

DELRAN TOWNSHIP FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING
FEBRUARY 23, 2016

The regular meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening February 23, 2016 at the Fire District Office.

The President called the meeting to order at 7:30 pm.

The President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings, and was advertised in the Burlington County Times on March 4, 2015.

Other members of the Board of Fire Commissioners and appointed persons present were Commissioners James Bauer, James Turcich, David Kinney, Chief Joseph Cunningham, Deputy Chief #231 John Martino, Deputy Chief #232 Kevin Peak, Solicitor Carmine Saginario, Fire Official Walt Bauer, and Insurance Broker Ryan Jones. Commissioner Mark Mann was absent.

James Turcich made a motion, which was seconded by Dave Kinney to approve the minutes of January 26, 2016 meeting. The Board was polled. The motion was approved unanimously.

EXECUTIVE SESSION

James Bauer made a motion, which was seconded by Dave Kinney, to enter into closed session under N.J.S.A. 10:4-12 to discuss a personnel matter and to conduct a hearing on an appeal filed by a member regarding potential discipline imposed/to be imposed. It was stated that the matters to be discussed will be made public when the interests of the District no longer exist to retain the matters as confidential.

COMMUNICATIONS

A letter was received from Jeffrey Hatcher, Township of Delran Administrator with the account for snow removal services for both firehouses during the weekend storm of January 23 and 24, 2016. The firehouse was plowed six times each at two hours each for a total of twelve hours one ton of salt was used. An invoice of \$737.83 was presented for payment. The Board granted permission for the Delran High School to place a sign on the Conrow Road property for the high school's spring musical.

SECRETARY

The fire district election was held on February 20, 2016. The results are as follow including absentee votes: 2016 budget (YES) 250 votes, (NO) 94 votes. The 2016 fire district budget passed. Four candidates ran for two fire commissioner seats. Joseph Parento III (211 votes), David Kinney (190 votes), Mark Mann (182 votes), Thomas Mann Jr. (146 votes). Joseph Parento III and David Kinney were elected as fire commissioners for a three-year term, their office will begin March 8, 2016. The post-election paperwork was completed.

Angela Bauer spoke to a NJ Dept. of Labor & Workforce state representative regarding the departments 2015 completed OSHA survey of injured firefighters. She explained the difference between what is a recordable event versus what is first aid, how to record cases with days away from work (volunteers not being able to respond to calls), in addition, the need to count the total days away from work and work restrictions.

Angela Bauer met with Rachel Gendelman an account executive with Concentra a workers compensation and related health company. A renewal contract was signed. The department has agreement with Med Express in Cinnaminson that will also handle our workers compensation needs.

CHIEF

The Chief submitted his written report. (See attached)

We responded to 46 calls in February.

Ten fire extinguishers were donated from Lowes and Kiddie. These extinguishers are in the Chief's office and will be given out to homeowners who have used their own extinguishers trying to extinguisher a fire.

We received the order of (2) Wag'n O2 Fur Life kits for dogs and cats.

Most notable calls we responded to this month:

January 31 - #231- 2315 responded to District 16 for a dwelling fire

February 14 – both stations responded to District 70 for a dwelling fire

February 19 - #232- 2329 responded to District 40 for a cover assignment

DEPUTY CHIEF #231- nothing further to report.

DEPUTY CHIEF #232

Deputy Chief Kevin Peak reported that department fit testing was completed.

LINE OFFICERS- no report.

APPARATUS OFFICER

Kevin Peak reported that Fire & Safety repaired #2324's hydraulic leak.

FIRE OFFICIAL'S REPORT

Walt Bauer submitted his written report (see attached)
The yearly state report was filed for 2015

SOLICITOR'S REPORT

Carmine Saginario reported that he reviewed the appeal documents.

FIRE EQUIPMENT- no report.

STATION TRUSTEE REPORT

#232- The gap between the sidewalk and wall on the front side entrance is leaking into the gym and needs to be sealed. The annual generator inspection was completed.

#231- CLC Lock will be adding the remaining power supplies to the key fob system. Midlantic Fire Protection completed the sprinkler inspection. The annual generator inspection was completed. The roof restoration project should be complete in three weeks. The hood suppression system needs the six-month inspection.

INSURANCE

Ryan Jones submitted his written report. (See attached).

One worker compensation claim was made January 27. Nationwide Life Renewal came in flat, no increase in premium.

EMERGENCY SQUAD- no report.

MASTER PLAN- no report.

BUILDING & GROUNDS

#231- Jim Bauer reported that in April we would be working with the concrete people to repair the concrete pad.

PUBLIC RELATION

An ice rescue demonstration was held February 20 at the Winter's Marina.

OFFICE SPACE & EQUIPMENT

James Turcich reported that we need to update the officers' cell phone list. One key fob controller was ordered for the district office.

CHIEF'S DINNER/BUSINESS RECOGNITION- no report.

FIRE PREVENTION

Walt Bauer reported that the open house date is October 15.

EMERGENCY MANAGEMENT

Walt Bauer reported the department's NIMS training records need updating.

UNIFORMS

Angela Bauer reported we still have firefighter job shirts at the district office that need to be picked up.

SAFETY- no report.

GRANT

Joe Cunningham reported that the Assistance to Firefighters Grant for turnout gear was submitted.

BILLS FOR PAYMENT

James Turcich made the motion, which was seconded by Dave Kinney to pay all bills presented. The Board was polled and the motion was approved unanimously.

TREASURER'S REPORT

A motion was made by James Bauer and seconded by Dave Kinney to accept the Treasurers report. All AYES. The motion was carried.

The 2015 district audit is underway.

WEB PAGE

James Bauer reported that the web's front page is not working to our liking.

OLD BUSINESS

1) Hurricane Irene FEMA reimbursement payment.

NEW BUSINESS- no new business.

PUBLIC COMMENTS- no public comments.

EXECUTIVE SESSION

James Bauer made a motion, which was seconded by Dave Kinney, to enter into closed session under N.J.S.A. 10:4-12 to discuss personnel matters and also to discuss contractual matters and to ask for legal advice on shared services matters. It was stated that the matters to be discussed will be made public when the interests of the District no longer exist to retain the matters as confidential.

COMMISSIONERS COMMENTS- no commissioner comments.

As there was no further business to discuss, James Bauer made a motion that was seconded by Dave Kinney to adjourn the meeting at 10:55 pm. The Board was polled. The motion was approved unanimously.

Respectfully submitted,
Angela M. Bauer
Angela M. Bauer
Clerk of the Board