,000	\$ 552,000

## 2018 Schedule of Salaries and Benefits

DELRAN TOWNSHIP FIRE DISTRICT #1  
BURLINGTON

Administrative Positions Excluding Commissioners (List Individually)	Number of Staff	Annual Wages	2018 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2018 Proposed Budget Fringe Benefits
Clerk of the Board	1	\$ 58,500	\$ 58,500	\$ 8,015	-	\$ 14,500	-	\$ 22,515
Board Secretary	1	3,000	3,000	1,302	-	-	-	1,302
Board Treasurer	1	15,000	15,000	2,946	-	-	-	2,946
Position #4	-	-	-	-	-	-	-	-
Position #5	-	-	-	-	-	-	-	-
Position #6	-	-	-	-	-	-	-	-
Position #7	-	-	-	-	-	-	-	-
Position #8	-	-	-	-	-	-	-	-
Total Administration			\$ 76,500	\$ 12,263	\$ -	\$ 14,500	\$ -	\$ 26,763

Operation & Maintenance Positions (List Individually)	Number of Staff	Annual Wages	2018 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2018 Proposed Budget Fringe Benefits
Firefighter	2	\$ 40,000	\$ 80,000	\$ 10,960	-	\$ 29,000	-	\$ 39,960
Volunteer FF Workers Compensation	-	-	-	-	-	-	47,567	47,567
Volunteer FF Group Life Ins	-	-	-	-	-	-	10,500	10,500
Volunteer FF Group Accident Ins	-	-	-	-	-	-	8,500	8,500
Fire Official	1	81,500	81,500	11,132	-	14,500	-	25,632
LEA Secretary	1	-	-	-	-	-	-	-
LEA Clerical Staff	2	25,000	50,000	6,850	-	29,000	-	35,850
Part-Time Inspectors	6	1,500	9,000	-	-	-	-	-
Social Security	-	-	-	-	-	-	15,000	15,000
Medicare	-	-	-	-	-	-	4,000	4,000
NJ State Disability	-	-	-	-	-	-	1,000	1,000
Position #12	-	-	-	-	-	-	-	-
Position #13	-	-	-	-	-	-	-	-
Position #14	-	-	-	-	-	-	-	-
Total Operation & Maintenance			\$ 220,500	\$ 28,942	\$ -	\$ 72,500	\$ 86,567	\$ 188,009

Salary Offset by Revenue Positions (List Individually)	Number of Staff	Annual Wages	2018 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2018 Proposed Budget Fringe Benefits
Position #1	-	-	-	-	-	-	-	-
Position #2	-	-	-	-	-	-	-	-
Position #3	-	-	-	-	-	-	-	-
Position #4	-	-	-	-	-	-	-	-
Position #5	-	-	-	-	-	-	-	-
Position #6	-	-	-	-	-	-	-	-
Position #7	-	-	-	-	-	-	-	-
Position #8	-	-	-	-	-	-	-	-
Total Offset by Revenue			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Total Administration, Operations & Offset by Revenue			\$ 297,000	\$ 41,205	\$ -	\$ 87,000	\$ 86,567	\$ 214,772
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# 2018 Proposed Capital Budget

DELTRAN TOWNSHIP FIRE DISTRICT #1  
BURLINGTON

**CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)**

List Project Separately	Asset Type	Date of Local Finance Board Approval		Affirmative Vote Percentage	2018 Proposed Budget		2017 Adopted Budget	
		Approval	Date of Voter Approval		Budget	Budget	Budget	Budget
Firefighting Equipment		12/15/17		100%	\$ 55,000	\$	30,000	
Station Upgrades		12/15/17		100%	50,000		80,000	
Apparatus Upgrades		12/15/17		100%	20,000		50,000	
Computer System Upgrades		12/15/17		100%	11,000		15,000	
Replacement Command Vehicle		12/15/17		100%	-		41,000	
District Office Upgrades		01/17/18		100%	15,000			
Heating System Repairs				100%	60,000			
<b>Total Capital Improvements</b>					<b>211,000</b>		<b>216,000</b>	

