

DELTRAN TOWNSHIP FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS  
REGULAR MONTHLY MEETING  
APRIL 28, 2015

The regular meeting of the Board of Fire Commissioners of the Delran Township Fire District No. 1 was held on Tuesday evening April 28, 2015 at the Fire District Office.

The President called the meeting to order at 8:00 pm.

The President announced that this meeting is being conducted within the provisions of N.J.S.10-4.6 to N.J.S. 10:4-41 titled Open Public Meetings and that the time and place has been posted on the bulletin board of the Municipal Buildings, and was advertised in the Burlington County Times on March 4, 2015.

Other members of the Board of Fire Commissioners and appointed persons present were Commissioners James Bauer, David Kinney, James Turcich, Mark Mann, Chief Joseph Cunningham, Deputy Chief #231 John Martino, Fire Official Walt Bauer, EVT Kevin Peak, Insurance Broker Ryan Jones, and Solicitor Kate Eisenmann.

James Turcich made a motion, which was seconded by Mark Mann to approve the minutes of March 24, 2015 and caucus minutes of April 14, 2015 meetings. The Board was polled. The motion was approved unanimously.

COMMUNICATIONS

All communications received were distributed to the Board. Station #231 returned their signed 2015 service contract. All fire department local government officers completed their 2015 financial disclosure forms. A \$161.54 capacity incentive reimbursement for the lighting installation was received from Brite Switch.

SECRETARY

James Bauer reported that five request for proposals/qualifications for risk management consultant were received; Haines & Haines Insurance, Alamo Insurance Group, The Barclay Group, EJA/Capacity Insurance Agency, and Rue Insurance. The Board is currently reviewing all proposals.

CHIEF

The Chief submitted his written report. (See attached)

### DEPUTY CHIEF #231

John Martino reported that #2315 was repaired; now the preventative maintenance is due.

DEPUTY CHIEF #232- no report.

### APPARATUS OFFICER

EVT Kevin Peak submitted his written report. (See attached)

### FIRE OFFICIAL'S REPORT

The Fire Official submitted his written report. (See attached)

### SOLICITOR'S REPORT

Kate Eisenmann reported that under the direction of James Turcich, she is updating the employee manual.

FIRE EQUIPMENT-no report.

### STATION TRUSTEE REPORT

#232- Epoxy Floors began resurfacing the engine room floor April 27.

Housing for the new #2324 will be August 8 from 11:30-2:30pm.

#231-reported generator progress.

### INSURANCE

Ryan Jones submitted his written report. (See attached).

EMERGENCY SQUAD- no report.

MASTER PLAN-no report.

### BUILDING & GROUNDS

Station #231- Jim Bauer contacted a concrete contractor for Station #231's pad.

PUBLIC RELATION- no report.

### OFFICE SPACE & EQUIPMENT

James Turcich reported that Emergency Zones was terminated as the district's web site provider. This termination is effective April 30.

CHIEF'S DINNER/BUSINESS RECOGNITION- no report.

FIRE PREVENTION- no report.

EMERGENCY MANAGEMENT

Walt Bauer reported that the medication distribution form for bioterrorism, influenza outbreak, or radiological incidents for fire department members needs update.

UNIFORMS

Angela Bauer reported that some Class B uniforms were ordered.

SAFETY- no report.

GRANT

Grant Writer Bill VanEtten, submitted Delran Fire Department's Safer Grant in January. The AFG Grant (Firefighter Assist Grant) was submitted in November.

BILLS FOR PAYMENT

The Treasurer read the bills for payment. Dave Kinney made the motion that was seconded by Mark Mann to pay all bills presented. The Board was polled and the motion was approved unanimously.

TREASURER'S REPORT

The Treasurer read the treasurer report. James Bauer made a motion, which was seconded by Mark Mann to accept the treasurer report. The Board was polled. All AYES. The motion was carried unanimously. (See attached)  
The auditors have the district audit almost complete.

WEB PAGE

The committee will met to discuss the web page.

OLD BUSINESS

- 1) Repair of concrete pad repair at Station #231
- 2) Hurricane Irene FEMA reimbursement payment.

NEW BUSINESS

Relay for Life will be held May 5.  
Delran Fire Department open house is October 3.  
Delran High School "Homecoming" is October 17.  
The 2015 landscape maintenance agreement for both stations was signed.  
We received a roof proposal from Pennoni Association for Station 231's roof.

PUBLIC COMMENTS

Station #231 and #232 will be selling Mother's Day flowers. Station #231 is having a comic show on June 6.

COMMISSIONERS COMMENTS –no comments.

As there was no further business to discuss, James Bauer made a motion that was seconded by Mark Mann to adjourn the meeting at 8:55 pm. The Board was polled. The motion was approved unanimously.

Respectfully submitted,

*Angela M. Bauer*

Angela M. Bauer  
Clerk of the Board