**DOWN PAYMENTS (N.J.S.A. 40A:14-85)**

List Project Separately	Asset Type	Date of Local Finance Board Approval		Affirmative Vote Percentage	2018 Proposed Budget		2017 Adopted Budget	
		Approval	Date of Voter Approval		Budget	Budget	Budget	Budget
Capital Improvement #1								
Capital Improvement #2								
Capital Improvement #3								
Capital Improvement #4								
Capital Improvement #5								
Capital Improvement #6								
Capital Improvement #7								
<b>Total Down Payments</b>					<b>-</b>		<b>-</b>	
<b>Total Capital Improvements &amp; Down Payments</b>					<b>211,000</b>		<b>216,000</b>	
<b>RESERVE FOR FUTURE CAPITAL OUTLAYS</b>								
<b>TOTAL CAPITAL APPROPRIATIONS</b>					<b>\$ 211,000</b>		<b>\$ 216,000</b>	

Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund


# Debt Service Schedule - Principal

DELTRAN TOWNSHIP FIRE DISTRICT #1  
BURLINGTON

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year (2017)	2018	2019	2020	2021	2022	2023	Thereafter	Total Principal Outstanding
<i>General Obligation Bonds</i>												
2004 Bond Issue			06/26/05	\$ 245,000	\$ 253,000	\$ 264,000	\$ 257,000	\$ 268,000	\$ 281,000	\$ 295,000	\$ 310,000	\$ 1,928,000
General Obligation Bond #2												
General Obligation Bond #3												
General Obligation Bond #4												
<b>Total Principal - General Obligation Bonds</b>				<b>245,000</b>	<b>253,000</b>	<b>264,000</b>	<b>257,000</b>	<b>268,000</b>	<b>281,000</b>	<b>295,000</b>	<b>310,000</b>	<b>1,928,000</b>
<i>Bond Anticipation Notes</i>												
2010 Pumper Lease/Purchase				82,886								
2014 Pumper Lease Purchase				102,198	104,998	107,875	110,831	113,868				437,572
BAN #3												
BAN #4												
<b>Total Principal - BANS</b>				<b>185,084</b>	<b>104,998</b>	<b>107,875</b>	<b>110,831</b>	<b>113,868</b>				<b>437,572</b>
<i>Capital Leases</i>												
Capital Lease #1												
Capital Lease #2												
Capital Lease #3												
Capital Lease #4												
<b>Total Principal - Capital Leases</b>												
<i>Intergovernmental Loans</i>												
Intergovernmental #1												
Intergovernmental #2												
Intergovernmental #3												
Intergovernmental #4												
<b>Total Principal - Intergovernmental Loans</b>												
<i>Other Bonds or Notes Payable</i>												
Other Bonds or Notes #1												
Other Bonds or Notes #2												
Other Bonds or Notes #3												
Other Bonds or Notes #4												
<b>Total Principal - Other Bonds or Notes</b>				<b>430,084</b>	<b>357,998</b>	<b>371,875</b>	<b>367,831</b>	<b>381,868</b>	<b>281,000</b>	<b>295,000</b>	<b>310,000</b>	<b>2,365,572</b>
<b>TOTAL PRINCIPAL ALL OBLIGATIONS</b>												

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.


Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

## Debt Service Schedule - Interest

### DELRAN TOWNSHIP FIRE DISTRICT #1 BURLINGTON

	Current Year (2017)	2018	2019	2020	2021	2022	2023	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									
2004 Bond Issue	\$ 96,010	\$ 88,660	\$ 78,540	\$ 67,980	\$ 57,700	\$ 44,300	\$ 30,250	\$ 15,500	\$ 382,930
General Obligation Bond #2									-
General Obligation Bond #3									-
General Obligation Bond #4									-
Total Interest - General Obligation Bonds	96,010	88,660	78,540	67,980	57,700	44,300	30,250	15,500	382,930
<i>Bond Anticipation Notes</i>									
2010 Pumper Lease/Purchase	3,117	-							-
2014 Pumper Lease Purchase	14,790	14,790	11,989	9,113	6,157	3,120			45,169
BAN #3									-
BAN #4									-
Total Interest Payments - BANs	17,907	14,790	11,989	9,113	6,157	3,120			45,169
<i>Capital Leases</i>									
Capital Lease #1									-
Capital Lease #2									-
Capital Lease #3									-
Capital Lease #4									-
Total Interest Payments - Capital Leases									-
<i>Intergovernmental Loans</i>									
Intergovernmental #1									-
Intergovernmental #2									-
Intergovernmental #3									-
Intergovernmental #4									-
Total Interest Payments - Intergovernmental									-
<i>Other Bonds or Notes Payable</i>									
Other Bonds or Notes #1									-
Other Bonds or Notes #2									-
Other Bonds or Notes #3									-
Other Bonds or Notes #4									-
Total Interest Payments - Other Bonds or Notes									-
<b>TOTAL INTEREST ALL OBLIGATIONS</b>	<b>\$ 113,917</b>	<b>\$ 103,450</b>	<b>\$ 90,529</b>	<b>\$ 77,093</b>	<b>\$ 63,857</b>	<b>\$ 47,420</b>	<b>\$ 30,250</b>	<b>\$ 15,500</b>	<b>\$ 428,099</b>

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund		
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		

# 2018 Fund Balance Reconciliation

## DELRAN TOWNSHIP FIRE DISTRICT #1 BURLINGTON

### UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2017 (1)	\$	736,678
Less: Utilized in 2017 Adopted Budget		60,000
Proposed balance available		676,678
Estimated results of operations for the year ending December 31, 2017		
Anticipated balance December 31, 2017		676,678
Less: Fund Balance utilized in 2018 Proposed Budget		110,000
Plus: Accrued Unfunded Pension Liability (1)		
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)		
Proposed balance after utilization in 2018 Proposed Budget	\$	566,678

### RESTRICTED FUND BALANCE

Beginning balance January 1, 2017 (1)	\$	215,222
Less: Utilized in 2017 Adopted Budget		-
Proposed balance available		215,222
Estimated results of operations for the year ending December 31, 2017		
Anticipated balance December 31, 2017		215,222
Less: Restricted Fund Balance used in 2018 Proposed Budget for Capital Purposes		
Less: Restricted Fund Balance released via Referendum Resolution		-
Proposed balance after utilization in 2018 Proposed Budget	\$	215,222

(1) This line item must agree to audited financial statements.

# 2018 Referendums

## DELRAN TOWNSHIP FIRE DISTRICT #1 BURLINGTON

Summary of Referendum Line Items	<i>2018 Proposed Budget Amount Requested</i>	<i>2017 Final Budget</i>
<b>Total Referendum Line Items</b>	<b>\$ -</b>	<b>\$ -</b>

Tax Levy Requested minus Maximum Allowable Levy \$ -  
 As this page is adjusted this amount changes, should = \$0  
 (For Reference Purposes Only - from Levy Cap Summary based on  
 Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items	<i>2018 Proposed Budget Amount Requested</i>	<i>2017 Final Budget</i>
<b>Total Release of Restricted Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>

# 2018 Levy Cap Summary

## DELRAN TOWNSHIP FIRE DISTRICT #1 BURLINGTON

### LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	\$	2,205,770
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		2,205,770
Plus: 2% Cap Increase		44,115
<b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>		<b>2,249,885</b>

#### Exclusions

Shared Service Exclusion		-
Change in Total Debt Service Appropriation		-
Allowable Pension Increases		16,190
Allowable Increase in Health Care Costs		(1,214)
Changes in LOSAP Contributions (+/-)		-
Extraordinary Costs due to a "Declared" Emergency		-
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays		-
Total Exclusions		14,976
Less: Cancelled or Unexpended Referendum Amounts		-
Increase in Ratable Valuation (New Construction/Additions)	\$	5,957,400
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.157	9,353

### ADJUSTED TAX LEVY

Amount Utilized from Levy Cap Bank from 2015		-
Amount Utilized from Levy Cap Bank from 2016		-
Amount Utilized from Levy Cap Bank from 2017		-
Maximum Tax Levy Before Referendum		2,274,214
Amount Proposed for Levy Cap Referendum		-
<b>MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION</b>	<b>\$</b>	<b>2,274,214</b>

### CAP BANK CALCULATION

Amount to be Raised by Taxation	\$	2,224,562
Cap Bank Available from Prior Year (2015) for 2018 Budget		-
Cap Bank Available from Prior Year (2016) for 2018 Budget		-
Revised Cap Bank from Prior Year (2016) Available for 2019 Budget		-
Cap Bank Available from Prior Year (2017) for 2018 Budget		-
Revised Cap Bank from Prior Year (2017) Available for 2019 Budget		-
Cap Bank from Current Year (2018) Available for 2019 Budget		49,652
Cap Bank Available from 2018 for 2019 Budget	\$	49,652



## 2018 Levy Cap Exclusion Calculations

### DELRAN TOWNSHIP FIRE DISTRICT #1 BURLINGTON

#### PENSION CONTRIBUTION CALCULATION

2018 Proposed Budget PERS Contribution Appropriated	\$ 41,205
2018 Proposed Budget PFRS Contribution Appropriated	-
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2018 Base Amount	<u>41,205</u>
2017 Adopted Budget PERS Contribution	25,015
2017 Adopted Budget PFRS Contribution	-
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2017 Base Amount	<u>25,015</u>
Pension Contribution Exclusion	<u>\$ 16,190</u>

#### LOSAP CALCULATION

2018 Proposed Budget LOSAP Appropriation	\$ -
2017 Adopted Budget LOSAP Appropriation	-
LOSAP Exclusion (+/-)	<u>\$ -</u>

#### DEBT SERVICE CALCULATION

2018 Proposed Budget Total Debt Service Appropriation	\$ 461,448
2018 Proposed Budget Debt Service Appropriation Offset from Restricted Fund	-
2018 Proposed Budget Debt Service Appropriation Offset from Grant Revenue	-
2018 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund	-
2018 Base Amount	<u>461,448</u>
2017 Adopted Budget Total Debt Service Appropriation	544,001
2017 Adopted Budget Capital Appropriation Offset from Restricted Fund	-
2017 Adopted Budget Capital Appropriation Offset from Grant Fund	-
2017 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	-
2017 Base Amount	<u>544,001</u>
Debt Service Exclusion	<u>\$ -</u>

#### CAPITAL APPROPRIATION CALCULATION

2018 Proposed Budget Total Capital Appropriation	\$ 211,000
2018 Proposed Budget Capital Appropriation Offset from Restricted Fund	-
2018 Proposed Budget Capital Appropriation Offset from Grant Revenue	-
2018 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	-
2018 Base Amount	<u>211,000</u>
2017 Adopted Budget Total Capital Appropriation	216,000
2017 Adopted Budget Capital Appropriation Offset from Restricted Fund	-
2017 Adopted Budget Capital Appropriation Offset from Grant Revenue	-
2017 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	-
2017 Base Amount	<u>216,000</u>
Capital Expenditure Exclusion	<u>\$ -</u>

#### HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2018	
2018 Proposed Budget Administration Health Insurance Appropriation	\$ 14,500
2018 Proposed Budget Operations & Maintenance Health Insurance Appropriation	72,500
2018 Proposed Budget Group Health Insurance	<u>87,000</u>
2017 Adopted Budget Administration Health Insurance Appropriation	-
2017 Adopted Budget Operations & Maintenance Health Insurance Appropriation	60,703
2017 Adopted Budget Group Health Insurance	<u>60,703</u>
Net Increase (Decrease)	<u>26,297</u>
Net Increase Divided by 2016 Amount Budgeted = % Increase	43.32%
SFY 2018 State Health Average 0% Less 2% = % Increase Added to Current Levy	-2.00%
% Increase less % Increase Exclusion = % Increase Inside Cap	45.32%
% Increase Inside Cap * 2017 Expended = Added Amount Inside Cap	\$ 27,511
% Increase Exclusion * 2017 Expended = 2018 Appropriation Added to Levy	\$ (1,214)
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$ 26,297
2018 Increase in Appropriation	<u>\$ 26,297</u>



**2018 FIRE DISTRICT BUDGET**

**Narrative and Information Section**

# 2018 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

## Delran Twp. Fire District #1

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2018 proposed Annual Budget and make comparison to the 2017 adopted budget. Explain any variances over +/-10% for each line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. See attached.
2. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unrestricted Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget. See attached
3. Include a statement explaining how the Fire District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum. See attached
4. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation. N/A
5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years. See attached
6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14-78.6, then explain the reasons for the occurrence of the deficit. N/A
7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts. See attached

8. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$1,407,526,492
Proposed Tax Rate per \$100 of Assessed Valuation	\$.157

9. Is the Fire District providing for a first-year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof? NO

No	XXX	Yes		If yes, how much is appropriated?	\$
----	-----	-----	--	-----------------------------------	----

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount? N/A

No		Yes	
----	--	-----	--

**DELRAN TOWNSHIP FIRE DISTRICT #1  
2018 BUDGET**

- 1.) The fire district budget is comparable to the 2017 budget as regards the total overall budget, however there are several categories that have seen significant change. This is particularly true of budgeting for personnel and their benefits, due to changes in staff because of retirement and having additional duties added to other staff members. In addition, there are several significant changes in the revenue side of the equation with the increase in LHU fees resulting in an increase in an overall change of 23.9% in Revenues offset with Appropriations which supports the Local Enforcing Agency. The amount spent on Capital Appropriations was reduced by 30% as several projects that were funded in 2017 and earlier years are coming to a close. Debt service, both interest and principal, were reduced as a result of paying off a lease for a pumper purchased in 2010 and the reduction of the amounts due on a 2004 Bond Issue.
- 2.) The amount to be raised by taxation has remained stable with a slight reduction of 0.1%.
- 3.) The Fire District is complying with the Cap Levy as the overall budget has remained flat
- 4.) Not Applicable
- 5.) The Capital Appropriations has been reduced from prior years as indicated above in item #1
- 6.) Not Applicable
- 7.) The District helps fund the Delran Emergency Squad, Inc. by providing and maintaining one ambulance, providing funds in the amount of \$28,000 for contracted services and \$7,500 for equipment and supplies.
- 8.) Listed
- 9.) Not Applicable

# FIRE DISTRICT CONTACT INFORMATION

## 2018

Please complete the following information regarding this Fire District. All information requested below must be completed.

<b>Name of Fire District:</b>	Delran Township Fire District #1		
Address:	900 S. Chester Ave P.O. Box 1007		
City, State, Zip:	Delran	NJ	08075-0807
Phone: (ext.)	856-461-5474	Fax:	856-461-9005

<b>Preparer's Name:</b> <b>Treasurer</b>	James T. Turcich		
Preparer's Address:	19 Alden Ave		
City, State, Zip:	Delran	NJ	08075
Phone: (ext.)	215-592-7775(Wk)	Fax:	215-627-4797 (Wk)
E-mail:	James.turcich@delranfire.org		

<b>Chairman:</b>	Charles S. Kendra, SR.		
Phone: (ext.)	856-461-5474	Fax:	856-461-9005
E-mail:	Ckendra77@gmail.com		

<b>Secretary:</b>	James C. Bauer		
Phone: (ext.)	856-461-5474	Fax:	856-461-9005
E-mail:	James.bauer@delranfire.org		

<b>Name of Auditor:</b>	Michael Holt		
Name of Firm:	Holman Frenia Allison, PC		
Address:	618 Stokes Road		
City, State, Zip:	Medford	NJ	08055
Phone: (ext.)	609-953-0612	Fax:	609-953-8443
E-mail:	mike@holmanfrenia.com		

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

## Delran Twp. Fire District #1

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of regular voting members of the governing body: 5
- 2) Provide the number of alternate voting members of the governing body: 0
- 3) Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? Yes If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Fire District. **NO**
- 4) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Fire District file the form as required? YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 5) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees? **NO** If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District. **NO**
- 6) Was the Fire District a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, or employee? **NO**
  - b. A family member of a current or former commissioner, officer, or employee? **NO**
  - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? **YES**

*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 7) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
  - a. First class or charter travel - **NO**
  - b. Travel for companions - **NO**
  - c. Tax indemnification and gross-up payments - **NO**
  - d. Discretionary spending account - **NO**
  - e. Housing allowance or residence for personal use - **NO**
  - f. Payments for business use of personal residence - **NO**
  - g. Vehicle/auto allowance or vehicle for personal use - **NO**
  - h. Health or social club dues or initiation fees - **NO**
  - i. Personal services (i.e.: maid, chauffeur, chef) - **NO**

*If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

## Delran Twp. Fire District #1

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

- 8) Attach a list of the Fire District's vehicles including make, model and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool."
- 9) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? NO
- 10) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? NO *If "yes," attach explanation including amount paid.*
- 11) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? YES
- 12) If the answer to #11 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? YES – Copies are attached for both fire companies and the emergency squad,
- 13) Does the Fire District have a Length of Service Award Program (LOSAP) plan? NO *If "yes," indicate a) the year it was implemented; b) the total number of volunteer members presently eligible to participate; c) the total number of volunteer members presently vested; d) whether the annual contribution for each vested member is fixed or based on an automatic increase; e) the total LOSAP budgeted for the current year; and f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.*

DELRAN TOWNSHIP FIRE DISTRICT #1

2018 BUDGET

Question #6(c) – Commissioner Joseph Parento III owns “Joeys Lawn Care” and provides repairs and service maintenance on the Delran Fire District’s chainsaws, rescue saws and lawn maintenance equipment, as well as other small equipment including pumps.

During 2017 the total amount paid for the services totaled \$4,186.80

Question #8 – Vehicle Listing

Vehicle ID	Mfg. Year	Manufacturer	Model	Assignment
2311	1997	Pierce	Pumper	Motor Pool
2310	2010	Pierce	Pumper	Motor Pool
2315	1994	Sutphen	Tower Ladder	Motor Pool
2316	2002	Ford	Brush Truck	Motor Pool
2317	2003	Chevrolet	Pickup Utility	Motor Pool
2318	2009	Ford	Air/Utility	Motor Pool
2319	2002	Ford	Utility	Motor Pool
FM-23	2013	Dodge	Pickup	Fire Official Walter Bauer
2300	2017	Ford	Command	Chief John Martino
2301	2013	Ford	Command	Dep. Chief Joseph Cunningham
2321	2003	Pierce	Pumper	Motor Pool
2324	2015	Pierce	Pumper/Squrt	Motor Pool
2327	2002	Chevrolet	Pickup Utility	Motor Pool
2328	1986	GMC/Swab	Utility	Motor Pool
2329	2006	Pierce	Heavy Rescue	Motor Pool
FP-1	2007	GMC	Fire Police	Motor Pool
	2003	Ford	Utility	Motor Pool
2393	2009	PL Custom	Ambulance	Delran Emergency Squad

# FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

## Delran Twp. Fire District #1

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

*Complete the attached table for all persons required to be listed per #1-2 below.*

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the Fire District with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial official as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year 2015.

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Fire District either by function or by physical location.



**Fire District Schedule of Commissioners and Officers (Continued)**

DELRAN TOWNSHIP FIRE DISTRICT #1  
BURLINGTON

Name	Title	Average Hours per Week Dedicated to Position	Reportable Compensation from Fire District (W-2/1099)			Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed in Column N in Column N	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column N in Column N	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Former								
1 Charles Kendra	President	20	X			\$ 5,000						\$ 5,000	
2 David Kinney	V-P & P/T Inspector Secretary & P/T	15	X			6,500						6,500	
3 James Bauer Joseph Parento	Insp	30	X			10,500						10,500	
4 III	Asst. Treas Treasurer & P/T	10	X			5,000						5,000	
5 James Turcich	Insp	30	X			21,500						21,500	
6 Angela Bauer	Clerk of the Board & P/T Insp	45		X		58,500		Burico				58,500	
7 Walter Bauer	Fire Official	40		X		79,000		Communication	Telecom Op			79,000	
8 John Martino	Fire Chief	40		X				Joint Ins Fund	Exec Comm				
9													
10													
11													
12													
13													
14													
15													
<b>Total:</b>						\$186,000	\$ 48,100	\$ 234,100		\$ 63,606	\$ 40,286	\$ 337,992	

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

# Schedule of Health Benefits - Detailed Cost Analysis

DELTRAN TOWNSHIP FIRE DISTRICT #1  
BURLINGTON

	# of Covered Members (Medical & Rx) Budget	Annual Cost		Total Cost Estimate Proposed Budget	# of Covered Members Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
		# of Covered Members Budget	Estimate Proposed Budget						
<b><u>Active Employees - Health Benefits - Annual Cost</u></b>									
Single Coverage	4		\$ 14,500	\$ 58,000	2	\$ 14,500	\$ 29,000	\$ 29,000	100.0%
Parent & Child	1		14,500	14,500	1	14,500	14,500	-	0.0%
Employee & Spouse (or Partner)									
Family									#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	5			72,500	3		43,500	29,000	66.7%
<b><u>Commissioners - Health Benefits - Annual Cost</u></b>									
Single Coverage									#DIV/0!
Parent & Child									#DIV/0!
Employee & Spouse (or Partner)									#DIV/0!
Family									#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	0				0				#DIV/0!
<b><u>Retirees - Health Benefits - Annual Cost</u></b>									
Single Coverage									#DIV/0!
Parent & Child									#DIV/0!
Employee & Spouse (or Partner)									#DIV/0!
Family									#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	0				0				#DIV/0!
<b>GRAND TOTAL</b>	<b>5</b>			<b>\$ 72,500</b>	<b>3</b>		<b>\$ 43,500</b>	<b>\$ 29,000</b>	<b>66.7%</b>

Is medical coverage provided by the SHBP (Yes or No)? YES

Is prescription drug coverage provided by the SHBP (Yes or No)? YES

# Schedule of Accumulated Liability for Compensated Absences

DELTRAN TOWNSHIP FIRE DISTRICT #1  
BURLINGTON

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2017	Dollar Value of			Legal Basis for Benefit (check applicable items)		
		Accrued	Compensated	Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
<b>Total liability for accumulated compensated absences at January 1, 2017</b>				\$			